

HANOVER PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133

BOARD OF COMMISSIONERS REGULAR MEETING
ZOOM CONFERENCING APP VIRTUAL MEETING
MONDAY, JANUARY 25, 2021

MINUTES
7:00 P.M.

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, January 25, 2021 by President Elkins at 7:02pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Commissioners Absent:	0	None
Staff Present:	6	Superintendent of Parks & Planning Villar, CCAC Manager Kress, Superintendent of Recreation Cox, Business Services Manager Santucci, Marketing & Communications Manager Gomez, and Executive Assistant & HR Mislevy
Staff Absent:	1	Executive Director O'Brien
Guests Present:	2	Attorney Mraz, CPA Howard

APPROVAL OF THE AGENDA

A motion was made by Commissioner Grima and seconded by Commissioner Fuentez to approve the agenda, as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Fuentez, Grima, Morrison, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

Commissioner Fuentez attended the meeting from the Community Center Board Room and confirmed that there were no members of the public physically in attendance. Superintendent Cox confirmed there were no members of the public virtually attending and no correspondence or questions were received through mail or email.

LEGISLATIVE UPDATE

Superintendent Cox provided the Board with an update on COVID-19 mitigations. She reported that the Park District has moved into Phase 4, Tier 1 restrictions and went on to explain in detail what that entailed for Park District programs.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve the December 14, 2020 Regular Board Meeting Minutes, as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

ATTORNEY'S REPORT

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

TREASURER'S REPORT

A motion was made by Commissioner Fuentes and seconded by Commissioner Duesing to accept the Treasurer's Report for the month ending December 31, 2020 as presented. President Elkins confirmed the motion and second.

Manager Santucci reported that the District received approximately \$18,000 in tax disbursements, \$479 in interest for the month, and made \$1.49 million in bond payments. She stated the next bond payment will be in June.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

COMMITTEE REPORTS

A. Finance – Statement of Cash Receipts and Disbursements (May 1, 2020 through December 31, 2020)

A motion was made by Commissioner Fuentes and seconded by Commissioner Duesing to accept the Statement of Cash Receipts and Disbursements May 1, 2020 through December 31, 2020, as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

WARRANT

A motion was made by Commissioner Fuentez and seconded by Commissioner Duesing to approve Warrant #20-21-09 for the month ending December 31, 2020 covering check numbers 80498-80522 from the Payroll Checking Account in the amount of \$110,808.94 and check numbers 63217-63301 from the General Corporate Checking Account in the amount of \$1,622,995.45 for a Grand Total Warrant in the amount of \$1,733,804.39 President Elkins confirmed this motion and second for the record.

Manager Santucci explained that the large amount paid from General Corporate Checking was due to the bond payments made.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

UNFINISHED BUSINESS

A. Capital Projects Renovations and Updates

Manager Santucci informed the Board that a few more payments have been made for the Ahlstrand Renovation Project. She stated the District has started on Year 2 of the Capital Plan. Then Superintendent Cox gave an update on the status of the Ahlstrand renovations. She reported that the flooring has been completed and cabinets are almost completely installed. The next update will include progress on bathroom partitions, furniture, parking lot, doors, and backyard area.

B. Monthly progress report on Executive Director Initiatives

President Elkins tabled this item until the next meeting since Executive Director O'Brien is absent.

NEW BUSINESS

A. Review and Motion to Approve Ordinance #20-21-07 – An Ordinance Authorizing the Sale and/or Conveyance of Certain Personal Property of the Hanover Park Park District

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve Ordinance #20-21-07 An Ordinance Authorizing the Sale and/or Conveyance of Certain Personal Property of the Hanover Park Park District, as presented. President Elkins confirmed this motion and second for the record.

President Elkins questioned whether items were sold or are going out to be sold. Attorney Mraz confirmed this ordinance authorizes the sale so they can now be posted for sale.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

B. Review and Motion to approve Resolution #20-21-26 – A Resolution Approving of the Purchase of one 2021 Ford F-250 4X4 Super Cab Pick Up Truck from Currie Motors Fleet Pursuant to the Suburban Purchasing Cooperative

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve Resolution #20-21-26 A Resolution Approving of the Purchase of one 2021 Ford F-250 4X4 Super Cab Pick Up Truck from Currie Motors Fleet Pursuant to the Suburban Purchasing Cooperative, as presented. President Elkins confirmed this motion and second for the record.

Commissioner Morrison questioned the wording “review and motion” on the agenda. Attorney Mraz confirmed that the wording can be just resolution name in the future.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

C. Review and Motion to approve Resolution #20-21-27 – A Resolution Approving of the Birdair Project No. 7539 Fabric Roof System Inspection Agreement (Proposal SAM 21-7539-100) Between the Hanover Park Park District and Birdair, Inc.

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve Resolution #20-21-24 – A Resolution Approving of the Birdair Project No. 7539 Fabric Roof System Inspection Agreement (Proposal SAM 21-7539-100) Between the Hanover Park Park District and Birdair Inc., as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

D. Review and Motion to approve Resolution #20-21-28 – A Resolution Approving of the DOT Anti-Drug Third Party (TPA) Agreement Between the Hanover Park Park District and Figment Group. Inc.

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve Resolution #20-21-28, A Resolution Approving of the DOT Anti-Drug Third Party (TPA) Agreement Between the Hanover Park Park District and Figment Group. Inc., as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

E. Review and Motion to approve Resolution #20-21-29 – A Resolution Approving of the License Agreement Between the Hanover Park Park District and the Roselle Rampage Softball Association at Community Park Field.

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to approve Resolution #20-21-29, A Resolution Approving of the License Agreement Between the Hanover Park Park District and the Roselle Rampage Softball Association at Community Park Field, as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

F. Review and Motion to approve Resolution #20-21-30 – A Resolution Approving of the Services Agreement Between the Hanover Park Park District and Jeff Ellis Management, LLC

A motion was made by President Elkins and seconded by Commissioner Duesing to approve Resolution #20-21-30, A Resolution Approving of the Services Agreement Between the Hanover Park Park District and Jeff Ellis Management, LLC, as presented.

Commissioner Morrison expressed concerns about the discrepancies in the numbers presented regarding a \$270,000 loss as opposed to \$202,000 loss without enacting this contract. She was also concerned that this issue was only brought to the Board recently and not when first considered by the Recreation Department. Superintendent Cox explained the timeline and process she and her staff took in researching the District's return on the expense of this contract. President Elkins and the Board implored District Staff to improve communication and flow of information in the future. CPA Howard provided the Board with information on how the District will fund this contract. The Board and Staff further discussed the stipulations of the contract and Seafari Springs Aquatic Center operations.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Duesing, Fuentez, Grima, and President Elkins
Nays:	1	Commissioner Morrison
Abstain:	0	None

CORRESPONDANCE

None

OTHER

President Elkins highlighted the following dates and items:

- A. Next Workshop Meeting – Monday, February 8, 2021 - Zoom Conferencing App
- B. President's Day – Monday, February 15, 2021 – Full-time staff holiday - Community Center and CCAC open for programming/classes
- C. Next Regular Board Meeting – February 22, 2021 - Zoom Conferencing App

ADJOURNMENT

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to adjourn the January 25, 2021 Board of Commissioners Regular Board Meeting at 8:14pm.

There being no further discussion the following answered:

Ayes:	5	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary
BO:LAM