

**HANOVER PARK FOUNDATION MEETING  
MONDAY, DECEMBER 17, 2018  
COMMUNITY CENTER BOARD ROOM  
6:00 p.m.**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVAL OF THE MINUTES**
  - A. September 24, 2018 Foundation Meeting Minutes
4. **FINANCE**
  - A. Treasurer's Report (for the period ending November 30, 2018)
  - B. Y.E.S. Account Update
  - C. Approve Transfer of \$4,000.00 to the Y.E.S. Scholarship Fund
5. **OLD BUSINESS**
  - A. Youth Benefit Ball - Friday, April 12, 2019
  - B. 5K Fiesta del Sol (Run for the Kids) – Saturday, July 20, 2019
  - C. Dia de los Muertos – Saturday, Friday, November 1, 2019
6. **NEW BUSINESS**

None
7. **CORRESPONDENCE**
  - A. Donation from the Hanover Park Police Department - \$493.00
8. **OTHER BUSINESS**
  - A. Next Quarterly Foundation Meeting – March 25, 2019
9. **ADJOURNMENT**

**Hanover Park Park Foundation Trustees - 2018**

Mary Morrison	Trustee / Chairman
Bob O'Brien	Trustee / Secretary/ Treasurer
Jon Duesing	Trustee
Adam Cortes	Trustee
Leonard Morgan	Trustee
Amy Andrews	Trustee
Mark Elkins	Member

**HANOVER PARK FOUNDATION MEETING  
COMMUNITY CENTER BOARD ROOM  
MONDAY, SEPTEMBER 24, 2018**

**MINUTES  
6:00PM**

**1. CALL TO ORDER**

The September 24, 2018 Hanover Park Foundation Meeting was called to order by Chairman Morrison at 6:00pm.

Upon the roll being called the following answered:

**2. ROLL CALL**

Trustees Present:	4	Trustees Andrews, Duesing, O'Brien, and Chairman Morrison
Trustees Absent:	2	Trustee Cortes and Morgan
Members Present:	0	None
Members Absent:	2	Member Elkins and Teope
Staff Present:	4	CCAC Manager Kress, Superintendent of Parks Villar, Superintendent of Recreation Cox, and Administrative Secretary Mislevy
Staff Absent:	0	None
Guests Present:	0	None

**3. APPROVAL OF THE AGENDA**

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve the agenda as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**4. APPROVAL OF THE MINUTES**

A motion was made by Trustee Andrews and seconded by O'Brien to approve the June 25, 2018 Foundation Meeting Minutes as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**5. FINANCE**

**Treasurer's Report (for the period ending August 31, 2018)**

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve the Treasurer's Report (for the period ending August 31, 2018), as presented.

Chairman Morrison informed that the Foundation has a \$55,000 balance as of August 31, 2018. She then asked for District staff to clarify the meaning of line item "Debit- Worldpay: Credit card fees 3 months" for \$88.70. CCAC Manager Kress



responded that this is most likely the company who the District is paying their credit card fees to and that Worldpay is the name of that company.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

#### **Y.E.S. Account Update**

Chairman Morrison asked the Foundation to refer to the updated Y.E.S. account report which was distributed before the start of the meeting. She then asked for District staff to clarify what exactly was updated on this report. District staff confirmed that the Summer 2018 programs line item was added to this report, but the bottom line wasn't adjusted to take this into account. Chairman Morrison asked for a corrected revised Y.E.S. account report.

#### **Approve Transfer of \$2,000.00 to the Scholarship Fund**

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve the Transfer of \$2,000.00 to the Scholarship Fund.

Chairman Morrison confirmed that, with the approval of this \$2,000 transfer, the Y.E.S. account balance should be approximately \$3,000.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

## **6. OLD BUSINESS**

#### **5K Dash n' Splash 2018 – July 15, 2018 – Financial Report**

Chairman Morrison informed that this year's 5K Dash n' Splash brought in net revenue of \$4,465.58 and that this was the second highest net revenue 5K to date. She also informed that the Kick-Off meeting for 5K 2019 will be on October 1 and that the Foundation is looking to rebrand this event. Next year's 5K will be in July and be Fiesta del Sol themed, in response to the community feedback received during the District's Community Information Meetings. Commissioner Andrews praised the new volunteer shirts designed by Marketing Supervisor Gomez, saying that they were creative and brought the volunteers together for this event. Overall, this was a very successful event and Chairman Morrison thanked all who volunteered.

#### **COPs Day / Movie Night – Concessions (popcorn/drinks/glow sticks) – August 10, 2018 – Financial Report**

Chairman Morrison said that this year, the Foundation's COPs Day / Movie Night concession stand brought in a net revenue of \$680.46. She congratulated trustees and District staff on a job well done and thanked everyone who volunteered their time at this event. Chairman Morrison also relayed that the COPs Day Committee is interested in donating to the Foundation their portion of the fundraising monies, which is a very kind gesture and greatly appreciated.

#### **Mexican Independence Day – Friday, September 13, 2019 – Update**

Chairman Morrison said that she is still interested in bringing back Mexican Independence Day as a special event, especially since residents expressed their interest in the Foundation and District reviving this event, but that she wanted to see how successful this year's Day of the Dead Dance is first. If the dance is successful, it could be an added as part of Mexican Independence Day next year. Trustees and District staff discussed some logistics of this event.



## 7. NEW BUSINESS

### **YBB10 – Friday, April 12, 2019**

Chairman Morrison informed that YBB10 will be during lent this year, so there will have to be a seafood option offered for dinner. The Seville offered the Foundation either a salmon option, which comes at an up charge, or a white fish option, which would be the same cost as the chicken dinner. Foundation trustees then reviewed The Seville's contract for this event.

### **Approve contract with Seville Banquets in the amount of \$40 per person for Youth Benefit Ball 2019**

A motion was made by Trustee Andrews and seconded by Trustee Duesing to approve the contract with Seville Banquets in the amount of \$40 per person for Youth Benefit Ball 2019, as presented.

Chairman Morrison informed that there have been no changes to this contract.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

### **5K 2019 – Saturday, July 20, 2019 (Kick-Off meeting Monday, October 1, 2018 @ 9am)**

Chairman Morrison informed that she and Trustee Duesing would be co-chairing the 5K 2019 Committee and invited anyone who was interested to attend. They are looking to make this a bigger, family-friendly event rather than just a race.

### **Discuss registration for SLSF's Celebrating Abilities Gala 2018 – Friday, November 2, 2018**

Chairman Morrison provided trustees and District staff with more information on this event and expressed the importance of there being District staff, District Board, and Foundation presence. She suggested that the Foundation consider paying for half the cost of a table of 10 reservation, then the District would cover the other half of this expense. Chairman Morrison, Trustee Duesing, and Trustee Andrews all expressed their interest in attending this event. Chairman Morrison then asked for a motion for the Foundation to approve providing half the cost of a table of 10 for SLSF's Celebrating Abilities Gala 2018.

A motion was made by Trustee Duesing and seconded by Trustee O'Brien to approve Hanover Park Park Foundation's coverage of half the cost of one table of 10 at SLSF's Celebrative Abilities Gala 2018, as presented.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

### **Approve the resignation of Foundation Member Hahnz Teope**

A motion was made by Trustee Duesing and seconded by Trustee Andrews to approve the resignation of Foundation Member Hahnz Teope, as presented.

Trustee Duesing asked for more information regarding this resignation. Chairman Morrison responded that Hahnz Teope recently left his position at the District and informed her that he enjoyed his time as a Foundation member, but that it was time he resigned from the Foundation as well. Trustees and District staff discussed the logistics moving forward.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**GROW Scholarship Committee**

Chairman Morrison asked the Foundation to review the GROW Scholarship application, requirements, and marketing tools. She expressed that she would like to see this updated and awarded at future YBB events. Revision suggestions can be emailed to Chairman Morrison.

**8. CORRESPONDENCE**

None

**9. OTHER BUSINESS**

Chairman Morrison highlighted the following items:

- A. Next Quarterly Foundation Meeting – Monday, December 17, 2018 @ 6:00pm – Community Center Board Room

**10. ADJOURNMENT**

A motion was made by Trustee Andrews and seconded by Trustee Duesing to adjourn the September 24, 2018 Quarterly Meeting of the Hanover Park Park Foundation at 6:32pm.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Trustee Andrews, Duesing, O'Brien, and Chairman Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully Submitted,



Bob O'Brien  
Secretary/Treasurer – Board of Trustees  
Hanover Park Park Foundation  
BO:LAM

HANOVER PARK PARK FOUNDATION  
 TREASURER'S REPORT  
 for the period ending: November 30, 2018

**Beginning Balance:** \$ **55,414.92**

**Revenues:**

Interest earned September, October, November \$ 6.81  
 Deposit: 5K \$ 489.18  
 Deposit: Movie Night \$ 493.00

**Total Revenues** **\$ 988.99**


**Expenses:**

IL Charity Bureau Fund	check 1291	Sept	filing AG990--IL report	\$	15.00	
HPPD	check 1292	Oct	YES	\$	2,000.00	
HPPD	check 1293		reimburse expenses	\$	1,114.00	
HPPD	check 1294		Kids at Hope	\$	218.91	
			concession supplies			
Debit- Worldpay: Credit card fees 3 months					\$	82.35

**Total Expenses** **\$ 3,430.26**

**Ending Balance: General Account** **\$52,973.65**

Respectfully Submitted,

  
 Robert O'Brien  
 Secretary, Treasurer