## HANOVER PARK PARK DISTRICT ORDINANCE 18-19-01

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE HANOVER PARK PARK DISTRICT, COOK AND DUPAGE COUNTIES, ILLINOIS FOR ITS FISCAL YEAR: MAY 1, 2018 THROUGH APRIL 30, 2019

WHEREAS, The Combined Budget and Appropriation Ordinance for the Hanover Park Park District for its 2019 fiscal year has been prepared in tentative form and has been made conveniently available for public inspection for at least 30 days prior to final action thereon; and

WHEREAS, a Public Hearing on the said Budget and Appropriation Ordinance was held at 7:00 p.m. immediately preceding the Board Meeting on June 25, 2018 pursuant to notice published on June 18, 2018, in the <u>Daily Herald</u>, a newspaper of general circulation in said District, there being no newspaper published in the District;

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Park Commissioners of the Hanover Park Park District, Cook and DuPage County, Illinois, as follows:

**SECTION ONE**: That the fiscal year of this District be and the same is hereby fixed and declared to be from May 1, 2018, through April 30, 2019 ("the current fiscal year").

**SECTION TWO**: That the following Annual Budget for the current fiscal year of the Hanover Park Park District is hereby adopted and the following sums of money appropriated for the purposes hereinafter set forth:

## I. GENERAL CORPORATE FUND (INCLUDES NON-BOND CAPITAL FUND)

| ESTIMATED Balance on Hand at Beginning of the Current Fiscal Year.       | 295,386 |
|--|---------|
| ESTIMATE of Cash Expected to be Received During the Current Fiscal Year: |         |
| Proceeds of the 2017 Tax Levy  |         |
| for General Corporate Purposes   | 656,014 |
| Corporate Personal Property Replacement Tax                              | 33,300  |
| Interest Earned  | 3,000   |
| Interest Earned Other Funds  | •       |
| Equipment Sale   | -       |
| Payroll Interest Transfer  | -       |
| Rental Fees  | 775     |
| Donations (Includes developer donations)                                 | -       |
| Grants   | -       |
| Costs to be Reimbursed   | 5,000   |
| Miscellaneous Income   | 56,625  |
| TOTAL  | 754,714 |

## ESTIMATE of Expenditure Contemplated for the Current Fiscal Year for General Corporate Purposes:

| A. SALARIES                                | BUDGETED | APPROPRIATED |
|--|----------|--------------|
| 1. Administrative                          | 24,551   | 29,461       |
| 2. Asst. Manager/Customer Relations Super. | 16,295   | 19,554       |
| 3. Secretarial                             | 21,214   | 25,457       |
| 4. Accounting                              | 99,753   | 119,704      |
| 5. Maintenance (Full-time)                 | 152,560  | 183,072      |
| Maintenance (Part-Time)                    | 15,922   | 19,106       |
| 7. Customer Service Staff                  | 18,720   | 22,464       |
| 8. Computer Support                        | 2,125    | 2,550        |
| 9. Website Technician                      | 4,525    | 5,430        |
| TOTAL SALARIES                             | 355,665  | 426,798      |
| B. SERVICES                                |          |              |
| 1. Contractual                             | 43,728   | 52,474       |
| 2. Telephone                               | 7,520    | 9,024        |
| 3. Natural Gas                             | 15,900   | 19,080       |
| 4. Water                                   | 3,940    | 4,728        |
| 5. Electricity                             | 50,457   | 60,548       |
| 6. Disposal                                | •        | -            |
| 7. Postage                                 | 1,500    | 1,800        |
| 8. Health Insurance                        | 129,786  | 155,743      |
| 9. Membership Dues                         | 7,337    | 8,804        |
| 10. Conferences & Workshops                | 10,815   | 12,978       |
| 11. Continuing Education                   | 1,100    | 1,320        |

| 12. Bank Charges                  | 200         | 240             |
|-----------------------------------|-------------|-----------------|
| 13. Mileage                       | 250         | 300             |
| 14. Employee Incentive Program    | 1,962       | 2,354           |
| 15. Computer Services             | 15,668      | 18,802          |
| 16. Professional Services         | 26,000      | 31,200          |
| 17. Legal Fees                    | 22,735      | 27,282          |
| 18. Legal Ads                     | 500         | 600             |
| 19. Miscellaneous Services        | 3,030       | 3,636           |
| TOTAL SERVICES                    | 342,428     | 410,914         |
| C. REPAIRS                        |             |                 |
| 1. Buildings                      | -           | -               |
| 2. Grounds                        | -           | -               |
| 3. Equipment Repairs              | -1          | :::             |
| 4. Vehicle Repairs                | ;=»         | -               |
| 5. Communication Equipment        | -0          | <b>*</b>        |
| 6. Office Equipment               | <b>.</b> €0 | ( <del>**</del> |
| 7. Miscellaneous Equipment Repair | -           | -               |
| TOTAL REPAIRS                     | -           | -               |
| D. SUPPLIES                       |             |                 |
| 1. Uniforms                       | 2,650       | 3,180           |
| 2. Office Supplies                | 3,965       | 4,758           |
| 3. Computer Supplies              | 1,149       | 1,379           |
| 4. Gasoline                       | 13,500      | 16,200          |
| 5. Oil                            | 1,600       | 1,920           |
| 6. Custodial Supplies             | 6,440       | 7,728           |
| 7. Marketing Supplies             | 5,400       | 6,480           |
| 8. Safety Supplies                | 1,400       | 1,680           |
| 9. Expendable Equipment           | 750         | 900             |
| 10. Tools                         | 4,000       | 4,800           |
| 11. Hardware                      | 1,500       | 1,800           |
| 12. Grass Seed                    | 1,000       | 1,200           |
| 13. Fertilizer                    | 1,000       | 1,200           |
| 14. Turf Chemicals                | 3,000       | 3,600           |
| 15. Landscape Materials           | 3,300       | 3,960           |
| 16. Costs to be Reimbursed        | 2,000       | 2,400           |
| 17. Miscellaneous Supplies        | 300         | 360             |
| TOTAL SUPPLIES                    | 52,954      | 63,545          |
| E. CAPITAL EXPENDITURES           |             |                 |
| Vehicle Purchase                  | <b>20</b> 7 | <b>2</b> 0      |
| Maintenance Equipment             | -           |                 |
| 3. Office Equipment               | -           | <u>~</u>        |
| 4. Computer Related Expenses      | -           | _               |
| TOTAL CAPITAL EXPENDITURES        | •           | •               |

## Amounts Budgeted and Appropriated for Non-Bond Capital Fund

End of the Current Fiscal Year

| NON-B                                      | OND FUND   |   |
|--|------------|---|
| A. SERVICES                                | BUDGETED   | APPROPRIATED  |
| 1. Contractual                             | •          | •   |
| 2. Professional Services                   | •          | -   |
| Miscellaneous Services                     |            | -   |
| OTAL SERVICES                              | •          | -   |
| B. REPAIRS                                 |            |   |
| 1. Buildings                               | <b>(4)</b> | .=  |
| 2. Grounds                                 | •          | <u>~</u>  |
| 3. Equipment Repairs                       | <b>₹</b> 0 | 9€3   |
| l. Vehicle Repair                          | 20         |   |
| 5. Liability Repairs                       | *          | -   |
| 6. Aquatic Repairs                         | <u> </u>   | . <del></del>                                       |
| '. Entranceway Project                     | -          | •   |
| . Miscellaneous Repairs                    | <u> </u>   |   |
| OTAL REPAIRS                               | •          | -   |
| . CAPITAL PURCHASES                        |            |   |
| . Vehicle Purchase                         |            | ,=(   |
| Maintenance Equipment                      | -          | w <sub>1</sub>                                      |
| Computer Related Expenses                  | =          | **  |
| Capital Equipment                          | -          | <b>₹</b> 2  |
| Aquatic Equipment Spray Pad                | 70         | ) <del>, , , , , , , , , , , , , , , , , , , </del> |
| Community Center Exterior                  | -          | -   |
| OTAL CAPITAL EXPENDITURES                  |            | -   |
| STAL CAPITAL LAPENDITORES                  | •          | -   |
| otal Amounts Budgeted and Appropriated for |            |   |
| General Corporate Fund and Non-Bond        | 751,047    | 901,256   |

2018-19 Budget and Appropriations

299,053

## II. RECREATION FUND (INCLUDES AQUATICS)

ESTIMATED Cash Expected to be on Hand at the Beginning of the Current Fiscal Year.

224,044

ESTIMATE of Cash Expected to be Received During the Current Fiscal Year:

| TOTAL   | 1,361,116 |
|---|-----------|
| Income from Reimbursement & Misc. Sources       | 9,175     |
| Resale Items (incl. vending & pool concessions) | 32,550    |
| Rental Fees & Advertising                       | 57,000    |
| Recreation Fees (includes most pool) Revenue    | 563,282   |
| Recreation Program Expenditures                 | 699,109   |
| Proceeds of the 2017 Tax Levy for the           |           |

Amounts Budgeted and Appropriated for Recreation Fund Expenditures

| A.  | SALARIES                                | BUDGETED | APPROPRIATED |
|-----|---|----------|--------------|
| 1.  | Administrative                          | 147,481  | 176,977      |
| 2.  | Recreation Supervisors                  | 67,864   | 81,437       |
| 3.  | Asst. Manager/Customer Relations Super. | 24,557   | 29,468       |
| 4.  | Vending Operations Manager              | -        | -            |
| 5.  | Maintenance (Full-Time)                 | 79,592   | 95,510       |
| 6.  | Maintenance (Part-Time)                 | 34,301   | 41,161       |
| 7.  | Program Leaders                         | 184,489  | 221,387      |
| 8.  | Customer Service Staff                  | 36,758   | 44,110       |
| 9.  | Computer Support                        | 2,125    | 2,550        |
|     | Marketing/Sales/Public Information      | 22,625   | 27,150       |
|     | Recreation Coordinators                 | 23,760   | 28,512       |
| TO  | TAL SALARIES                            | 623,552  | 748,262      |
|     |   |          |              |
| B.  | SERVICES                                |          |              |
| 1.  | Contractual                             | 61,848   | 74,218       |
| 2.  | Telephone                               | 7,076    | 8,491        |
| 3.  | Natural Gas                             | 26,800   | 32,160       |
| 4.  | Electricity                             | 48,219   | 57,863       |
| 5.  | Printing                                | 25,500   | 30,600       |
| 6.  | Postage                                 | 1,200    | 1,440        |
| 7.  | Brochure Postage                        | 10,500   | 12,600       |
| 8.  | Health Insurance                        | 166,211  | 199,453      |
| 9.  | Transportation Rental                   | 4,500    | 5,400        |
| 10. | Membership Dues                         | 2,304    | 2,765        |
| 11. | Vending Machine Lease                   | 1,740    | 2,088        |
|     | Conferences & Workshops                 | 7,940    | 9,528        |
|     | School Rentals                          | 1,300    | 1,560        |
|     | Continuing Education                    | 1,000    | 1,200        |
|     | Bank Charges                            | 18,000   | 21,600       |
|     |   | •        | ,            |

| 16. Employee Incentive Program | 2,262   | 2,714           |
|--------------------------------|---------|-----------------|
| 17. Computer Services          | 15,668  | 18,802          |
| 18. Promotional Advertising    | 4,605   | 5,526           |
| 19. Miscellaneous Services     | 4,261   | 5,113           |
| TOTAL SERVICES                 | 410,934 | 493,121         |
| C. REPAIRS                     |         |                 |
| 1. Buildings                   | -       | -               |
| 2. Equipment Repair            | -       | -               |
| 3. Office Equipment Repairs    | -       | -               |
| 4. Miscellaneous Repairs       | 500     | 600             |
| TOTAL REPAIRS                  | 500     | 600             |
| D. SUPPLIES                    |         |                 |
| 1. Uniforms                    | 9,400   | 11,280          |
| 2. Office Supplies             | 3,340   | 4,008           |
| 3. Computer Supplies           | 2,670   | 3,204           |
| 4. Gasoline                    | 6,000   | 7,200           |
| 5. Custodial                   | 6,080   | 7,200<br>7,296  |
| 6. Marketing Supplies          | 9,440   | 7,296<br>11,328 |
| 7. Awards                      | 1,470   | 1,764           |
| 8. Volunteer Recognition       | 800     | 960             |
| 9. Program Supplies            | 13,690  | 16,428          |
| 10. Safety Supplies            | 800     | 960             |
| 11. Field Supplies             | 6,280   | 7,536           |
| 12. Expendable Equipment       | 600     | 720             |
| 13. Vending Goods & Supplies   | 3,700   | 4,440           |
| 14. Sales Tax                  | 750     | 900             |
| 15. Cost to be Reimbursed      | 3,000   | 3,600           |
| 16. Miscellaneous Supplies     | 2,200   | 2,640           |
| TOTAL SUPPLIES                 | 70,220  | 84,264          |

## **SPECIAL FACILITY - POOL**

## Amounts Budgeted and Appropriated for Pool Fund Expenditures

| A. SALARIES                | BUDGETED | APPROPRIATED |
|----------------------------|----------|--------------|
| 1. Administrative          | -        | -            |
| 2. Maintenance - Part Time | 5;652    | 6,782        |
| 3. Managers                | 16,328   | 19,594       |
| 4. Head Guards             | 5,471    | 6,565        |
| 5. Lifeguards              | 62,289   | 74,747       |
| 6. Swim Instructors        | 6,306    | 7,567        |
| 7. Swim Lesson Coordinator | 1,122    | 1,346        |
| 8. Swim Team Coaches       | 5,899    | 7,079        |
| 9 . Cashiers               | 5,669    | 6,803        |
| 10. Concessionaires        | 2,903    | 3,484        |
| TOTAL SALARIES             | 111,639  | 133.967      |

| B. SERVICES                                 |               |  |
|---|---------------|--|
| 1. Telephone                                | 3,400         | 4,080  |
| 2. Natural Gas                              | 18,048        | 21,658   |
| 3. Water & Sewer                            | 36,000        | 43,200   |
| 4. Electricity                              | 18,467        | 22,160   |
| 5. Special Events                           | 150           | 180  |
| 6. Postage                                  | 245           | 294  |
| 7. Health Insurance                         | -             | 234  |
| 8. Bank Charges                             | 2,000         | 2,400  |
| 8. Employee Incentives                      | 200           | 2,400  |
| Miscellaneous Services                      | 1,420         |  |
| TOTAL SERVICES                              | 79,930        | 1,704  |
| TOTAL SERVICES                              | 79,930        | 95,916   |
| C. REPAIRS                                  |               |  |
| 1. Buildings                                |               | 15   |
| 2. Plumbing                                 | -             | 12   |
| 3. Electrical                               | . <del></del> | ( <del>)</del>   |
| 4. Painting                                 | <b>.</b> :    | <u> </u>   |
| 5. Equipment                                | -             | 2€   |
| 6. Miscellaneous Repairs                    | -             | -  |
| TOTAL REPAIRS                               | (m.)          | -  |
| D. CURRUEO                                  |               |  |
| D. SUPPLIES 1. Uniforms                     | 2.000         | 4.440  |
| Office Supplies                             | 3,680<br>200  | 4,416  |
| Computer Supples                            | 922           | 240<br>1,106   |
| 4. Pool Chemicals                           | 28,010        | 33,612   |
| 5. Custodial Supplies                       | 1,209         | 1,451  |
| 6. Marketing Supplies                       | -             | -  |
| 7. Merchandise For Resale                   | 200           | 240  |
| 8. Program Supplies                         | 450           | 540  |
| 9. Safety Supples                           | 430           | 516  |
| 10. Birthday Party Supplies/Food            | 300           | 360  |
| 11. Expendable Equipment                    | -             | -  |
| 12. Concession Goods                        | 14,000        | 16,800   |
| 13. Sales Taxes                             | 2,200         | 2,640  |
| 14. Cost to be Reimbursed                   | 4,325         | 5,190  |
| 15. Miscellaneous Supplies                  | 700           | 840  |
| TOTAL SUPPLIES                              | 56;626        | 67,951   |
|   |               | The second secon |
| TOTAL Amounts Budgeted and Appropriated for |               | 60   |
| Recreation Fund and Pool Fund Expenditures  | 1,353,401     | 1,624,081  |
| ESTIMATED CASH Expected to be on Hand       |               |  |
| at the End of the Current Fiscal Year       | 231,759       |  |

### III. SPECIAL FACILITY ATHLETIC CLUB

ESTIMATED Balance on Hand at Beginning of

Current Fiscal Year (109,436)

ESTIMATE of Cash Expected to be Received During the Current Fiscal Year.

| Membership Fees                         | 145,620 |
|---|---------|
| Tennis Court Time                       | 209,766 |
| Racquetball Court Time                  | 654     |
| Guest Fees                              | 24,500  |
| Tennis Lesson Income (Includes Outdoor) | 383,957 |
| Rental Fees                             | 17,316  |
| Aerobics                                | -       |
| Fitness                                 | -       |
| Massage Therapy                         | 11,128  |
| Vending Sales                           | 1,965   |
| Pro Shop Sales                          | 9,039   |
| Restringing                             | 8,143   |
| Nursery                                 | 640     |
| Equipment Rental                        | 5,210   |
| Towel Income                            | -       |
| Donations                               | 500     |
| Miscellaneous Income                    | 3,300   |
| TOTAL                                   | 821,738 |

ESTIMATE of Expenditures Contemplated for the Current Fiscal Year for Special Facility -- Athletic Club Fund Expenditures:

| A.  | SALARIES                                | BUDGETED | APPROPRIATED |
|-----|---|----------|--------------|
| 1.  | Administrative                          | •        |              |
| 2.  | Asst. Manager/Customer Relations Super. | 16,650   | 19,980       |
| 3.  | Accounting                              | -        | -            |
| 4.  | Director of Tennis                      | 54,600   | 65,520       |
| 5.  | Maintenance - Full Time                 | 36,135   | 43,362       |
| 6.  | Maintenance - Part Time                 | 23,636   | 28,363       |
| 7.  | Manager                                 | 72,459   | 86,951       |
| 8.  | Customer Service Staff                  | 83,000   | 99,600       |
| 9.  | Instructors                             | 66,655   | 79,986       |
| 10. | . Computer Support                      | 2,125    | 2,550        |
| 11. | . Marketing/Sales/Public Information    | 11,313   | 13,576       |
| 12. | Fitness Instructors                     | -        | -            |
| 13. | Aerobics Instructors                    | -        | -            |
| 14. | Nursery Attendants                      | 855      | 1,026        |
| 15. | Racquet Restringing                     | 2,987    | 3,584        |
| 16. | Commission                              | 2,500    | 3,000        |
| 17. | Tennis Support                          | 1,760    | 2,112        |
|     |   |          |              |

| 18. Head Tennis Professional  | ::::::::::::::::::::::::::::::::::::::  |   |
|---|---|---|
| 19. Fitness Center Technician   | -   | -   |
| 20. Fitness Coordinator   | •   | -   |
| TOTAL SALARIES  | 374,675   | 449,610   |
| B. SERVICES   |   |   |
| 1. Contractual  | 13,610  | 16,332  |
| 2. Telephone  | 5,040   | 6,048   |
| Contractural Tennis Service   | 64,850  | 77,820  |
| 3. Natural Gas  | 54,300  | 65,160  |
| 4. Water  | 8,200   | 9,840   |
| 5. Electricity  | 80,647  | 96,776  |
| 6. Printing   | 5,750   | 6,900   |
| 7. Postage  | 902   | 1,082   |
| 8. Health Insurance   | 82,357  | 98,828  |
| 9. Membership Dues  | 4,065   | 4,878   |
| 10. Conferences & Workshops   | 750   | 900   |
| 11. Bank Charges  | 23,500  | 28,200  |
| 12. Employee Incentive Program  | 1,949   | 2,339   |
| 13. Computer Services   | 16,690  | 20,028  |
| 14. Professional Services   | 11,550  | 13,860  |
| 15. Promotional Advertising   | 1,950   | 2,340   |
| 16. Miscellaneous Services  | 3,760   | 4,512   |
|   |   |   |
| TOTAL SERVICES  | 379,870   | 455,844   |
| C. REPAIRS  | BUDGETED  | 499,844 APPROPRIATED                                      |
| C. REPAIRS  1. Building Maintenance   | ,   |   |
| C. REPAIRS 1. Building Maintenance 2. Equipment Repairs   | ,   |   |
| C. REPAIRS 1. Building Maintenance 2. Equipment Repairs 3. Office Equipment Repairs   | BUDGETED<br>-<br>-<br>-   |   |
| <ul><li>C. REPAIRS</li><li>1. Building Maintenance</li><li>2. Equipment Repairs</li><li>3. Office Equipment Repairs</li><li>4. Miscellaneous Repairs</li></ul>  | BUDGETED<br>-<br>-<br>-<br>-<br>500   |   |
| C. REPAIRS 1. Building Maintenance 2. Equipment Repairs 3. Office Equipment Repairs   | BUDGETED<br>-<br>-<br>-   | APPROPRIATED  |
| <ul><li>C. REPAIRS</li><li>1. Building Maintenance</li><li>2. Equipment Repairs</li><li>3. Office Equipment Repairs</li><li>4. Miscellaneous Repairs</li></ul>  | BUDGETED<br>-<br>-<br>-<br>-<br>500   | APPROPRIATED 600  |
| <ul> <li>C. REPAIRS</li> <li>1. Building Maintenance</li> <li>2. Equipment Repairs</li> <li>3. Office Equipment Repairs</li> <li>4. Miscellaneous Repairs</li> <li>TOTAL REPAIRS</li> </ul>   | BUDGETED<br>-<br>-<br>-<br>-<br>500   | APPROPRIATED 600  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  | BUDGETED 500 500  | APPROPRIATED  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms   | BUDGETED 500 500  | APPROPRIATED 600 600                                      |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies   | BUDGETED 500 500 700 2,200  | APPROPRIATED  600 600 840 2,640                           |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies   | BUDGETED 500 500 700 2,200 1,855  | APPROPRIATED  600 600 840 2,640 2,226                     |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint   | BUDGETED 500 500 700 2,200 1,855 1,200  | APPROPRIATED  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  | BUDGETED 500 500  700 2,200 1,855 1,200 1,500                                       | APPROPRIATED  600 600  840 2,640 2,226 1,440 1,800        |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  6. Custodial Supplies  7. Laundry Supplies  8. Vending Goods  | BUDGETED  500  500  700 2,200 1,855 1,200 1,500 7,116                               | APPROPRIATED  600  600  840 2,640 2,226 1,440 1,800 8,539 |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  6. Custodial Supplies  7. Laundry Supplies  8. Vending Goods  9. Pro Shop Supplies  | BUDGETED  500  500  700 2,200 1,855 1,200 1,500 7,116 760 1,200 4,066               | APPROPRIATED  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  6. Custodial Supplies  7. Laundry Supplies  8. Vending Goods  9. Pro Shop Supplies  10. Awards  | ### STATE   | APPROPRIATED  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  6. Custodial Supplies  7. Laundry Supplies  8. Vending Goods  9. Pro Shop Supplies  10. Awards  11. Program Supplies                      | BUDGETED  500  500  700 2,200 1,855 1,200 1,500 7,116 760 1,200 4,066 840 9,352     | APPROPRIATED  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  6. Custodial Supplies  7. Laundry Supplies  8. Vending Goods  9. Pro Shop Supplies  10. Awards  11. Program Supplies  12. Safety Supplies | BUDGETED  500  500  700 2,200 1,855 1,200 1,500 7,116 760 1,200 4,066 840 9,352 670 | APPROPRIATED  |
| C. REPAIRS  1. Building Maintenance  2. Equipment Repairs  3. Office Equipment Repairs  4. Miscellaneous Repairs  TOTAL REPAIRS  D. SUPPLIES  1. Uniforms  2. Office Supplies  3. Computer Supplies  4. Paint  5. Whirlpool Supplies  6. Custodial Supplies  7. Laundry Supplies  8. Vending Goods  9. Pro Shop Supplies  10. Awards  11. Program Supplies                      | BUDGETED  500  500  700 2,200 1,855 1,200 1,500 7,116 760 1,200 4,066 840 9,352     | APPROPRIATED  |

| 15. Sales Tax  | 1,069           | 1,283                                  |
|--|-----------------|--|
| 16. Miscellaneous Supplies TOTAL SUPPLIES  | 34,917          | 41,900                                 |
| E. CAPITAL EXPENDITURES  |                 |  |
| Computer Related Expenses  | 0               |  |
| Equipment Purchases  | 0               | -                                      |
| Building Improvements  | 0               | -<br>-                                 |
| TOTAL CAPITAL EXPENDITURES   | 0 -             | 0                                      |
| TOTAL Amounts Budgeted and Appropriated for  |                 |  |
| TOTAL Amounts Budgeted and Appropriated for  | 700.000         | 047.004                                |
| Special Facility - Athletic Club Fund Expenditures   | 789,962         | 947,954                                |
| ESTIMATE of Cash Expected to be on Hand at the   |                 |  |
| End of the Current Fiscal Year for Special Facility  |                 |  |
| Athletic Club Fund   | (77,660)        |  |
| IV. MUSEL  | JM FUND         |  |
|  |                 |  |
| ESTIMATED Balance on Hand at the   | 44.400          |  |
| Beginning of the Current Fiscal Year   | 14,492          |  |
| ESTIMATE of Cash Expected to be  |                 |  |
| Received During the Current Fiscal Year  |                 |  |
| Proceeds of 2017 Tax Levy for Museum Fund Expenses   | 79,676          |  |
| Miscellaneous Income   | 79,070          |  |
| TOTAL REVENUE  | 79,676          |  |
|  | •               |  |
| Amounts Budgeted and Appropriated for  |                 |  |
| Museum Fund Expenditures   |                 |  |
| A. SALARIES  | BUDGETED        | APPROPRIATED                           |
| 1. Administrative  | -               | -                                      |
| Recreation Supervisor  | 16,036          | 19,243                                 |
| <ol><li>Asst. Manager/Customer Relations Super.</li></ol>                                  | 5,049           | 6,059                                  |
| 4. Maintenance Part Time   | 32,262          | 38,714                                 |
| 5. Program Leaders   | -               | -                                      |
| <ul><li>6. Marketing/Sales/Public Information</li><li>7. Recreation Coordinators</li></ul> | 6,788           | ************************************** |
|  |                 | *                                      |
| TOTAL SALARIES   | 60,135          | 72,162                                 |
| B. SERVICES  |                 |  |
| 1. Contractual   | -               | -                                      |
| 2. Telephone   | -               | _ <u>-</u>                             |
| <ul><li>3. Electricity</li><li>4. Health Insurance</li></ul>                               | 4,800<br>13.786 | 5,760<br>16,543                        |
| 4. Health Histhance  | 13,786          | 16,543                                 |

| 5. Conferences & Workshops TOTAL SERVICES  | -<br>18,586             | -<br>22,303 |
|--|-------------------------|-------------|
| <ul><li>C. REPAIRS</li><li>1. Building Repairs</li><li>2. Miscellaneous Repairs</li><li>TOTAL REPAIRS</li></ul>                                    | <u> </u>                | -           |
| <ul><li>D. SUPPLIES</li><li>1. Program Supplies</li><li>2. Expendable Equipment</li><li>3. Miscellaneous Supplies</li><li>TOTAL SUPPLIES</li></ul> | -<br>-<br>-             | -<br>-<br>- |
| TOTAL Amounts Budgeted and Appropriated for Museum Fund Expenditures   | 78,721                  | 94,465      |
| ESTIMATE of Cash Expected to be on Hand at the End of the Current Fiscal Year for the Museum Fund  | 15,447                  |             |
| V. AUDIT   | FUND                    |             |
| ESTIMATED Balance on Hand at the Beginning of the Current Fiscal Year ESTIMATE of Cash Expected to be  | 9,995                   |             |
| Proceeds of the 2017 Tax Levy for Audit Fund Expenditures TOTAL REVENUE  Amounts Budgeted and Appropriated   | 16,602<br><b>16,602</b> |             |
| for Audit Fund Expenditures  1. Audit Expense  | 16,744                  | 20,093      |
|  | 16,744                  | 20,093      |
| TOTAL Amounts Budgeted and Appropriated for Audit Fund Expenditures.   | 16,744                  | 20,093      |
| ESTIMATE of Cash Expected to be on Hand at the End of the Current Fiscal Year for the Audit Fund   | 0.953                   |             |
| I Cal IUI LIIC AUUIL FUIIU   | 9,853                   |             |

| VI. SOCIAL SE                                 | CURITY FUND        |              |
|---|--------------------|--------------|
| ESTIMATED Balance on Hand at the              |                    |              |
| Beginning of the Current Fiscal Year:         | 42,037             |              |
| ESTIMATE of Cash Expected to be Received      |                    |              |
| During the Current Fiscal Year:               |                    |              |
| Proceeds of the 2017 Tax Levy for Social      |                    |              |
| Security Fund Expenditures                    | 109,114            |              |
| TOTAL REVENUE                                 | 109,114            |              |
|   | BUDGETED           | APPROPRIATED |
| ESTIMATE of Expenditures Contemplated for the |                    |              |
| Current Fiscal Year for Social Security Fund  |                    |              |
| Expenditures                                  |                    |              |
| Amounts Budgeted and Appropriated for Social  |                    |              |
| Security Fund Expenditures:                   | 137,700            | 165,240      |
| Touring , and Expenditures.                   | 101,100            | 103,240      |
| STIMATE of Cash Expected to be on Hand at     |                    |              |
| ne End of the Current Fiscal Year for the     | 13,451             |              |
|   |                    |              |
| VII. ILLINOIS MUNICIPA                        | N DETIDEMENT CUMD  |              |
| VII. ILLINOIS MONICIPA                        | AL RETIREMENT FUND |              |
| STIMATED Balance on Hand at                   |                    |              |
| he Beginning of Fiscal Year:                  | 67,583             |              |
|   | •                  |              |
| STIMATE of Cash Expected to be Received       |                    |              |
| uring the Current Fiscal Year:                | 144,585            |              |
|   |                    |              |
| STIMATE of Expenditures Contemplated for the  |                    |              |
| Current Fiscal Year for Illinois Municipal    |                    |              |
| etirement Fund Expenditures                   |                    |              |
|   |                    |              |
| mounts Budgeted and Appropriated for Illinois |                    |              |
| current Fiscal Year for Illinois Municipal    | BUDGETED           | APPROPRIATED |
| etirement Fund Expenditures                   | 159,350            | 191,220      |
| OTAL Fund Expenditures                        | 159,350            | 191,220      |
|   |                    |              |
| STIMATE of Cash Expected to be on Hand        |                    |              |
| the End of the Current Fiscal Year for        |                    |              |
| e Illinois Municipal Retirement Fund          | 52,818             |              |

| VIII. PUBLIC LIABILIT   | Y INSURANCE FUND |              |
|---|------------------|--------------|
| ESTIMATED Balance on Hand at the Beginning of the Current Fiscal Year                                     | 9,855            |              |
| ESTIMATE of Cash Expected to be Received During the Current Fiscal Year:                                  |                  |              |
| Proceeds of the 2017 Tax Levy for Public  |                  |              |
| Liability Insurance Expenditures  | 152,574          |              |
| PDRMA Recovery  | -                |              |
| Aquatic Audit Reimbursement   | 2,550            |              |
| TOTAL REVENUE   | 155,124          |              |
| ESTIMATE of Expenditures Contemplated or the Current Fiscal Year for Liability nsurance Fund Expenditures |                  |              |
| Amounts Budgeted and Appropriated for iability Insurance Fund Expenditures                                |                  |              |
| a. SALARIES   | BUDGETED         | APPROPRIATED |
| . Administrative  | 5,954            | 7,145        |
| . Risk Management Full Time   | 20,301           | 24,361       |
| . Risk Management Part Time   | 7,758            | 9,310        |
| OTAL SALARIES   | 34,013           | 40,816       |
| s. SERVICES   |                  |              |
| Property Insurance  | 26,179           | 31,415       |
| . Health insurance  | 13,728           | 16,474       |
| . Employee Incentive Program  | 4,313            | 5,176        |
| Liability Insurance Premiums  | 12,752           | 15,302       |
| . Worker's Compensation Insurance Premiums  | 22,724           | 27,269       |
| . Unemployment Insurance Premiums   | 8,000            | 9,600        |
| Appraisal   | -<br>-           | -            |
| Employment Practices  | 4,391            | 5,269        |
| . Hazardous Waste Disposal  | 1,500            | 1,800        |
| 0. Employee Safety Training   | 6,350            | 7,620        |
| 1. Life Safety Services   | 21,310           | 25,572       |
| 2. Pre-Placement Physicals  | 300              | 360          |
| 3. Background & Testing   | 3,170            | 3,804        |
| 4. Pollution Liability  | 779              | 935          |
| 5. Professional Services  | •                | -            |
|   |                  |              |
| 3. Legal Fees   | -                | -            |
| 6. Legal Fees<br>7. Miscellaneous Services  | -<br>2,615       |              |

| <ul> <li>C. REPAIRS</li> <li>1. Building Repairs</li> <li>2. Vandalism Repairs</li> <li>3. Vehicle Damage Repair</li> <li>4. Miscellaneous Repairs</li> <li>TOTAL REPAIRS</li> </ul> | -<br>-<br>-<br>-        | -<br>-<br>-    |
|--|-------------------------|----------------|
| D. CAPITAL EXPENDITURES  1. Equipment  TOTAL SUPPLIES  | <u> </u>                | <u>-</u>       |
| TOTAL Amounts Budgeted and Appropriated for Liability Fund Expenditures  | 162,124                 | 194,549        |
| ESTIMATE of Cash Expected to be on Hand at the End of the Current Fiscal Year for Liability Insurance Fund   | 2,855                   |                |
| IX. PAVING AND   | LIGHTING FUND           |                |
| ESTIMATED Balance on Hand at the Beginning of the Current Fiscal Year:   | 45,355                  |                |
| ESTIMATE of Cash Expected to be Received During the Current Fiscal Year:   |                         |                |
| Proceeds of the 2017 Tax Levy for Paving and Lighting Fund Expenditures TOTAL REVENUE  | 22,447<br><b>22,447</b> |                |
| ESTIMATE of Expenditures Expected during the Fiscal Year for the Paving and Lighting Fund  |                         |                |
| Amounts Budgeted and Appropriated for<br>Paving and Lighting Fund Expenditures   | BUDGETED                | ADDRODDIATED   |
| 1. Salaries & Wages  | BUDGETED<br>-           | APPROPRIATED - |
| Services     Repairs   | 18,500                  | 22,200         |
| 4. Supplies  | 22,500                  | 27,000         |
| TOTAL EXPENDITURES   | 41,000                  | 49,200         |
| TOTAL Amount Budgeted and Appropriated for the Paving and Lighting Fund Expenditures   | 41,000                  | 49,200         |
| ESTIMATE of Cash Expected to be on Hand at the<br>End of the Current Fiscal Year for the Paving and<br>Lighting Fund   | 26,802                  |                |

| X. POI                                     | LICE FUND |              |
|--|-----------|--------------|
| ESTIMATED Balance on Hand at the           |           | a            |
| Beginning of the Current Fiscal Year:      | 1,994     |              |
| ESTIMATE of Cash Expected to be Received   |           |              |
| During the Current Fiscal Year:            |           |              |
| Proceeds of the 2017 Tax Levy for Police   |           |              |
| Fund Expenditures                          | 73,483    |              |
| TOTAL REVENUE                              | 73,483    |              |
| ESTIMATE OF Expenditures Contemplated      |           |              |
| for the Current Fiscal Year for the Police |           |              |
| Fund Expenditures                          |           |              |
| Amounts Budgeted and Appropriated for      |           |              |
| Police Fund Expenditures                   |           |              |
| A. SALARIES                                | BUDGETED  | APPROPRIATED |
| 1. Administrative                          | 12,255    | 14,706       |
| 2. Building Security                       | 33,150    | 39,780       |
| B. Park Security (Rangers) TOTAL SALARIES  | 9,460     | 11,352       |
| TOTAL SALARIES                             | 54,865    | 65,838       |
| B. SERVICES                                | 4.000     |              |
| 1. Telephone                               | 1,800     | 2,160        |
| 2. Health Insurance                        | 4,413     | 5,296        |
| B. Workshops                               | 2,455     | 2,946        |
| Miscellaneous Services     TOTAL SERVICES  | 200       | 240          |
| TOTAL SERVICES                             | 8,868     | 10,642       |
| C. REPAIRS                                 |           |              |
| . Vehicle Repair                           |           |              |
| TOTAL REPAIRS                              | -         | -            |
| D. SUPPLIES                                |           |              |
| . Uniforms                                 | 750       | 900          |
| Gasoline                                   | 8,400     | 10,080       |
| . Program Supplies                         | 500       | 600          |
| . Expendable Equipment                     | 100       | 120          |
| TOTAL SUPPLIES                             | 9,750     | 11,700       |
| OTAL Amount Budgeted and Appropriated      |           |              |
| or the Police Fund Expenditures            | 73,483    | 88,180       |
| STIMATE of Cash on Hand at the End of      |           |              |
| ne Current Fiscal Year for the Police Fund | 1,994     |              |

| XI. SPECIAL RECI   | REATION FUND   |  |
|--|--|--|
| Estimated Balance on Hand at the Beginning   |  |  |
| of the Current Fiscal Year:  | 68,372   |  |
| ESTIMATE of Cash Expected to be Received During the Current Fiscal Year  |  |  |
| burng the Gurierit i iscar rear  |  |  |
| Proceeds of the 2017 Tax Levy for  |  |  |
| Special Recreation Fund Expenses TOTAL REVENUE   | 201,055<br><b>201,055</b>  |  |
| ESTIMATE of Expenditures Contemplated for for the Current Fiscal Year for Special Recreation Fund Expenditures |  |  |
| Amounts budgeted and Appropriated for<br>Special Recreation Fund Expenditures                                  |  |  |
| A. SALARIES  | BUDGETED   | APPROPRIATED   |
| . Part-Time Maintenance  | 14,991   | 17,989   |
| TOTAL SALARIES   | 14,991   | 17,989   |
| B. SERVICES  |  |  |
| . Contractual Services   | 1,715  | 2,058  |
| . Natural Gas  | 6,300  | 7,560  |
| . Water & Sewer  | 2,500  | 3,000  |
| Northwest Special Recreation Association   | 170,030  | 204,036  |
| ADA Compliance   | 50,000   | 60,000   |
| Miscellaneous Special Recreation Expenses  | -  | -  |
| TOTAL SERVICES   | 230,545  | 276,654  |
| OTAL Amount Budgeted and Appropriated for the  |  |  |
| Special Recreation Fund Expenditures   | 245,536  | 294,643  |
| STIMATE of Cash Expected to be on Hand at the end  |  |  |
| f the Current Fiscal Year for the Special Recreation   | at the details acress the following the constraints are successed to the constraints of the constraints are constraints and constraints are constraints are constraints and constraints are constraints are constraints are constraints and constraints are co | and the same of th |
| -<br>Fund  | 23,891   |  |

| XIII. BOND AND   | NTEREST FUND |              |
|--|--------------|--------------|
| ESTIMATED Balance on Hand at the Beginning of the Current Fiscal Year:                                     | 498,806      |              |
| ESTIMATE of Cash Expected to be Received During the Current Fiscal Year:                                   |              |              |
| Proceeds of the 2017 Tax Levy for Bond   |              |              |
| and Interest Fund Expenditures Interest Earned   | 906,174<br>- |              |
| Bond Proceeds TOTAL REVENUE  | 548,450      |              |
| TOTAL REVENUE  | 1,454,624    |              |
| ESTIMATE of Expenditures Contemplated for the Current Fiscal Year for Bond & Interest Fund II Expenditures |              |              |
| Amount Budgeted and Appropriated for Bond & Interest Fund Expenditures                                     |              |              |
|  | BUDGETED     | APPROPRIATED |
| Principal Payments   | 1,302,360    | 1,562,832    |
| 2. Interest Payments   | 127,736      | 153,283      |
| 3. Professional Services   | 1,500        | 1,800        |
| 4. Miscellaneous Services  | 3,000        | 3,600        |
| 5. Interest Transfers - Corporate TOTAL EXPENSES   | 1,434,596    | 1,721,515    |
| TOTAL EXILIBED   | 1,434,330    | 1,721,515    |
| TOTAL Amounts Budgeted and Appropriated  |              |              |
| for Bond & Interest Fund Expenditures  | 1,434,596    | 1,721,515    |
| ESTIMATE of Cash Expected to be on Hand at the   |              |              |
| end of the Current Fiscal Year for   |              |              |
| Bond & Interest Fund   | 518,834      |              |

## SUMMARY

|       |   | BUDGETED  | APPROPRIATED |
|-------|---|-----------|--------------|
| 1.    | General Corporate Fund (including Non-Bond) | 751,047   | 901,256      |
| II.   | Recreation Fund (Including Aquatics)        | 1,353,401 | 1,624,081    |
| III.  | Special Facility - Athletic Club Fund       | 789,962   | 947,954      |
| IV.   | Museum Fund                                 | 78,721    | 94,465       |
| V.    | Audit Fund                                  | 16,744    | 20,093       |
| VI.   | Social Security Fund                        | 137,700   | 165,240      |
| VII.  | Illinois Municipal Retirement Fund          | 159,350   | 191,220      |
| VIII. | Public Liability Insurance Fund             | 162,124   | 194,549      |
| IX.   | Paving & Lighting Fund                      | 41,000    | 49,200       |
| X.    | Police Fund                                 | 73,483    | 88,180       |
| XI.   | Special Recreation Fund                     | 245,536   | 294,643      |
| XIII. | Bond and Interest Fund                      | 1,434,596 | 1,721,515    |
| тот   | AL AMOUNT BUDGETED & APPROPRIATED           | 5,243,664 | 6,292,397    |

**SECTION THREE:** That all unexpended balances of any item or items of any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same appropriation made for this Ordinance.

SECTION FOUR: That all unexpended balances from annual appropriations of previous years are hereby re-appropriated.

SECTION FIVE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the Ordinance.

SECTION SIX: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:** 

AYES:

NAYS:

ABSENT:

PASSED this 25th Day of June 2018

**APPROVED** this 25th Day of June 2018

Mary R. Morrison, Board President

Mary R. Morrison

Hanover Park Park District

ATTEST:

Robert O'Brien, **B**oard Secretarv

Hanover Park Park District

| STATE OF ILLINOIS          | )  |     |
|----------------------------|----|-----|
| COUNTY OF COOK & DUPAGE    | ´) | S.S |
| HANOVER PARK PARK DISTRICT | ý  |     |

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Hanover Park Park District, Cook and DuPage Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. 18-19-01, which was duly enacted on June 25, 2018 and approved on June 25, 2018 as the same appears from the official records of the Hanover Park Park District.

(SEAL)

Robert O'Brien, Secretary Hanover Park Park District

# CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUE FOR HANOVER PARK PARK DISTRICT, COOK AND DUPAGE COUNTIES, ILLINOIS

- I, Treasurer, do hereby certify as follows:
- 1. I am the Chief Fiscal Officer of the Hanover Park Park District, Cook and DuPage Counties, Illinois.
- 2. I estimate the revenue, by source, of said District for the fiscal year beginning May 1, 2018, and ending April 30, 2019, to be as follows:

| SOURCE OF REVENUE                             | AMOUNT      |
|---|-------------|
| Estimated Taxes                               | \$3,060,833 |
| Corporate Personal Property Taxes             | 33,300      |
| Rental and Advertising Fees                   | 72,091      |
| Interest Earned                               | 3,000       |
| Equipment Sale                                | 0           |
| Fees and Charges                              | 1,389,854   |
| Grant   | 0           |
| Miscellaneous Income & Costs to be Reimbursed | 30,625      |
| Donations & Covenant Fees                     | 15,500      |
| Bond Proceeds                                 | 548,450     |
| Cell Tower                                    | 40,625      |
| TOTAL   | \$5,194,278 |

(SEAL)

Treasurer, Chief Fiscal Officer

LEONARD MORGAN

Hanover Park Park District, DATED: June 25, 2018