

**HANOVER PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS REGULAR MEETING  
MONDAY, SEPTEMBER 27, 2021  
MINUTES  
7:00 P.M.**

**CALL TO ORDER**

The Regular Board Meeting of Park Commissioners was called to order on Monday, September 27, 2021 by Executive Director O'Brien at 7:00pm.

Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Commissioners Absent:	1	Commissioner Grima
Staff Present:	7	Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks & Planning Bessette, CCAC Manager Kress (arrived at 7:08pm), Business Services Manager Santucci, Marketing & Communications Manager Gomez, and Executive Assistant & HR Mislevy
Staff Absent:	0	None
Guests Present:	2	Attorney Mraz , Bob Prigge, Hanover Park Trustee

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to approve the agenda, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

**MATTERS FROM THE PUBLIC**

Executive Director O'Brien informed the Board that Village of Hanover park Trustee Bob Prigge is present at the Community Center Board Room for this meeting. No other members of the public physically present in the Board Room, none present virtually through Zoom and no questions or concerns were received prior to the meeting.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Grima and seconded by Commissioner Reilly to approve the August 16, 2021 Special Meeting Minutes, and August 23, 2021 Regular Board Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None

Absent 1 Commissioner Grima

Motion carried.

#### **ATTORNEY'S REPORT**

A motion was made by President Elkins and seconded by Commissioner Fuentes to table this item until Attorney Mraz arrives or until the end of the meeting since Attorney Mraz was not present at this time.

With no further discussion and upon the roll being called, the following answered:

Ayes: 4 Commissioners Fuentes, Mustafa, Reilly, and President Elkins  
Nays: 0 None  
Absent 1 Commissioner Grima

Motion carried.

#### **TREASURER'S REPORT**

A motion was made by Commissioner Fuentes and seconded by Commissioner Reilly to accept the Treasurer's Report for the month ending August 31, 2021.

Manager Santucci reported to the Board that approximately \$163.75 in interest was received last month and that DuPage County tax disbursements have been received but still waiting for Cook County. She added that there is no change to the long term debt schedule.

With no further discussion and upon the roll being called, the following answered:

Ayes: 4 Commissioners Fuentes, Mustafa, Reilly, and President Elkins  
Nays: 0 None  
Absent 1 Commissioner Grima

Motion carried.

#### **COMMITTEE REPORTS**

##### **A. Athletic Board Committee – Update**

Commissioner Reilly reported to the Board that the Committee discussed Director Thompson's business plan for CCAC to increase revenues and end with a profit at the end of the fiscal year. One idea presented was investing more time and money into pickleball programs. Commissioner Reilly would like the community to be polled to see what programming Hanover Park residents would be interested in CCAC providing.

President Elkins proposed that the Board consider the price and fee increases Director Thompson included in the business plan.

Commissioner Reilly again stated that she felt Hanover Park residents should be polled before considering any increases are considered.

Commissioner Mustafa expressed his belief that focusing primarily on tennis won't be enough to improve the Athletic Club's financial situation.

Manager Santucci provided the Board with the information that the Club has been exceeding their monthly revenue goals but that has been offset by the over-run of their budgeted expenses.

CCAC Manager Kress explained to the Board how the combined experience of her and Director Thompson in the tennis industry should help them in feeling confident their business plan will be successful in their goals.

The Board and District staff further debated ways in which the Athletic Club can improve their finances.

Attorney Mraz entered the September 27, 2021 Regular Board Meeting at 7:30pm.

**B. Finance – Statement of Cash Receipts and Disbursements (May 1, 2021 through August 31, 2021)**

A motion was made by Commissioner Fuentez and seconded by Commissioner Mustafa to accept the Statement of Cash Receipts and Disbursements May 1, 2021 through August 31, 2021, as presented.

Manager Santucci reported to the Board that the District is 1/3 of the way through the fiscal year with all funds on track for the budget.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

**WARRANT**

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to approve Warrant #21-22-05 covering check numbers 80794-80833 from the Payroll Checking Account in the amount of \$205,194.60 and check numbers 63900-64002 from the General Corporate Checking Account in the amount of \$383,999.31 for a Grand Total Warrant in the amount of \$589,193.91, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

**ATTORNEY'S REPORT**

A motion was made by President Elkins and seconded by Commissioner Fuentez to remove this item from the table and open it for discussion.

Attorney Mraz informed the Board that there was nothing new to discuss under this item.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

**NEW BUSINESS**

**A. Ordinance #21-22-04 – An Ordinance Authorizing the Sale and/or Conveyance of Certain Personal Property of the District (Ford F700 and fitness machines)**

A motion was made by Commissioner Grima and seconded by Commissioner Fuentez to approve An Ordinance Authorizing the Sale and/or Conveyance of Certain Personal Property of the District (Ford F700 and fitness machines), as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

**B. Consideration and possible action to change Centre Court Athletic Club fees**

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to approve the detailed increases to Centre Court Athletic Club fees based on Director Thompson's business plan.

CCAC Manager Kress stated that the business plan that was presented wasn't intended to be immediately implemented, but rather these fee increases would take effect in January 2022.

Attorney Mraz shared his professional opinion on whether or not the Board's approval of the timing of a fee increase would be a day-to-day operation or a District policy, to which he stated this was a policy, but that staff should make the decision on when it would make sense to implement these fee increases – his recommendation would be for the Board to table this decision in order for staff to gather the full information needed.

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to table this item until the October Regular Board Meeting.

With no further discussion and upon the roll being called, the following answered:

Ayes:	3	Commissioners Fuentez, Reilly, and President Elkins
Nays:	1	Commissioner Mustafa
Absent	1	Commissioner Grima

Motion carried.

**CORRESPONDANCE**

None

**OTHER**

- A. Columbus Day – Monday, October 11, 2021 – All FT staff off, Community Center & CCAC open
- B. Long Range Planning Board Committee Meeting – October 18, 2021 @ 5pm – Board Room & Zoom
- C. Next Workshop Meeting – October 18, 2021 @ 7pm – Board Room & Zoom
- D. Athletic Club Board Committee Meeting – October 25, 2021 @ 5pm Board Room
- E. Next Regular Board Meeting – October 25, 2021 @ 7pm – Board Room & Zoom

Commissioner Reilly asked for a Special Athletic Club Board Committee Meeting to be scheduled on Tuesday, October 19, 2021. Executive Director O'Brien replied that he would confirm if staff are available and let Commissioner Reilly know their availability.

**ACCEPTANCE OF COMMISSIONER GRIMA'S RESIGNATION**

President Elkins informed the Board that Commissioner Grima would be moving from Hanover Park and that Commissioner Grima provided two verbal resignations.

Attorney Mraz recommended the Board accept the verbal resignation and declare a vacancy on the Board.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

**RESOLUTION #21-22-16 – A Resolution Recognizing Commissioner Cef Grima's 2.5 Years of Service as a Hanover Park Park District Commissioner**

A motion was made by President Elkins and seconded by Commissioner Fuentez to approve Resolution #21-22-16 – A Resolution Recognizing Commissioner Cef Grima's 2.5 Years of Service as a Hanover Park Park District Commissioner, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

A motion was made by President Elkins and seconded by Commissioner Fuentez to designate tomorrow, September 28, 2021 Commissioner Cef Grima Day.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

**EXECUTIVE SESSION**

A. A motion was made by President Elkins and seconded by Commissioner Reilly to adjourn from the September 27, 2021 Regular Board Meeting and enter into Executive Session.

A. SECTION 5 ILCS 12 /2 (c)(3) – Selection of a person to fill a vacant public office

B. SECTION 5 ILCS 120/2 (c)(1) - Personnel

There being no further discussion the following answered:

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion Carried

**B.** A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to adjourn the September 27, 2021 Executive Session held under Section 5 ILCS 120/2(c)(3), Selection of a person to fill a vacant public office and Section 5 ILCS 120/2 (c)(1), Personnel and re-enter the September 27, 2021 Regular Board Meeting.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

#### ADJOURNMENT

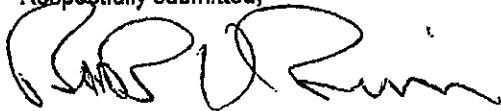
A motion was made by President Elkins and seconded by Commissioner Reilly to adjourn the September 27, 2021 Board of Commissioners Regular Board Meeting at 9:01 pm.

There being no further discussion the following answered:

Ayes:	4	Commissioners Fuentez, Mustafa, Reilly, and President Elkins
Nays:	0	None
Absent	1	Commissioner Grima

Motion carried.

Respectfully submitted,



Bob O'Brien  
Board Secretary  
BO:LAM