

HANOVER PARK PARK FOUNDATION MEETING
ZOOM CONFERENCING APP
MEETING PHONE # (312) 626-6799 MEETING ID: 850 9766 8880 MEETING PASSCODE: 395695
TUESDAY, MARCH 23, 2021 7:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **APPROVAL OF THE MINUTES**
 - A. December 15, 2020 Foundation Meeting Minutes
5. **FINANCE**
 - A. Treasurer's Report (for the period ending February 28, 2021)
 - B. Y.E.S. Account Update
 - C. Holiday Craft Boxes Treasurer's Report (December 2021) & Approval of \$3,420.88 Donation to HPPD
6. **OLD BUSINESS**
 - A. Update on recruitment of new Trustees, Members & Volunteers: Roberto Sepulveda, Leah Munoz
 - B. 2021 Foundation Meeting Dates
7. **NEW BUSINESS**
 - A. Discuss future of Foundation
 - B. Annual membership discussion & approval in the National Association of Park Foundations for \$375
8. **CORRESPONDENCE**

NONE
9. **OTHER BUSINESS**
 - A. Next Quarterly Foundation Meeting – Tuesday, June 22, 2021 @ 7:00 p.m. via the ZOOM Meeting App
10. **ADJOURNMENT**

**HANOVER PARK PARK FOUNDATION MEETING
TUESDAY, DECEMBER 15, 2020
Zoom Conferencing App – 6:00pm**

1. CALL TO ORDER

The December 15, 2020 Hanover Park Park Foundation Meeting was called to order by Secretary/Treasurer O'Brien at 6:00pm.

Upon the roll being called the following answered:

2. ROLL CALL

| | | |
|-------------------|---|--|
| Trustees Present: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Trustees Absent: | 3 | Trustees Duesing, Harford, Morgan |
| Members Present: | 2 | Members Shawqi Mustafa, Erin Brumfield-Grima |
| Members Absent: | 0 | None |
| Staff Present: | 2 | Executive Assistant & HR Mislevy, Marketing & Communications Manager Gomez |
| Staff Absent: | 0 | None |
| Guests Present: | 1 | Roberto Sepulveda |

3. APPROVAL OF THE AGENDA

A motion was made by Trustee O'Brien and seconded by Trustee Cortes to approve the agenda as presented.

Trustee Elkins proposed amending the agenda to deal with items 6 & 8 before items 4 & 5.

An amended motion was made by Trustee O'Brien and seconded by Trustee Cortes to approve the agenda as amended by Trustee Elkins.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

4. REVIEW AND MOTION TO APPROVE TRUSTEES AMY HARFORD'S RESIGNATION, JON DUESING'S RESIGNATION, AND LEONARD MORGAN'S RESIDNATION, COLLECTIVELY

A motion was made by Trustee Elkins and seconded by Trustee O'Brien for the Foundation to accept the resignations of Trustees Amy Harford, Jon Duesing, and Leonard Morgan, collectively, from the Hanover Park Park District Foundation.

Trustee O'Brien presented each of the three (3) resignation letters to the Foundation.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

5. REVIEW AND MOTION TO APPROVE FOUNDATION MEMBERS SHAWQI MUSTAFA AND ERIN BRUMFIELD-GRIMA AS TRUSTEES

A motion was made by Trustee Elkins and seconded by Trustee Cortes to review and approve the Foundation Member applications for Shawqi Mustafa and Erin Brumfield-Grima, collectively, as presented.

The Foundation reviewed the applications of Shawqi Mustafa and Erin Brumfield-Grima and discussed their histories as patrons of the Park District, concluding that they would both be a good fit as members for the Foundation.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

6. APPROVAL OF THE MINUTES

A motion was made by Trustee Elkins and seconded by Trustee Cortes to approve the January 27, 2020 Foundation Meeting Minutes, as presented.

An amended motion was made by Trustee Elkins to dispense with the reading of the minutes and Trustee Cortes seconded the amended motion.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

7. FINANCE

A. Treasurer's Report (for the period ending August 31, 2020)

A motion was made by Trustee Cortes and seconded by Trustee O'Brien to approve the Treasurer's Report (for the period ending August 31, 2020), as presented.

Trustee Elkins suggested using a portion of the Foundation's funds to recruit new members and the Foundation agreed that recruitment events would be beneficial once it is safe to hold in-person events.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

B. Y.E.S. Account Update

Secretary/Treasurer O'Brien explained to guests what the Y.E.S. account was and that it was not currently active due to COVID-19. He reported to the members that the Foundation had approved a money transfer to the District pre-COVID which was used to provide free holiday craft boxes to Park District residents which then sold out due to their popularity with the community.

8. OLD BUSINESS

A. **Update on recruitment of new Trustees, Members, and Volunteers**

Trustee O'Brien discussed the difficulty of recruitment during the COVID-19 pandemic. Trustee Cortes added that many of the people he has spoken to are holding back from committing to anything new.

9. NEW BUSINESS

A. **Discuss future of the Foundation**

Trustee Elkins opened the floor to all, including guests, for discussion and proposed inviting Bob Schmidt, Schaumburg Park District Executive Director, to a meeting to discuss how he revamped Schaumburg Park District's Foundation. He then further shared his vision for the Foundation, which would be that it is comprised of mostly community members and a few Park District Commissioners and/or staff. Roberto Sepulveda asked the question does the Foundation have a Write or Raise amount to be a trustee and Trustee Elkins answered no. There was consensus among trustees that the Foundation continue their recruitment efforts and use some of their financial resources to attract new members. Trustee O'Brien will send out a new list of potential Foundation Trustees/Members. Trustee Elkins motioned to make the Foundation Board a maximum of 7. It was decided that Trustee O'Brien would confirm this motion to reduce the Foundation Board to 7 with Attorney Mraz.

B. **Review & Motion to Approve 2021 Foundation Meeting Dates Schedule**

A motion was made by Trustee Elkins and seconded by Trustee O'Brien to approve the 2021 Foundation Meeting Dates, as presented.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

10. CORRESPONDENCE

None

11. OTHER BUSINESS

Secretary/Treasurer O'Brien highlighted the following items:

- A. Next Quarterly Foundation Meeting – March 23, 2020 @ 700pm – Zoom

12. ADJOURNMENT

A motion was made by Trustee Cortes and seconded by Trustee O'Brien to adjourn the December 15, 2020 Quarterly Meeting of the Hanover Park Park Foundation at 6:40pm.

Trustee Elkins thanked all guests in attendance.

There being no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes: | 3 | Trustees Cortes, Elkins, and Secretary/Treasurer O'Brien |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

Respectfully Submitted,

Bob O'Brien
Secretary/Treasurer – Board of Trustees
Hanover Park Park Foundation
BO:LAM

HANOVER PARK PARK FOUNDATION
TREASURER'S REPORT
for the period ending: FEBRUARY 28, 2021

Beginning Balance: **\$46,288.85**

Revenues:

Interest earned - Feb 2021 \$ 1.78

deposit : Frontstream 2/24/2021 donation \$46.65

Total Revenues **\$ 48.43**

Expenses:

Total Expenses **\$ -**

Ending Balance: General Account **\$46,337.28**

Respectfully Submitted,


Robert O'Brien
Secretary, Treasurer

Account Status
Youth Enrichment Supplement (Y.E.S.) Program
03-23-2021

| Item | Date | Donation | Deduction | Refund to Account | Running Balance |
|-------------------------------|----------|------------|--------------|-------------------|-----------------|
| Starting Balance | 8-12-17 | | | | \$5,124.04 |
| Summer 2017 Programs | | | (\$3,607.00) | | \$1,517.04 |
| Donation – HP Park Foundation | 1-8-18 | \$2,000.00 | | | \$3,517.04 |
| Fall 2017 Programs | | | (\$1,563.00) | | \$1,954.04 |
| Donation – HP Park Foundation | 3-29-18 | \$2,000.00 | | | \$3,954.04 |
| Winter 2018 Programs | | | (\$2,291.00) | | \$1,663.04 |
| Donation – HP Park Foundation | 6-25-18 | \$2,000.00 | | | \$3,663.04 |
| Spring 2018 Programs | | | (\$2,159.00) | | \$1,504.04 |
| Donation – HP Park Foundation | 9-24-18 | \$2,000.00 | | | \$3,504.04 |
| Donation – HP Park Foundation | 12-17-18 | \$4,000.00 | | | \$7,504.04 |
| Summer 2018 Programs | | | (\$4,464.00) | | \$3,040.04 |
| Fall 2018 Programs | | | (\$2866.00) | | \$174.04 |
| Donation – HP Park Foundation | 3-25-19 | \$3,000.00 | | | \$3,174.04 |
| Winter 2019 Programs | | | (\$2,778.00) | | \$396.04 |
| Spring 2019 Programs | | | (\$345.00) | | \$51.04 |
| Donation – HP Park Foundation | 7-5-19 | \$3,500.00 | | | \$3,551.01 |
| Summer 2019 Programs | | | (\$1,985.00) | | \$1,566.04 |
| Fall 2019 Programs | 12-3-19 | | (908.00) | | \$658.04 |
| Donation – HP Park Foundation | 1-27-20 | \$3,500.00 | | | \$4,158.04 |
| YES Holiday Box | 12-25-20 | | (\$3,420.88) | | \$737.16 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| ACCOUNT BALANCE TO DATE: | | | | | \$737.16 |

Submitted by: **Jeremy Panagakis** Total given by HPPF **\$85,950.00**

**Hanover Park Park Foundation
Christmas Craft Boxes
December 2021
Treasurers Report**

Expenses:

| | | | |
|------------------|-----------------------|----|----------|
| Scholastic Books | books | \$ | 454.00 |
| OTC | mugs & coloring books | \$ | 661.36 |
| Michaels | ornaments, markers | \$ | 463.23 |
| Michaels | gingerbread houses | \$ | 1,598.00 |
| Uline | 200 mailing boxes | \$ | 244.29 |

Expenses:

\$3,420.88

TOTAL EXPENSES:

\$3,420.88

HANOVER PARK PARK FOUNDATION

1919 Walnut Avenue * Hanover Park, Illinois 60133 * Telephone: (630) 837-2468

The Hanover Park Park Foundation Meetings will be held Quarterly on the 4th Tuesday of the month* at 7:00 PM through the ZOOM Conferencing App.

*****Unless Otherwise Stated*****

2021 PARK FOUNDATION MEETING DATES

March 23, 2021

June 22, 2021

September 28, 2021

December 14, 2021*

2nd Tuesday



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FOUNDATION

ENHANCING THE PARK EXPERIENCE



THE CHALLENGE

Parks and recreation agencies exist in unpredictable funding environments. Budgets are stretched and resources are often limited. Public funds provide the parks, facilities, programs and services that improve the quality of life in our communities. However, policy makers, who control the distribution of local tax funds, sometimes view parks and recreation as a non-essential service.

Research by the National Recreation and Parks Association (NRPA) confirms the critical benefits of parks and recreation for communities. The data clearly shows during periods of economic slowdown, people are even more dependent on public parks and recreation services for physical and outdoor recreational activities.

Across the nation, there is an opportunity for public/private partnerships to help bridge the gap between budgets and essential park services. When a friends group or park volunteer group evolves into an independent tax-exempt 501(c)(3) nonprofit organization or a new foundation is created and signs an MOU with a public park and recreation agency, it can facilitate the following:

- The development of financial resources through annual fundraising, grants, major gifts, planned giving, capital campaigns and endowment funds
- The development of in-kind donations of equipment, supplies and land
- Engagement of the broader citizenry
- Increased volunteerism
- Effective advocacy efforts
- The isolation of politics and conflict from making a park system more impactful.



NAPF'S VISION

The National Association of Park Foundations (NAPF) is the trusted national leader in providing the knowledge, skills and capacity-building resources to help start, build, and grow your local park foundation or friends group! By encouraging philanthropic support and investment in a valued community resource, NAPF can facilitate the future of park systems, allow more neighborhood involvement in park decisions, and offer citizens the opportunity to leave a legacy for generations to come.

WHAT WE OFFER OUR MEMBERS

A cornerstone of NAPF's work as a national leader in park foundations is to help build the capacity of park foundations to effectively and efficiently deliver their missions. NAPF offers a suite of membership services to assist park foundations in their organizational development through:

- Startup Strategies
- Toolkits for nonprofit strategic areas
- Board Development
- Strategic Planning
- Online Resources
- Webinars and Workshops
- Networking and Best Practices
- Educational Programs
- Public Relations and Marketing
- Fund Development

SUCCESSES TO DATE

- Provided in-depth consulting and training services on topics including strategic planning, board development, and fundraising for park foundations.
- Offered expert-level coaching, leadership development and training to park foundations in an effort to ensure efficient and effective mission impact.
- Collaborated with state and national park leaders to further identify and advance effective professional development needs across the nation.
- Completed a three year strategic planning session that has led to additional members, partners and resources.
- Secured a funding partner, Foundation for Sustainable Parks and Recreation, to enable NAPF to move its mission forward.
- Founded and populated NAPF's Advisory Council that serves in key geographical or demographic areas of the country. Regional advisors advance the mission and goals of NAPF and serve as direct links to the communities in which they reside.
- Conducted web based learning activities to familiarize groups with opportunities for increased effectiveness.
- Conducted surveys to determine park foundations' critical needs and interests.





NAPF assists park foundations and friends groups to help their communities. Thousands of park organizations across the country are trying to make a difference on their own. NAPF brings them together so that each member can benefit from our collective strength.

NAPF is the only membership organization that is dedicated exclusively to building the capacity of local park foundations and friends groups across the country. By connecting these organizations with information, education, advocacy and collaboration, we help our members focus their energy on the people and communities they serve!

Call or email today to get your membership started!

630-965-1000

info@the-napf.org

OR

Visit our website at: **www.the-napf.org**

Office address: **54 E. St. Charles Rd. #7
Villa Park, IL 60181**

QUOTES FROM PARK LEADERS

"... NAPF has shown how important it is for foundations to be created to assist in generating needed support funding, as well as to strengthen those that have foundations, but have been struggling with their purpose and funding contacts. NAPF is the answer!"

*Steven J. Thompson, CPRP, CEO
Wisconsin Park & Recreation Association*

"Park foundations can be a key factor in the operation of a successful park and recreation agency. The National Association of Park Foundations is equipped to help your agency start a foundation or jump start a current foundation into becoming a high performer".

*Peter M. Murphy, J.D., CAE
President and CEO
Illinois Association of Park Districts*

NAPF BOARD OF DIRECTORS

The National Association of Park Foundations currently has eighteen Directors. All of our Board Members are strongly committed to the Foundation's mission and actively promote its activities.

Donald Jessen, Board Chair
Mark Young, Vice Chair
Bret Maggiong, Treasurer
Amber Miller, Secretary
Robert F. Ashcraft
Steven Carter
Lori Daniel
Toma Dobrosavljevic
Ted Flickinger
Diego Gutierrez
Eriks Janelsins
William Koegler
Ron Lehman
Steven Neu
Julia Plucker
Beth Redden
Kathy Spangler
Jill Young

Ex Officio Member
Donald Ortale, Executive Director

NAPF ADVISORY COUNCIL

Regional Advisors advance the mission and goals of NAPF and serve as direct links to the communities in which they reside. The Council assists in Membership Recruitment and Retention, Special Projects, and promotes NAPF's educational programs and activities for its members.

Jane Adams
Rosemary Cameron
Sharon Hubler
Jonathan Korfhage
David Lose
Cindy Porteous
Rip Wilkinson
Joe Wynns



National Association of
Park Foundations



National Association of Park Foundations

BUILDING FOUNDATIONS ENHANCING THE PARK EXPERIENCE.

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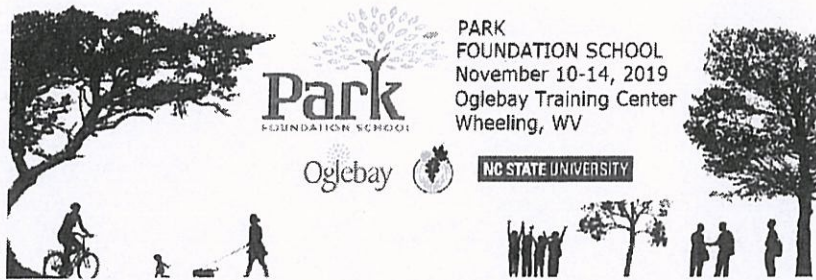
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ILLINOIS

Parks and Recreation Foundation of the Addison Park District

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Batavia Parks Foundation

Steve McKenna - (630) 204-7943
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Bensenville Park Foundation (Friends of Fischer Farm Foundation)

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Bourbonnais Township Park Foundation

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Campton Township Parks and Open Space

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Carol Stream Parks Foundation

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Cosley Foundation (Wheaton)

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Parks Foundation of Highland Park

Liz Gogola - (847) 579-3136
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Friends of HF Parks Foundation (Hoffman Estates)

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Kane Forest Preserve Foundation

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Lisle Partners for Parks Foundation

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Palatine Park Foundation

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Pekin Park Foundation

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Peoria Park District Foundation

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Friends of Plainfield Park District Foundation

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Play for All Playground and Garden Foundation (Wheaton)

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River Forest Parks Foundation

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Rock Island Parks & Recreation Foundation

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Rockford Park Foundation

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Wauconda Park District

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Winnetka Park Foundation

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Worth Park and Rec Foundation

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