

**HANOVER PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS WORKSHOP MEETING  
ZOOM CONFERENCING APP  
MONDAY, SEPTEMBER 13, 2021 7:00 P.M.**

**MINUTES**

**CALL TO ORDER**

The Park Board of Commissioners Workshop Meeting of Monday, September 13, 2021 was called to order by President Elkins at 7:10pm.

Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:	5	Commissioners Grima, Fuentez Mustafa, Reilly, and President Elkins
Commissioners Absent:	0	None
Staff Present:	7	Executive Director O'Brien, Superintendent of Recreation Cox, Business Services Manager Santucci, CCAC Manager Kress, Executive Assistant & HR Mislevy, and Marketing & Communications Manager Gomez
Staff Absent:	1	Superintendent of Parks & Planning Bessette
Guests Present:	2	CPA Howard and Village of Hanover Park Trustee Bob Prigge

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Grima and seconded by Commissioner Fuentez to approve the Agenda as presented. Motion and second were confirmed by President Elkins.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Grima, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent:	0	None

Motion carried.

President Elkins informed the Board that there will be an additional agenda item at the end of the meeting to include an Executive Session under 12/2 © (1) Personnel as the amended item 13.

A motion was made by Commissioner Grima and seconded by Commissioner Reilly amend the Agenda to include Executive Session under 12/2 © (1) Personnel as Item 13 and to approve the agenda as amended. Motion and second were confirmed by President Elkins.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Fuentez, Grima, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent:	0	None

Motion carried.

### **MATTERS FROM THE PUBLIC**

Village of Hanover Park Trustee Prigge asked the Board for a status update on the code violations. Executive Director O'Brien confirmed that there are a few outstanding projects that are budgeted for future capital funds. Executive Director O'Brien then confirmed that there were no members of the public physically present in the Board Room, none present virtually through Zoom and no questions or concerns were received prior to the meeting.

### **STAFF REPORT**

The Board and Executive Director O'Brien discussed President Biden's recent vaccination mandate and whether or not it extended to the Hanover Park District and if not, if the District should still require staff to be vaccinated. Executive Director O'Brien assured that staff will research the challenges and benefits of adopting a mandatory vaccination policy, confirm this information with the District's legal council, and report back to the Board.

Manager Gomez and Commissioner Reilly then discussed videos as a new marketing outlet and consideration of moving to primarily virtual marketing.

Manager Santucci informed the Board that with Vanguard the District is locked into a significantly lower natural gas rate than what is currently offered and that this lower rate will be secured into 2022.

Superintendent Cox provided the Board with a summary of a successful new special event for families: Stuff a Bear Tea Party.

### **LEGISLATIVE UPDATE**

Executive Director O'Brien provided the Board with a summary of the changes to COVID-19 safety protocols being enacted by the state.

### **FINANCE / ADMINISTRATION**

#### **A. Review Statement of Cash Receipts & Disbursements & related revenue/projection reports (May 1, 2021 through August 31, 2021.**

Manager Santucci informed the Board of the differences between last fiscal year and this fiscal year regarding when the District is receiving tax disbursements.

CPA Howard summarized the revenue reports through August, highlighting the overall revenue and expenses of Seafari Springs Aquatic Center for this year's summer season. Additionally, he emphasized how the Village's water grant, covering the District's costs to fill the pool, was a huge contributor to the facility's operations being so successful.

#### **B. Capital Plan Discussion and Capital Projects Renovations Update:**

##### **I. By Priority Report**

Manager Santucci provided the Board with a status update on the District's capital projects plan, highlighting how the District is currently approximately \$96,000 under budget.

#### **C. Review General Obligation Limited Tax Park Bonds, Series 2021 Planning Packet from Speer Financial**

CPA Howard educated the new Board members with how the District's bond authority is limited, how the District can utilize bond monies, and how the long-term debt incurred fits into the District's annual bond rollover and is the typical amount of bond monies available to the District for capital projects.

#### **D. Discuss rescheduling the 2021 Parks Tour Special Meeting**

Executive Director O'Brien and the Board discussed rescheduling the Parks Tour and decided on Saturday, September 25, 2021, as the new date.

### **RECREATION**

#### **A. Security camera update**

Superintendent Cox updated the Board with the information that a pre-bid meeting was held on September 9 and there was a great turnout. Bid packets are due by September 20, then the Board will review and award a contract at their October meetings.

### **PARKS**

#### **A. Review Park Inspections**

No discussion

#### **B. Review Ordinance #21-22-04 – An Ordinance Authorizing the Sale and/or Conveyance of Certain Personal Property of the District (Ford F700 and fitness machines)**

Executive Director O'Brien confirmed that the District will be using an online auction house to sell the District's surplus equipment. CCAC Manager Kress stated that the fitness equipment that is being sold was replaced with newer equipment.

### **CCAC**

None

### **CORRESPONDENCE**

None

### **VISION FOR THE DISTRICT**

Commissioner Reilly proposed the idea of renovating Seafari Springs Aquatic Center into a splash pad and mini-golf course as opposed to a community pool. The Board and staff continued to discuss ways that SSAC revenues can be expanded. Commissioner Mustafa suggested the Board and District staff reach out to the community to poll their ideas for new programs/special events. Additionally, he informed the Board of a potential corporate sponsor for renovating the cricket pitches and asked the District to consider looking into this further.

### **OTHER**

President Elkins highlighted the following items:

- A. Next Long Range Planning Board Committee Meeting – Monday September 27, 2021 @ 6pm – Board Room
- B. Next Regular Board Meeting – Monday, September 27, 2021 @ 7pm – Board Room & Zoom
- C. Next Hanover Park Foundation Quarterly Meeting – Tuesday, October 5, 2021 @ pm – Board Room & Zoom
- D. Columbus Day – Monday, October 11, 2021 – FT staff observed holiday – Community Center and CCAC open
- E. Next Workshop Meeting – October 18, 2021 @ 7pm – Board Room & Zoom

President Elkins informed the Board that the Long Range Planning Board Committee Meeting will be rescheduled to Monday, September 27, 2021 at 5pm.

### **EXECUTIVE SESSION – 12/2 © (1) Personnel @ 9:00pm**

A. A motion was made by President Elkins and seconded by Commissioner Grima to adjourn out of the 9/13/21 Workshop Meeting and enter into the 9/13/21 Executive Session under 12/2 © (1) Personnel

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Grima, Mustafa, Reilly, and President Elkins  
Nays: 0 None  
Abstain: 0 None

Motion carried.

B. A motion was made by President Elkins and seconded by Commissioner Grima to adjourn out of the 9/13//21 Executive Session under 12/2 © (1) Personnel and reconvene the 9/13//21 Workshop Meeting at 10:03pm.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Grima, Mustafa, Reilly, and President Elkins  
Nays: 0 None  
Abstain: 0 None

Motion carried.

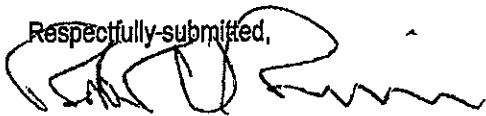
**ADJOURNMENT**

Without further discussion or action required within the public meeting, a motion was made by Commissioner Grima and seconded by Commissioner Reilly to adjourn the September 13, 2021 Workshop Meeting at 10:04pm.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Grima, Mustafa, Reilly, and President Elkins  
Nays: 0 None  
Absent: 0 None

Respectfully submitted,



Bob O'Brien  
Board Secretary  
BO:LAM