

**HANOVER PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS WORKSHOP MEETING  
ZOOM CONFERENCING APP  
MONDAY, May 10, 2021 7:00 P.M.**

**MINUTES**

**CALL TO ORDER**

The Park Board of Commissioners Workshop Meeting of Monday, May 10, 2021 was called to order by President Elkins at 7:19 p.m.

Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:	4	Commissioners Morrison, Grima, Fuentez and President Elkins
Commissioners Absent:	1	Commissioner Duesing
Staff Present:	6	Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks & Planning Bessette, Business Services Manager Santucci, CCAC Manager Kress, Marketing & Communications Manager Gomez
Staff Absent:	1	Executive Assistant & HR Mislevy
Guests Present:	3	Attorney Mraz, CPA Howard, Shawqi Mustafa

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Fuentez and seconded by President Elkins to approve the Agenda as presented. Motion and second were confirmed by President Elkins.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Grima, Morrison, and President Elkins
Nays:	0	None
Absent:	1	Commissioner Duesing

Motion carried.

**MATTERS FROM THE PUBLIC**

Executive Director O'Brien confirmed for the record that there were no members of the public physically present in the Board Room and none were present virtually through Zoom. He also confirmed no questions or concerns were received prior to the meeting.

**STAFF REPORT**

Executive Director O'Brien informed the Board of the IAPD swimming pool guidelines in effect when Illinois enters the Bridge Phase of Governor Pritzker's Restore Illinois plan. Superintendent Cox is updating pool guidelines with Bridge Phase information and will further update pool guidelines when Phase 5 goes into effect, approximately one week after the pool opens on June 5. Commissioner Morrison asked if the Facebook website link for Seafari Springs could be updated with new pictures to showcase the pool's new look. Manager Gomez answered that pictures are scheduled to be taken tomorrow and will be uploaded as soon as practicable. Commissioner Morrison also questioned the status of Park Service Patrol. Executive Director O'Brien responded that monies for PSP are in the budget. Superintendent

Bessette added that part-time staff needed to be hired for PSP. Commissioner Morrison brought up the issue of Bird-Air's report of the fabric domes. Executive Director O'Brien responded that the report still needed to be reviewed and would be brought to a future meeting. Manager Gomez went over details of the marketing report and asked for feedback, or any changes that the Board might like to see.

A member of the public, Shawqi Mustafa, entered the May 10, 2021 Workshop Meeting via Zoom at 7:30pm.

### **LEGISLATIVE UPDATE**

Executive Director O'Brien stated that there was no update.

### **FINANCE / ADMINISTRATION**

**A. Review Statement of Cash Receipts & Disbursements & related revenue/projection reports (May 1, 2020 through April 30, 2021)**

CPA Howard presented to the Board financial statements and charts for the year ending April 2021. He stated that the Park District ended with money surplus for the year.

**B. Review First Amendment to the Financial Management and Accounting Services Agreement Between the Hanover Park Park District and Governmental Accounting, Inc.**

Executive Director O'Brien reported to the Board that this is a one year extension of CPA Howard's contract with the Hanover Park Park District.

**C. Capital Plan Discussion and Capital Projects Renovations Update:**

**i. By Priority Report**

**ii. Ahlstrand Renovation Project Report**

Manager Santucci highlighted for the Board two items of interest: the Ford F250 has been purchased and received, and more items of the Ahlstrand project have been paid for. She also confirmed that at this point in time the District is under budget by approximately \$55,000 for Year 1 of the Capital Plan.

Superintendent Cox reported that Ahlstrand has received the new furniture ordered for the Ahlstrand Renovation Project.

### **RECREATION**

**A. Security Cameras Project Update**

Superintendent Cox updated the Board that the bid specs were written in-house, saving the District the expense of hiring a consultant, and sent the corporate counsel for review. She confirmed that two different organizations who offer security camera services came to tour the facilities and provide information on the type of cameras that would be needed, how many, and in what areas. These companies would be ineligible from bidding due to providing the information to create the bid spec. Superintendent Cox further shared that at this point in time she is anticipating the project to remain within the budgeted amount.

**B. Review Village of Hanover Park's request to waive rental fees for the June 25 and July 16, 2021 Movie in the Park events**

Superintendent Cox reported that the Movie in the Park events would be held at East Harbors Park and Community Park. The Cops Day Picnic will be held sometime in September, but at this time details are not finalized.

### **PARKS**

**A. Review Park Inspections**

Superintendent Bessette reported mainly minor issues with the exception of the train feature at Kamradt Park which will be removed due to the poor quality of the structure.

**B. Monarch Waystation Update**

Superintendent Bessette informed the Board that he has ordered additional plant material for the Waystation which should be delivered the first week of June. The Board further discussed with Superintendent Bessette the potential for new programs through the Monarch Waystation.

**C. Review Village of Hanover Park Annual Graffiti Waiver**

Superintendent Bessette reported that the Village of Hanover Park will now waive any fees for graffiti removal with the waiver in effect.

**CCAC**

**A. Review First Amendment to the Hanover Park Park District Independent Contractor Agreement with Roger Emig**

CCAC Manager Kress explained that the only change made to this contract was the extension for another year.

**CORRESPONDENCE**

None

**OTHER**

President Elkins highlighted the following items:

- A. Next Regular Board Meeting – Monday, May 24, 2021 @7pm – Zoom
- B. Memorial Day – Monday, May 31, 2021 – FT staff holiday – Community Center and CCAC closed
- C. Next Workshop Meeting – June 14, 2021 @7pm – TBD

**ADJOURNMENT**

Without further discussion or action required within the public meeting, a motion was made by Commissioner Grima and seconded by Commissioner Fuentez to adjourn the May 10, 2021 Workshop Meeting at 8:14pm.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Grima, Morrison, and President Elkins
Nays:	0	None
Absent:	1	Commissioner Duesing

Respectfully submitted,



Bob O'Brien  
Board Secretary  
BO:LAM