

**HANOVER PARK PARK FOUNDATION MEETING
MONDAY, SEPTEMBER 24, 2018
COMMUNITY CENTER BOARD ROOM
6:00 p.m.**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVAL OF THE MINUTES**
 - A. June 25, 2018 Foundation Meeting Minutes
4. **FINANCE**
 - A. Treasurer's Report (for the period ending August 31, 2018)
 - B. Y.E.S. Account Update
 - C. Approve Transfer of \$2,000.00 to the Scholarship Fund
5. **OLD BUSINESS**
 - A. 5K Dash 'n Splash 2018 – July 15, 2018 – Financial Report
 - B. COPs Day / Movie Night – Concessions - August 10, 2018 - Financial Report
 - C. Mexican Independence Day – Friday, September 13, 2019 - Update
6. **NEW BUSINESS**
 - A. YBB10 – Friday, April 12, 2019
 - B. Approve contract with Seville Banquets in the amount of \$40 per person for Youth Benefit Ball 2019
 - C. 5K 2019 – Saturday, July 20, 2019 (Kick-Off meeting Monday, October 1, 2018 @ 9:00 a.m.)
 - D. Discuss registration for SLSF's Celebrating Abilities Gala 2018, Friday, November 2, 2018
 - E. Approve the resignation of Foundation Member Hahnz Teope
 - F. GROW Scholarship Committee
7. **CORRESPONDENCE**

None
8. **OTHER BUSINESS**
 - A. Next Quarterly Foundation Meeting – December 17, 2018
9. **ADJOURNMENT**

Hanover Park Park Foundation Trustees - 2018

Mary Morrison	Trustee / Chairman
Bob O'Brien	Trustee / Secretary/ Treasurer
Jon Duesing	Trustee
Adam Cortes	Trustee
Leonard Morgan	Trustee
Amy Andrews	Trustee
Mark Elkins	Member

**HANOVER PARK FOUNDATION MEETING
COMMUNITY CENTER BOARD ROOM
MONDAY, JUNE 25, 2018**

**MINUTES
6:00PM**

1. CALL TO ORDER

The June 25, 2018 Hanover Park Park Foundation Meeting was called to order by Chairman Morrison at 6:00pm.

Upon the roll being called the following answered:

2. ROLL CALL

Trustees Present:	5	Trustees Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Trustees Absent:	1	Trustee Cortes
Members Present:	0	None
Members Absent:	2	Member Elkins and Teope
Staff Present:	4	Executive Director O'Brien, CCAC Manager Kress, Superintendent of Parks Villar, and Administrative Secretary Mislevy
Staff Absent:	1	Superintendent of Recreation Cox
Guests Present:	0	None

3. APPROVAL OF THE AGENDA

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve the agenda as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

4. APPROVAL OF THE MINUTES

A motion was made by Trustee Morgan and seconded by Trustee Andrews to approve the March 26, 2018 Foundation Meeting Minutes as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

5. FINANCE

Treasurer's Report (for the period ending May 31, 2018)

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve the Treasurer's Report (for the period ending May 31, 2018), as presented.

Chairman Morrison praised the Foundation's General Account balance of \$56,588.05, which is the highest some Foundation members and District staff has seen it over recent years. Chairman Morrison also responded to a question that was brought up

during review of the Foundation's last Treasurer's Report, regarding a line item that looked like it was for construction. She explained that this item was actually for Constant Contact, and that the bill was split between the District and Foundation. CCAC Manager Kress provided the Foundation with information on how the Foundation first started to use Constant Contact.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Y.E.S. Account Update

Chairman Morrison clarified that the Y.E.S. account had a positive balance of \$1,515.04 for this quarter, when recently this account has been in the red and needed to be replenished as soon as possible. It was also mentioned how the deductions from Summer 2018 programs haven't been figured into this total yet.

Approve Transfer of \$2,000.00 to the Scholarship Fund

A motion was made by Trustee Andrews and seconded by Trustee Duesing to approve the Transfer of \$2,000.00 to the Scholarship Fund.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

6. OLD BUSINESS

YBB 2018 – April 13, 2018 – Review Treasurer's Report

Chairman Morrison informed the Foundation and District staff that this year's Youth Benefit Ball brought in \$4,609.89. Total net revenue to date for Youth Benefit Ball events is \$46,612.16. The 10th annual Youth Benefit Ball is scheduled for April 12, 2019 at the Seville. The silent auction bid sheets will be updated for this event to include a "buy now" feature. The 50/50 raffle will also be updated to include a wheel app on a tablet where you can spin for raffle tickets. Chairman Morrison added that YBB10 will be held during Lent next year, but that there will be a fish option offered for anyone observing Lent. She will also be in touch with her contact for any additional decanters that could be auctioned next year. Trustees, members, and District staff discussed different ways the 10th Anniversary theme could be implemented at the event.

Kids At Hope – April 21, 2018 – Review Financial Report

Chairman Morrison explained that the Foundation has been running concessions for this event as a service to the Village. This year they offered a new menu item, walking tacos, which were very popular with residents.

Movie Night (East Harbor Park) – Friday, June 8, 2018 – Update

Chairman Morrison said that this was another event where the Foundation offers their services to the Village to help with selling glow sticks and running craft tables. She added that this event had a good turnout and that the Foundation is looking forward to helping the Village with future Movie Nights.

5K Dash 'n Splash 2018 – July 15, 2018 – Update

Chairman Morrison reminded those in attendance that the 5K Dash 'n Splash 2018 is only two weeks away. She said that there were currently at least sixty people registered to race and approximately \$1,850 in sponsorship dollars. The Foundation is still looking for food donations that can be offered to runners after the race, such as fruit and granola bars. Executive Director O'Brien and Trustee Duesing discussed getting a hold of Senator Cullerton, since he'd expressed interest in sounding the starting pistol for this event. Executive Director O'Brien assured that he would reach out to the senator this week. Trustee Duesing said that he would run the awards ceremony and Trustee Andrews offered her assistance with that as well.

Movie Night (Heritage Park) – Friday, July 13, 2018 @ 8pm – Selling glow sticks – VOLUNTEERS NEEDED

Chairman Morrison informed that the Foundation will also be running 5K registration and packet pick-up at this event. She added that they were looking for more volunteers for this event and asked that anyone if anyone was interested in helping out to let her know.

COPs Day / Movie Night – Concessions (popcorn/drinks/glow sticks) – Saturday, August 10, 2018 @ 6pm – VOLUNTEERS NEEDED

Chairman Morrison said that the Foundation will also be running a concessions stand for this Village event as well. Executive Director O'Brien corrected that COPs Day/Movie Night will be on Friday, August 10, not Saturday as it says on the agenda. Chairman Morrison also asked that anyone interested in volunteering at this event to let her know.

Review changes to Y.E.S. Assistance Program Proposal

Chairman Morrison introduced Superintendent of Recreation Cox's proposed improvements to the Y.E.S. Assistance Program, which will help make it more accessible to those in need in the community. The changes to the Y.E.S. program involve the amount of financial assistance families would be offered as opposed to eligibility requirements, which are set by the state and can't be changed. Chairman Morrison explained that Foundation members and trustees were asked to provide their thoughts on the options under consideration and that many were in favor of Option 1A, which would provide families who qualify with \$400 per child per year to use on any program (with the exception of birthday packages). Y.E.S. Assistance monies cannot be rolled over if unused within a year. Chairman Morrison recognized Superintendent Cox's hard work on creating these improvement options that will be beneficial to community residents.

Approve Y.E.S. Assistance Program Option 1A

A motion was made by Trustee Morgan and seconded by Trustee Andrews to approve Y.E.S. Assistance Program Option 1A, as presented to the Foundation.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

7. NEW BUSINESS

Mexican Independence Day – Friday, September 13, 2019

Executive Director O'Brien explained that, at a recent Community Information Meeting, many residents expressed their interest and support in the District hosting an event in honor of Mexican Independence Day. Although it was too late to host an event this year, Executive Director O'Brien wants to start brainstorming ideas for next year. Chairman Morrison added that she found information from the last Mexican Independence Day event the Foundation hosted, which was in 2013, and that she would be happy to pass that along once a committee for this is created.

Donation request for Chicago Wheelchair Classic 2018

Chairman Morrison informed that this is an international event hosted by CCAC that the Foundation typically makes a donation to in order to show their support. She confirmed that in the past the Foundation has donated \$500 as well as volunteered their time to help operate and facilitate the event.

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve a \$500.00 donation to Centre Court Athletic Club for hosting the 2018 Chicago Wheelchair Classic.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Review General Not For Profit Corporation Act Annual Report and Statement of Change of Registered Agent and/or Registered Office

Administrative Secretary Mislevy explained that this form is typically not seen by the Foundation, since it's an annual requirement that she submits to the state on their behalf. This year, there's an additional form and fee that are required in order to appoint Executive Director O'Brien as the Foundation's Registered Agent. A passed Resolution is also required in order for the state to accept the change of Registered Agent form.

Resolution #18-19-06 – A Resolution Authorizing the Appointment of Robert J. O'Brien as the Registered Agent of the Hanover Park Park Foundation

A motion was made by Trustee Andrews and seconded by Trustee Morgan to approve Resolution #18-19-06, A Resolution Authorizing the Appointment of Robert J. O'Brien as the Registered Agent of the Hanover Park Park District, as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

8. CORRESPONDENCE

Anonymous Donation

Chairman Morrison informed the Foundation that they received an anonymous donation of \$1 right after their assistance with the Kids At Hope event. Foundation members and staff agreed that this was a kind gesture.

9. OTHER BUSINESS

Chairman Morrison highlighted the following items:

- A. Next Quarterly Foundation Meeting – Monday, September 24, 2018 @ 6:00pm – Community Center Board Room

10. ADJOURNMENT

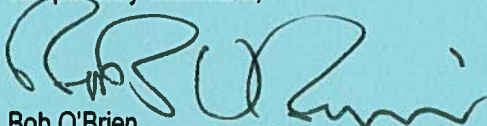
A motion was made by Trustee Duesing and seconded by Trustee Andrews to adjourn the June 25, 2018 Quarterly Meeting of the Hanover Park Park Foundation at 6:42pm.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully Submitted,



Bob O'Brien
Secretary/Treasurer – Board of Trustees
Hanover Park Park Foundation
BO:LAM

HANOVER PARK FOUNDATION
 TREASURER'S REPORT
 for the period ending: August 31, 2018

Beginning Balance: \$ 56,588.05

Revenues:

Interest earned June, July, August	\$ 7.07
Deposit: 5K	\$ 870.00
Deposit: Movie Night	\$ 120.50
Deposit: Cop's Night concessions	\$ 1,083.00

Total Revenues \$ 2,080.57

Expenses:

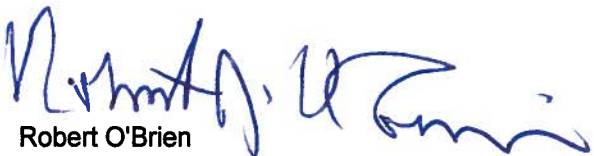
Secretary of State	check 1286	June	Ann report filing fee	\$ 10.00
Secretary of State	check 1287		change reg agent	\$ 5.00
HPPD	check 1288	July	YES	\$ 2,000.00
CCAC	check 1289		CWC sponsor	\$ 500.00
Racetime	check 1290		5K timing services	\$ 650.00

Debit- Worldpay: Credit card fees 3 months \$ 88.70

Total Expenses \$ 3,253.70

Ending Balance: General Account **\$55,414.92**

Respectfully Submitted,


 Robert O'Brien
 Secretary, Treasurer

**Hanover Park Park Foundation
5K Dash n Splash 7/15/18
Financial Report**

Revenues:

Sponsor donations	\$	1,985.20
Comcast, DQ, Andigo Credit Union, Temco Machinery		
HP Comm Bank sponsor from Annual Appeal	\$	1,500.00
Table rental- Medulla	\$	100.00
Donations	\$	30.00
Pre-event registrations	\$	1,220.00
Day of event registrations	\$	265.00
After race registrations processed	\$	991.44
HP Comm Bank registrations from Ann Appeal	\$	280.00
	\$	6,371.64

Expenses:

Forest Preserve Dist of Dupage Co	permit fee	\$	90.00
Next Generation	t-shirts	\$	959.10
Crown Trophy	medals	\$	149.04
Race Time	timing services	\$	650.00
Miscellaneous	safety pins, postage, zip ties	\$	61.22
		\$	1,909.36

Net Revenue **\$ 4,462.28**

2012 5K net revenue	\$2,527.97
2013 5K net revenue	\$2,347.89
2014 5K net revenue	\$1,298.77
2015 5K net revenue	\$2,837.39
2016 5K net revenue	\$4,558.29
2017 5K net revenue	\$2,877.50
2018 5K net revenue	\$4,462.28

Total Revenue to Date \$20,910.09

**Hanover Park Park Foundation
Cops Days/Movie Night Popcorn Sales
August 10, 2018
Treasurers Report - Final**

Revenues:

Popcorn/soft drink Sales	\$963.00
Glow Stick Sales	\$ 123.00
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	\$ 1,086.00

Expenses:

Walmart - salt seasonings	\$ 15.84
GFS 8/6/18 -Popcorn, Seasonings, oil, hand sanitizer	\$ 104.00
GFS 8/10/18 -2 Gal. Oil	\$ 26.56
Taylor Rental - Popcorn machines	\$ 110.00
Sams 8/8/18 - Drinks	\$ 98.12
S.Sterling - Ice	\$ 51.02
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	\$ 405.54

Net Revenue	\$ 680.46
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Celebrate Ability Gala

Friday ~ November 2, 2018

Traditions at Chevy Chase

1000 N. Milwaukee Avenue

Wheeling

Festivities begin at 6:30 p.m.

Open Bar, Silent Auction, Impact

Auction, Dinner, Raffle Drawing,

and Dancing

~ Black Tie optional ~

Opportunity Partner



See \$50 Raffle
Info on back of invitation!

Diamond Sponsor



Gold Sponsor

*Jigsaw
Innovations*

Emerald Table Sponsors

Carl & Grace Arthur

Buffalo Grove Park District

River Trails Park District

Rolling Meadows Park District

Schaumburg Park District

Wheeling Park District

W-T Group

Centerpiece Sponsor

Call One

Media Partner



ELECTRONIC BIDDING!

In order to bid, you must:

1. Bring your smartphone.
2. Bring a credit card.

(Credit card, cash or check
will be accepted at checkout.)





Gala

Celebrate Ability

Register online at
www.SLSfgala18.gesture.com

BUY YOUR TICKET TODAY!

Celebrate Ability Gala

\$50/ Raffle Ticket

November 2, 2018

Includes \$5,000 in prizes

Grand Prize: \$3,000

Second Prize: \$1,500

Third Prize: \$ 500

Only 400 tickets will be sold!

Winner need not be present

To benefit:



Buy your ticket TODAY!

**Tickets are eligible for drawing
on November 2nd at the gala.**



SLSF is the fundraising arm of NWSRA, supporting children and adults with disabilities through
Athletics • Inclusion • Programs • Scholarships • Transportation