

**HANOVER PARK PARK FOUNDATION MEETING
MONDAY, JUNE 24, 2019
COMMUNITY CENTER BOARD ROOM
6:00 p.m.**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVAL OF THE MINUTES**
 - A. December 17, 2018 Foundation Meeting Minutes
4. **FINANCE**
 - A. Treasurer's Report (for the period ending May 23, 2019)
 - B. Y.E.S. Account Update
 - C. Approve Transfer of \$7,000 to the Y.E.S. Scholarship Fund.
5. **OLD BUSINESS**
 - A. 5K Fiesta del Sol (Run for the Kids) – Saturday, July 20, 2019
6. **NEW BUSINESS**
 - A. COPS Day Picnic – Friday, July 12, 2019 (5:00 p – 9:00 p) - Popcorn Concessions / Glow Sticks
 - B. Fiesta del Sol Park Event – July 20, 2019 (begins right after the 5K)
 - C. Movie Night – August 9, 2019 (6:00 p – 9:00 p) – Sell Glow Sticks
 - D. Motion to Approve Villa Olivia contract for YBB 11 for Friday, April 17, 2020 in the amount of \$49.98 gratuity included
 - E. Motion to Approve a \$1000 deposit to Villa Olivia for YBB 2020
 - F. Review updated Foundation Volunteer/Member/Trustee Application
7. **CORRESPONDENCE**

None
8. **OTHER BUSINESS**
 - A. Next Quarterly Foundation Meeting – September 23, 2019
9. **ADJOURMENT**

Hanover Park Park Foundation Trustees - 2019

Mary Morrison	Trustee / Chairman
Bob O'Brien	Trustee / Secretary/ Treasurer
Jon Duesing	Trustee
Adam Cortes	Trustee
Leonard Morgan	Trustee
Amy Harford	Trustee
Mark Elkins	Member

**HANOVER PARK FOUNDATION MEETING
COMMUNITY CENTER BOARD ROOM
MONDAY, DECEMBER 17, 2018**

**MINUTES
6:00PM**

1. CALL TO ORDER

The December 17, 2018 Hanover Park Park Foundation Meeting was called to order by Chairman Morrison at 6:03pm.

Upon the roll being called the following answered:

2. ROLL CALL

Trustees Present:	5	Trustees Andrews-Harford, Cortes, Morgan, O'Brien, and Chairman Morrison
Trustees Absent:	1	Trustee Duesing (arrived at 6:11pm)
Members Present:	0	None
Members Absent:	1	Member Elkins
Staff Present:	5	CCAC Manager Kress, Superintendent of Parks Villar, Superintendent of Recreation Cox, Marketing Supervisor Gomez, and Administrative Secretary Mislevy
Staff Absent:	0	None
Guests Present:	0	None

3. APPROVAL OF THE AGENDA

A motion was made by Trustee Andrews-Harford and seconded by Trustee Morgan to approve the agenda as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews-Harford, Cortes, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

4. APPROVAL OF THE MINUTES

A motion was made by Trustee Morgan and seconded by Trustee Andrews-Harford to approve the September 24, 2018 Foundation Meeting Minutes as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews-Harford, Cortes, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

5. FINANCE

Treasurer's Report (for the period ending November 30, 2018)

A motion was made by Chairman Morrison and seconded by Trustee Cortes to approve the Treasurer's Report (for the period ending November 30, 2018), as presented.

Chairman Morrison recognized the Foundation's hard work in raising approximately \$52,900.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews-Harford, Cortes, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Y.E.S. Account Update

Administrative Secretary Mislevy distributed the Y.E.S. Account report. Chairman Morrison apologized for the phrasing under the deposit donation from 9-24-18 and provided more information regarding that deposit. She also said that now that staff has reconfigured this report under the newly updated Y.E.S. program, this report would be included with the rest of the Foundation packets when they're distributed the Friday before meetings. Chairman Morrison informed the Foundation that staff was requesting \$4,000 in order to cover the additional expenses from this account for summer programming.

Approve Transfer of \$4,000.00 to the Scholarship Fund

A motion was made by Chairman Morrison and seconded by Trustee Morgan to approve the Transfer of \$4,000.00 to the Scholarship Fund.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	5	Trustee Andrews-Harford, Cortes, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

6. OLD BUSINESS

Youth Benefit Ball – Friday, April 12, 2019

Chairman Morrison reminded the Foundation that they approved a contract with The Seville for this event at the last meeting. Mailings and marketing for YBB would begin in January and be included in the spring Playbook. Chairman Morrison also informed the Foundation that Trustee Andrews-Harford would need assistance running the wine pull. Trustees and staff continued to discuss details of the wine pull and 10th anniversary of YBB.

Trustee Duesing entered the 12/17/18 Foundation Meeting at 6:11pm.

5K Fiesta del Sol (Run for the Kids) – Saturday, July 20, 2019

Chairman Morrison told the Foundation and staff that this is the same event as the 5K Dash 'n Splash, just under a new name and now in collaboration with a special event run by the District. The changes to this event have been made to increase participation and to be more focused on the Hanover Park community based on information received from the Community Information Meetings. Trustee Duesing asked for a list of sponsors so that he can start reaching out to them and Chairman Morrison said she would send him the list tonight or tomorrow. Staff and Trustees further discussed some logistics of this event.

Día de los Muertos – Friday, November 1, 2019

Chairman Morrison informed that the Foundation would be a partner in the District's Dia de los Muertos Dance, instead of hosting their own, separate Mexican Independence Day event. What exactly the Foundation will be doing for this event hasn't been finalized, but Chairman Morrison has been working on this with Superintendent Cox. Planning for this event will begin in the spring.

Chairman Morrison then provided the Foundation and staff with an update on the Foundation's casino nights. Since she hasn't heard from her contact at the casino, she is questioning whether the Foundation should renew their Charitable Games License. Chairman Morrison will continue to keep the Foundation and staff updated in case she hears back from the casino.

7. NEW BUSINESS

None

8. CORRESPONDENCE

Donation from the Hanover Park Police Department – \$493.00

Chairman Morrison informed the Foundation that the Hanover Park Police Department donated their portion of the 50/50 raffle from the COPs Day/Movie Night event last summer. She thanked the Police Department for their generous donation of \$493 and assured that it would all be going back to help kids in Hanover Park.

Chairman Morrison also shared a thank-you note she received from a family who is helped by the Y.E.S. program.

9. OTHER BUSINESS

Chairman Morrison highlighted the following items:

- A. Next Quarterly Foundation Meeting – Monday, March 25, 2019 @ 6:00pm – Community Center Board Room

Chairman Morrison also informed that the District has made the decision to keep Seafari Springs Aquatic Center closed for the 2019 summer season, but is currently planning on re-opening in 2020. Superintendent Cox gave the Foundation more information on this decision and how the District will be communicating with the community and other local Park Districts that will be helping during this time.

10. ADJOURNMENT

A motion was made by Trustee Duesing and seconded by Trustee Andrews-Harford to adjourn the December 17, 2018 Quarterly Meeting of the Hanover Park Park Foundation at 6:32pm.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	6	Trustee Andrews-Harford, Cortes, Duesing, Morgan, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully Submitted,

Bob O'Brien
Secretary/Treasurer – Board of Trustees
Hanover Park Park Foundation
BO:LAM

HANOVER PARK FOUNDATION
 TREASURER'S REPORT
 for the period ending: May 23, 2019

Beginning Balance: \$ 52,553.76

Revenues:

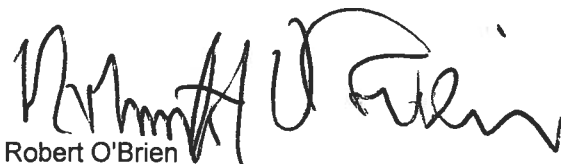
Interest earned March, April	\$ 4.65
Interest earned May estimated	\$ 2.50
Deposit: Kid's at Hope concessions	\$ 220.00
Deposit: Annual Appeal	\$ 2,500.00
Deposit: YBB	\$ 7,315.87
Deposit: 5K	\$ 750.00
Deposit: Misc	\$ 37.00
Total Revenues	<u>\$ 10,830.02</u>

Expenses:

HPPD	check 1304	YES	\$ 3,000.00
The Seville	check 1305	YBB	\$ 4,200.00
Nancy Santucci	check 1306	YBB gratuities	\$ 285.00
JVD Sports	check 1307	YBB auction item	\$ 95.00
HPPD	check 1308	reimbursements	\$ 2,638.23
Debit- Worldpay: Credit card fee			\$ 4.50
Estimated credit card fees from YBB			\$ 35.00
Total Expenses			<u>\$ 10,257.73</u>

Ending Balance: General Account **\$53,126.05**

Respectfully Submitted,


 Robert O'Brien
 Secretary, Treasurer

MEMORANDUM

TO: Renee Wall,
FROM: Jeremy Panagakis
DATE: 6-17-2019 Spring Season
RE: Youth Enrichment Supplement Program (Y.E.S.)

Please make the appropriate deduction from the Y.E.S. account (20-9700-399) and apply to the programs I have shown below:

Account Balance: **396.04**

<u>Program</u>	<u>GL Number</u>	<u>Amount</u>
After School Club	20-2200-320.00	\$162.00
Gymnastics	20-3210-320-00	\$58.00
Boys Basketball	20-3300-320-00	\$125.00

Total to be deducted from 20-9700-399.00: \$ 345.00

New Balance as of 6-17-19 \$ 51.04

Money wasn't supposed to be used after winter but staff miscalculation from spring 2019 and that's why we have 345.00 that need to be transferred.

Last Name	First Name	Address	Scholarship \$	Summer Balance	Fall Balance	Winter Balance
24512	Amelia					
24512 minor			\$300			
24512 minor			\$300			
24512 minor			\$300			
25340	Paz					
25340 minor			\$244			
25340 minor			\$244			
25340 minor			\$126			
24110	Jeanette					
24110 minor			\$300			
24110 minor			\$300			
24110 minor			\$300			
24110 minor			\$300			
22856	Monica					
22856 minor			\$300			
22856 minor			\$300			
20913	Jennifer					
20913 minor			\$300	214		
20913 minor			\$300	192		
24956	Blanca					
24956 minor			\$300	185		
24956 minor			\$300			
24557	Melissa					
24557 minor			\$300	0		
24557 minor			\$300	0		

Hanover Park Park Foundation Volunteer Membership Application

Give back to your community and have fun while doing it with the Hanover Park Park Foundation! We offer positions that fit every schedule and a variety of year-round opportunities. Submit your application today and we'll be in touch!

* Required

1. First and Last Name *

2. Address *

3. City/State/Zip *

4. Phone number *

5. Email *

6. Are you at least 18 years old? *

Mark only one oval.

Yes

No

7. Have you ever been convicted of or found to be a child sex offender? *

Mark only one oval.

Yes

No

8. Are you a resident of Hanover Park?

Mark only one oval.

Yes

No

9. If yes, how many years have you been a resident of Hanover Park?

.....

Availability

10. Time commitment (check all that apply) *

Check all that apply.

- Short Term (3 months or less)
- Long Term (more than 3 months)
- Regular Weekly Schedule
- Special Events
- Other:

11. Days/Times available (check all that apply) *

Check all that apply.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Unavailable
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. Months available (check all that apply) *

Check all that apply.

- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

Experience

13. Work

Include current or most recent employment information including company name, job title, and a short position description.

14. Education

List your current grade in school or highest completed level of education.

15. Volunteer

List previous volunteer experiences including the organization/company name.

16. Hobbies & Skills

Please tell us a little more about yourself.

Interest in HPPF

17. Volunteer opportunities (please check your interests)

Check all that apply.

- Volunteer
- Member
- Trustee

18. Why you would like to become a volunteer, member, or trustee of the Hanover Park Park Foundation?

19. Foundation areas that interest you (please check your interests)

Check all that apply.

- Special projects
- Fundraising
- Sponsorship
- Volunteer opportunities
- Gift giving
- Grant writing
- Research & assistance

Submit your application

Thank you for your interest in the Hanover Park Park Foundation! We look forward to speaking with you soon regarding the exciting volunteer opportunities we have in store for you!

Please note: completion of this form does not guarantee a volunteer position. If you are selected to be a volunteer, member, or trustee you will be required to complete a criminal background check, waiver and release form, and emergency contact information form.

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