

**HANOVER PARK PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133
BOARD OF COMMISSIONERS REGULAR MEETING
COMMUNITY CENTER BOARD ROOM & ZOOM CONFERENCING APP
MONDAY, OCTOBER 25, 2021**

**MINUTES
7:00 P.M.**

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, October 25, 2021 by Executive Director O'Brien at 7:02pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Commissioners Absent:	0	None
Staff Present:	7	Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks & Planning Bessette, CCAC Manager Kress, Business Services Manager Santucci, and Marketing & Communications Manager Gomez
Staff Absent:	0	None
Guests Present:	4	Elisio Vences, Hanover Park Village Trustee Bob Prigge, Ed Tracy, Seldon Fox, LTD(Zoom), Aaron Gold, Speer Financial(Zoom)

APPROVAL OF THE AGENDA

A motion was made by President Elkins and seconded by Commissioner Fuentez to approve the agenda, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by President Elkins and seconded by Commissioner Reilly to amend the agenda, moving Item 12a to 6b. President Elkins then called for a roll on the approval of the agenda, as amended.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

MOTION TO APPOINT ELISIO VENCES AS PARK COMMISSIONER TO FILL VACANCY ON PARK BOARD

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to appoint Elisio Vences as Park Board Commissioner to fill the vacancy left by the resignation of Cef Grima.

President Elkins gave a thank you to all who participated in selecting a new Commissioner. He complimented Commissioner Reilly on the productive committee meeting last Tuesday.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

OATH OF OFFICE

Attorney Mraz gave the Oath of Office to Elisio Vences.

A motion was made by Commissioner Mustafa and seconded by Commissioner Fuentez to appoint Commissioner Reilly as Park Board Vice-President.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

A. Presentation of the Annual Financial Report for the Year Ending April 30,2021 -- Ed Tracy, Seldon Fox, LTD.

A. Ed Tracy of Seldon Fox, LTD discussed the Annual Financial Report in detail with the members of the Board.

Village Trustee Bob Prigge asked Executive Director O'Brien if a Board to Board meeting could be arranged. Executive Director O'Brien responded that he would talk to the other trustees about scheduling a meeting in the first quarter of next year. It was decided to add this to the Agenda as Item 12G for further discussion.

B. Ordinance #21-22-05 – Consideration and Action Providing For the Issue of Approximately \$825,000 General Obligation Limited Tax Park Bonds, Series 2021 – Aaron Gold, Speer Financial, LTD
Aaron Gold from Speer Financial provided the Board with an overview and explanation of this Bond Issue.

Attorney Mraz recommended to approve the recommendation of Speer Financial.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried

APPROVAL OF THE MINUTES

A motion was made by Commissioner Reilly and seconded by Commissioner Muustafa to approve the September 13, 2021 Workshop Meeting Minutes, September 25, 2021 Special Meeting Minutes, and September 27, 2021 Regular Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
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Nays: 0 None
Abstain: 0 None

Motion carried.

ATTORNEY'S REPORT

Attorney Mraz gave an update on the bids received for the camera project. He noted further discussion will be held under Item 12A.

TREASURER'S REPORT

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to accept the Treasurer's Report for the month ending September 30, 2021, as presented.

Manager Santucci reported that the District received approximately \$163 in interest and approximately \$\$893,000 in tax disbursements.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays: 0 None
Abstain: 0 None

Motion carried.

COMMITTEE REPORTS

A. Finance – Statement of Cash Receipts and Disbursements (May 1, 2021 through September 30, 2021)

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to accept the Statement of Cash Receipts and Disbursements May 1, 2021 through September 30, 2021, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays: 0 None
Abstain: 0 None

Motion carried.

WARRANT

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to approve Warrant #21-22-06 for the month ending September 30, 2021 covering check numbers 80884-80943 from the Payroll Checking Account in the amount of \$136,332.04 and check numbers 64003-64078 from the General Corporate Checking Account in the amount of \$122,791.53 for a Grand Total Warrant in the amount of \$259,123.57 as presented.

President Elkins suggested that the District should investigate the possibility of offering more full time employees cell phones and the possibility of doing this at a lower cost than is what is being paid now.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays: 0 None
Abstain: 0 None

Motion carried.

A. Resolution #21-22-17– A Resolution Determining Amounts of Money Exclusive of Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to Proposed Levy of Hanover Park Park District for Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022

A motion was made by President Elkins and seconded by Commissioner Reilly to approve Resolution #21-22-17 - A Resolution Determining Amounts of Money Exclusive of Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to Proposed Levy of Hanover Park Park District for Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022 in the amount of \$2,464,532.00, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Reilly, Vences, and President Elkins
Nays:	1	Commissioner Mustafa
Abstain:	0	None

Motion carried.

B. Board Direction – Approve IAPD Credentials/Resolutions/Recommendations Designating Delegates to the January 2022 IAPD Annual Meeting

Executive Director O'Brien listed for the Board the Commissioners that would be attending the IAPD Annual Meeting : President Elkins, Delegate ; Commissioner Fuentez, 1st Alternate ; CCommissioner Reilly, 2nd Alternate ; Alternate ; 3rd Alternate.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

C. Resolution #21-22-18 – A Resolution Approving of the License Agreement With Absolute Vending, LLC to Provide Vending Services at the Community Center for the Term Beginning October 1, 2021 and Ending September 30, 2024

A motion was made by Commissioner Fuentez and seconded by President Elkins to approve Resolution #21-22-18 - A Resolution Approving of the License Agreement with Absolute Vending, LLC to Provide Vending Services at the Community Center for the Term Beginning October 1, 2021 and Ending September 30, 2024, as presented.

Superintendent Cox informed the Board that the vending machines have a credit card option for the customer. She stated that the company will provide a sales receipt through the machine as proof of sales and added a greater variety of merchandise will be offered and staff time would no longer need to be devoted to machine upkeep.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

D. Resolution #21-22-19 – A Resolution Awarding the Contract for the District-wide Security Camera Project and Approving of the Agreement Between the Hanover Park Park District and Security 101 for Said Project

A motion was made by President Elkins and seconded by Commissioner Reilly to approve

Resolution #21-22-19 – A Resolution Awarding the Contract for the District-wide Security Camera Project and Approving of the Agreement Between the Hanover Park Park District and Security 101 for Said Project, as presented.

Attorney Mraz asked the Board if they would consider adding the alternate location to the project. He explained that the cost now is \$93,488.83, adding the alternate location (Longmeadow) would increase the cost to \$101,692.76.

President Elkins brought up the possibility of placing cameras in the parks. Attorney Mraz would like to investigate the legalities of such placement.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by President Elkins and seconded by Commissioner Reilly to amend Resolution #21-22-19 to include the alternate Longmeadow as part of the Security Camera Project.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

E. Ordinance #21-22-06 – An Ordinance Approving of a Grant of A Permanent Storm Water Easement to the Village of Hanover Park

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to approve Ordinance #21-22-08 – An Ordinance Approving of a Grant of A Permanent Storm Water Easement to the Village of Hanover Park, as presented.

Executive Director O'Brien explained this will expand storm water storage at Anne Fox by using the area that the tennis courts sit on. This easement will relieve the issue of code violations of the tennis courts.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

F. Motion to Approve Annual Financial Report for the Year Ending April 30, 2021 Prepared by Seldon Fox, LTD

A motion was made by President Elkins and seconded by Commissioner Reilly to approve Motion to Approve Annual Financial Report for the Year Ending April 30, 2021 Prepared by Seldon Fox, LTD, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
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Nays: 0 None
Abstain: 0 None

Motion carried.

G. Park Board to Board Meeting with Village staff to Coordinate with Village staff and Come Back with Suggested Dates

A motion was made by President Elkins and seconded by Commissioner Reilly to approve Park Board to Board Meeting with Village staff to Coordinate with Village staff and Come Back with Suggested Dates, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays: 0 None
Abstain: 0 None

Motion carried.

CORRESPONDANCE

None

FUTURE EVENTS

A. Park Business

- ~ HPPD/Hanover Township Staff Meeting – October 26, 2021
- ~ HP Foundation Board Meeting – October 26, 2021 @7pm – Board Room & Zoom
- ~ IAPD Legal Symposium – November 4, 2021 @8:30am – Hybrid
- ~ Finance Board Committee Meeting – November 8, 2021 @5pm – Board Room & Zoom
- ~ Next Workshop Meeting – November 8, 2021 @7pm – Board Room & Zoom
- ~ Athletic Club Meeting – November 22, 2021 @5pm – Board Room & Zoom
- ~ Next Regular Board Meeting – November 22, 2021 @7pm – Board Room & Zoom

B. Community Events

- ~ Dia De Los Muertos Day of the Dead – November 6, 2021 @6-9pm - CCAC Gym

C. Other Events

- ~ Halloween – October 31, 2021
- ~ NWSRA Celebrate Ability Gala – November 5, 2021 @6pm – Hybrid
- ~ Daylight Savings Time Ends – Change Clocks Back 1 Hour – November 7, 2021
- ~ Veterans Day – November 11, 2021

Commissioner Reilly informed the Board that Kayleigh Piñones did an outstanding job organizing the Trunk or Treat event.

Commissioner Mustafa asked Board members if the senior discount was still being offered. He also asked if the Park District would be open to working with the Cancer Society in the future. Commissioner Mustafa asked if other Commissioners would be interested in touring the Elgin Soccer facility. Attorney Mraz reminded everyone that 3 or more Board members attending would fall under the Open Meetings Act.

ADJOURNMENT

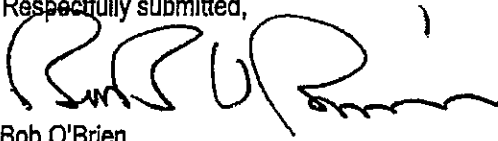
A motion was made by Commissioner Reilly and seconded by Commissioner Vences to adjourn the October 25, 2021 Board of Commissioners Regular Board Meeting at 9:07pm..

There being no further discussion the following answered:

Ayes:	5	Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,



Bob O'Brien
Board Secretary
BO:LAM

