

**HANOVER PARK PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, MAY 23, 2022**

**MINUTES  
7:00 P.M.**

**CALL TO ORDER**

The Regular Board Meeting of Park Commissioners was called to order on Monday, April 25, 2022 by President Elkins at 7:00pm.

**PLEDGE OF ALLIANCE**

**ROLL CALL**

Upon the roll being called, the following answered:

Commissioners Present:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Commissioners Absent:	0	None
Staff Present:	6	Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks & Planning Bessette, Business Services Manager Santucci, Marketing & Communications Manager Gomez, and CCAC Manager Kress, Executive Assistant Quigley
Staff Absent:	0	None
Guests Present:	2	Attorney Mraz, Belinda Mustafa

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to approve the agenda, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

**MATTERS FROM THE PUBLIC**

Belinda Mustafa requested an action for the Foundation, via the Board of Commissioners, that she be allowed to chair the Foundation. President Elkins and the Board of Commissioners stated they would review the request at the next Foundation meeting, and prepare to hold a vote for it. Attorney Mraz stated he would look into the validity of the request via the Foundation Charter.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to approve the April, 2022 Special Meeting Minutes as presented.

A motion was made by President Elkins and seconded by Commissioner Reilly to approve the April 25, 2022 Regular Board Meeting minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

#### **ATTORNEY'S REPORT**

No discussion

#### **TREASURER'S REPORT**

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to accept the Treasurer's Report for the month ending April 30, 2022, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

#### **COMMITTEE REPORTS**

##### **A. Finance – Treasurer's Report ending April 30, 2022**

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to accept the Treasurer's Report ending April 30, 2022 as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

##### **Finance – Statement of Cash Receipts and Disbursements (May 1, 2021 through April 30, 2022)**

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to accept the Statement of Cash Receipts and Disbursements for May 1, 2021 through April 30, 2022 as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

## **WARRANT**

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to approve Warrant #22-23-01 covering check numbers 81163-81201 from the Payroll Checking Account in the amount of \$203,992.09 and check numbers 64624-64728 from the General Corporate Checking Account in the amount of \$219,450.99 for a grand total in the amount of \$423,243.08 as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

## **NEW BUSINESS**

### **A. Resolution #22-23-03 – Resolution approving the Vehicle License Agreement with First Student**

A motion was made by Commissioner Vences and seconded by President Elkins to approve Ordinance #22-23-03 - Resolution approving the Vehicle License Agreement with First Student.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

### **B. Resolution #22-23-04- A Resolution Approving of the Equipment Rental Agreement with Clowning Around Entertainment, Inc. Agreement**

A motion was made by Commissioner Vences and seconded by Commissioner Reilly to approve Resolution #22-23-04- A Resolution Approving of the Equipmwnt Rental Agreement with Clowning Around Entertainment, Inc. Agreement

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

### **D. Ordinance #22-23-01- An Ordinance adopting the Hanover Park Park District District-Wide Camera System Policy**

A motion was made by President Elkins and seconded by Commissioner Reilly to approve Ordinance #22-23-01- An Ordinance adopting the Hanover Park Park District District-Wide Camera System Policy. Discussion was had on how long we are to hold onto the footage recorded by the cameras. With some extrapolation as to why we needed them and how long we could hold on to footage in the event of litigation or police investigation of incidents, it was put to vote.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins  
Nays: 0 None  
Abstain: 0 None

Motion carried.

**E. Discussion of the direction of the Board for Hanover Park Park District Playbook going digital for the next season**

A motion was made by President Elkins and seconded by Commissioner Fuentez to approve of the direction presented by Marketing and Communications Director Gomez to test the concept of the Playbook going digital with a post card sent district wide to residents alerting them to new programs.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins  
Nays: 0 None  
Abstain: 0 None

Motion carried.

**CORRESPONDENCE**

**FUTURE EVENTS**

**A. Park Business**

- ~Admin Team Meeting- June 13, 2022- 10:00 AM- CC Board Room
- ~Park Board Finance Committee Meeting – June 13, 2022 - 6:00 pm – CC Board Room
- ~Park Board Workshop Meeting – June 13, 2022 – 7:00 PM- CC Board Room & Zoom
- ~Admin Team Meeting – June 27, 2022 – 10:00 AM – CC Board Room
- ~Park Board Long Range Planning Committee Meeting – June 27, 2022 – 5:00 PM – CC Board Room
- ~Park Board Regular Meeting – June 27, 2022 – 7:00 pm – CC Board Room & Zoom

**B. Community Events**

- MLK Build Up Day – May 21, 2022 – 9:00 a.m.-12:00 p.m., Tanglewood Community, 1211 Catalina Drive
- Seafari Springs Family Aquatic Center Opens – June 4, 2022
- Seafari Springs Open House – June 4, 2022 – 11:30 a.m. – 1:30 p.m.
- Music on the Hill – June 9, 2022 – 7:00 – 8:30 p.m. – Community Park
- Movie in the Park: *Sing 2* - June 24, 2022 – East Harbors Park
- Centre Court Athletic Club *Dink Bang Sideout Pickleball Tournament* – June 25-26, 2022 – CCAC
- Music on the Hill – July 7, 2022 – 7:00 – 8:30 p.m. – Community Park

- Cops Day & Movie in the Park: *Space Jam-New Legacy* – July 15, 2022 – Springwood Jr. High School
- *Bark in the Park* – July 30, 2022 – 2:00 – 4:00 p.m. – Ahlstrand Park
- Seafari Springs Customer Appreciation Night – August 5, 2022 – 7:00 – 9:00 p.m.
- Movie in the Park: *Spider-Man: No Way Home* – August 12, 2022 – HP Sports Complex
- *Shine Bright, It's a Starry Night* – August 19, 2022 – 8:00 – 10:00 p.m. – Heritage Park

#### C. Other Events

- Memorial Day Holiday – May 30, 2022
- First Day of Summer – June 21, 2022

#### **ADJOURNMENT TO EXECUTIVE SESSION**

A motion was made by President Elkins and seconded by Commissioner Fuentez to adjourn the Regular Board Meeting of the Hanover Park Park District under the Open Meetings Act Section 2(c)(1) of the Open Meetings Act to discuss "compensation, discipline, performance or dismissal of specific employees."

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,



Bob O'Brien  
Board Secretary  
BO:SL