

**HANOVER PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133**

**BOARD OF COMMISSIONERS WORKSHOP MEETING
COMMUNITY CENTER BOARDROOM & ZOOM CONFERENCING
APP MONDAY, JANUARY 9, 2023**

**MINUTES
7:00 P.M.**

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, January 9, 2023 by President Fuentez at 7:01pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present: 5 Commissioners Elkins, Vences, Mustafa, Reilly, and President Fuentez

Commissioners Absent: 0 None

Staff Present: 6 Executive Director O'Brien, Superintendent of Parks & Planning Bessette, CCAC Manager Snodgrass, Superintendent of Recreation Cox, Business Services Manager Santucci, Executive Assistant Quigley, and Marketing & Communications Manager Gomez

Staff Absent: 0 None

Guests Present: 2 Attorney Mraz, CPA Howard, Greg Petry, Yocelinda Aguilar

APPROVAL OF THE AGENDA

A motion was made by Commissioner Elkins and seconded by Commissioner Vences to approve the agenda, as presented

With no further discussion and upon the roll being called, the following answered:

Ayes 5 Commissioners Elkins, Vences, Mustafa, Reilly, and President Fuentez
Nays: 0 None
Abstain: 0 None

Motion carried.

MATTERS FROM THE COMMISSIONERS

Commissioner Mustafa wanted to thank everyone for letting him put this on the record for the community. He is sad and angry and disappointed that 5 members of staff made a police report. He claims he will read the police report to show every statement is false. He claims he took the names out of the report, and will keep them out. He claims he did nothing out of the claims in the report. He wants the community to know that he works very hard for his constituents and takes full pride in what he does and full credit because he brings rentals. He claims to have brought food for the staff and makes sure everything is good before he leaves, and everything is safe, so no one will have a dangerous fall, and claims that he feels used and betrayed. He claims no one came to the Community Center before he became a commissioner to the park district. He is very hurt and sad because all his hard work means nothing to the staff and again claims statements against him are false. He claims there is no trust in anyone anymore because of this. He claims to stand for everything. He also mentioned for the certified letter from Elkins and Fuentes upon the completion of the investigation in alleged racist statements by a member of Park District Staff and claims that the investigation was not closed as he was never asked and the issue was swept under the rug. He apologizes for taking time from the staff to discuss these allegations.

October 26th incident, the report states that he obstructed an employee while off the clock and challenges that the Staff should pull the camera footage. He claims he did not scream at her, but maybe he did call everyone in the park district lazy. He refutes that he called her a “dumb B” or Secretary O’Brien a “fat fuck”. The witness also claimed that he called her a name. He counterclaims that they never said hello to him. He moved on to claims about a different witness, and proceeded to complain that the witness was near the copy machine during an “executive session” and overheard him calling her racist. He claims no one wants to come to the board meetings because no one gets paid to be here. He claims he listened to the audio of the meeting... Claims he did not charge on anyone. Claims he will send entire copy of report to anyone who wants it. He claims this is because he “tells it like it is” employees filed a report. He claims it will come in the end and bite them and he won’t stand for it, begins to state something about he won’t stop until, then cuts himself off and says he is owed an apology. He calls things “the way it looks and it is there”. He claims he is bringing “our community”, then asks if we do not want his community here, he will fill out a form to rescind their taxes. He claims someone was willing to bring 200 people into the room to support him and he “didn’t need it” because he can “take care of himself, he is a big boy”.

He moves on to letter from commissioners and claims it is unclosed unlike “how the lawyer wanted it or the President wanted”, and it is “unfortunate we don’t have HR” and there is no leadership or nothing. He wants to adjourn to executive session.

Commissioner Elkins offers to clear up the matter, stating that he heard that Commissioner Mustafa was hurt and upset that these employees went to the police with a “big story” about him and hurt his reputation. Commissioner Reilly states that it was more towards the public than the commissioners and staff and this is why they should not talk about it. Commissioner Mustafa states that it is not the way he feels, it is reality. Commissioner Elkins reiterates that the incident is disturbing and it hurt his feelings and made him unhappy, and the statements made were done in error, and that staff should not be making these kinds of reports when he puts in all this time and energy and efforts to make the park district a better place. Commissioner Mustafa agrees that this is all a group of people who want to snipe at someone who actually works. Commissioner Elkins wants it clarified that this is what he was in fact saying. Commissioner Mustafa nods. Commissioner Elkins apologizes on behalf of the park district for his efforts not being recognized. He reiterated that he was not apologizing for staff but was instead apologizing for the Park District

not recognizing his efforts. Commissioner Mustafa thanks him and did not do this for publicity purposes. He claims he has already thrown away his T-shirt and his name tag as he is not coming here for his job as a commissioner but is only here for his community. He claims his recognition comes from “upstairs”. Commissioner Elkins states that he believes that Commissioner Mustafa did this so his efforts would be recognized. Commissioner Mustafa states that he can not work with people he can not trust, and Commissioner Elkins has some ideas on how this can work but this is not the proper forum for this discussion

Commissioner Elkins heard that 5 candidates filed petitions. He stated there was a rumor that some of the candidates would not be able to run for the position, asking if everyone who filed a petition lived within the district. Attorney Mraz corrected to state that neither Secretary O’Brien nor Executive Assistant Quigley is responsible for checking the validity of the addresses, but as no objections were filed in the required time period, there is nothing the local officials are able to do about it. Someone must be a resident of the park district to be able to serve on the board, and live within the park district, not the village in specific. It isn’t the Staff’s job to look into these things.

ADJOURN TO EXECUTIVE SESSION

A motion was made by Commissioner Vences and seconded by Commissioner Mustafa to adjourn to Executive Session under Section 2(c)(1) of the Open Meetings Act to Discuss “compensation, discipline, performance or dismissal of specific employees.” , as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	1	Commissioner Elkins

Motion carried.

ADJOURN EXECUTIVE SESSION TO WORKSHOP MEETING

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to adjourn to the Workshop Board Meeting of the Park Board of Commissioners , as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Elkins, Reilly, and President Fuentez
Nays:	1	Commissioner Mustafa
Abstain:	0	None

Motion carried.

ACCEPTANCE OF COMMISSISONER & VICE PRESIDENT LAURA REILLY’S RESIGNATION

A motion was made by Commissioner Elkins and seconded by Commissioner Vences to accept the written letter of resignation from Commissioner and Vice President Laura Reilly, Effective as of January 30, 2023 , as presented.

Commissioners Vences and Elkins, as well as President Fuentez extended their heartfelt thanks for Commissioner Reilly's work with the Park District Board, as well as their well wishes for her future endeavors.

With no further discussion and upon the roll being called, the following answered:

Ayes	3	Commissioners Vences, Reilly, and President Fuentez
Nays:	1	Commissioner Mustafa
Abstain:	1	Commissioner Elkins

Motion carried.

PRESENTATION OF EVERYTHING DISC WORKPLACE STAFF TRAINING PROGRAM

Greg Petry, Greg Petry Consulting, LLC., was present to present the Everything DiSC Workplace Staff Training

Program Proposal. Mr. Petry has been in Parks and Rec for over 50 years, was the Executive Director at Waukegan Park District, and started his consulting company in 2017 for leadership training, master planning, course planning, communications. The program created on the Meyers-Briggs Personality Questionnaire, 80 some odd questions to produce a report to create a personality style as well as a communication style and how to communicate with other styles within the workplace. The program offers exercises on trust, conflict resolution (procedural to personal) , and weaves in real life real district situations, as well as how to assess people's styles to create a culture of open communication.

STAFF REPORTS

A. Administration, Business Services, and Marketing & Communication

Business Services Manager Santucci reported that the FY 23-24 budget process was beginning and Commissioners should expect an initial report as well as the compiled Needs Assessment first draft at the March meeting. She also reported that the Check for Emergency Demand Response Program the Park District participates in had arrived.

Marketing and Communications Manager Gomez reported that there was not much else to discuss from the previous meeting, and that Spring programs were gearing up to begin. Commissioner Elkins recommended looking into ChatGPT to schedule and write posts for the Park District's Facebook page.

B. Parks and Planning

Superintendent Bessette stated that he would discuss the report when Parks and Planning was presented in the meeting

C. Recreation

Superintendent Cox stated that there was nothing to report from Recreation at this time.

D. Center Court Athletic Club

CCAC Manager Snodgrass stated there was nothing to report from Center Court Athletic Club at this time.

FINANCE AND ADMINISTRATION

A. Review Statement of Cash Receipts and Disbursements and related Revenue/Projections reports (May 1, 2022 through December 31, 2022)

Business Services Manager Santucci presented the Statement of Cash Receipts and Disbursements for Board Review. CPA Howard presented the monthly Chart and Graphs reflecting revenue year over year for Recreation and CCAC.

B. Capital Plan Discussion and Capital Projects Renovations update

Business Services Manager Santucci reported that there had been no change in the Capital Projects Renovations.

C. Staff Update – Meeting Minutes changes from summary to full transcription

Executive Assistant Quigley reported that the process of transcription had not yet begun as there had been issues with attempting full lump sum payments for the 2 years of audio in question. She recommended to the Board that the time period to be broken down into smaller chunks. This would also give the board time to look over the transcripts to see if it is worth the money paid to outsource it.

D. 2023 Park Board of Commissioners Meeting Schedule

Executive Assistant Quigley reminded the Board that there were no previous objections to the 2023 Park Board of Commissioners Meeting Schedule.

E. Board Direction – Approve IAPD/IPRA Soaring to New Heights State Conference 2023 Travel Voucher – Commissioner Elkins

F. Board Direction – Approve IAPD/IPRA Soaring to New Heights State Conference Travel Voucher – Commissioner Reilly

Both this item and Item E were discussed as the per diem travel vouchers were presented for the upcoming state conference.

G. 2022 PDRMA Risk Management Review Incentive

Superintendent Bessette stated that the Risk Management Review was for injury prevention this time around. He was escorting a new building supervisor with the inspectors. It was stated that the building was in good condition and Staff did well.

H. Review Everything DiSC Workplace Staff Training Program Proposal

After the Presentation from Mr Greg Petry, the Board felt reasonably comfortable with directing Secretary O'Brien to sign up the Staff for the program.

I. Review Landmark Forum Staff Training Program Proposal

RECREATION

Superintendent Cox and Executive Assistant Quigley presented the current status of the Rental Procedures Manual

PARKS AND PLANNING

A. Review Park Inspections

Superintendent Bessette stated that there were no changes to the Park Inspections list.

B. Community Center Electric Repairs Update

Superintendent Bessette updated the Board that the order was in for the replacement switch, and it would take another 20 weeks to be completed due to supply chain issues.

C. Village Code Violations Update

Superintendent Bessette reported that all known Village Code violations has been fixed.

D. Review Quote 24329 dated 12-27-22 from ICON Shelter Systems, Inc. for the purchase of a Dual Slope Shelter, part # DS20X34TM-P86 for Community Park as part of the OSLAD Grant for total amount of \$54,878.00.

Superintendent Bessette presented the Quote from ICON Shelter Systems, Inc. for the purchase of a Dual Slope Shelter for Community Park. The quote would be for the replacement of the recently removed shelter that previously stood in the park.

E. Review Quote dated 1-5-23 from NuToys Leisure Products for the purchase of the Healthbeat Outdoor Fitness 13+ Fitness Equipment for Community Park as part of the OSLAD Grant for total amount of \$26,399.00.

Superintendent Bessette reviewed the quote from NuToys Leisure Products for the purchase of the Healthbeat Outdoor Fitness 13+ Fitness Equipment to be placed in Community Park under the OSLAD Grant renovations plan.

CORRESPONDANCE

None

FUTURE EVENTS

A. Park Business

- Park Board Workshop Meeting – July 11, 2022 – 7:00 p.m. – CC Board Room
- Park Board Regular Meeting – July 25, 2022 – 7:00 p.m. – CC Board Room

B. Community Events

- Music on the Hill – July 7, 2022 – 7:00 – 8:30 p.m. – Community Park
- Cops Day & Movie in the Park: *Space Jam-New Legacy* – July 15, 2022 – Springwood Jr. High School
- *Bark in the Park* – July 30, 2022 – 2:00 – 4:00 p.m. – Ahlstrand Park
- Seafari Springs Customer Appreciation Night – August 5, 2022 – 7:00 – 9:00 p.m.

- Movie in the Park: *Spider-Man: No Way Home* – August 12, 2022 – HP Sports Complex
- *Shine Bright, It's a Starry Night* – August 19, 2022 – 8:00 – 10:00 p.m. – Heritage Park

ADJOURNMENT

A motion was made by Commissioner Elkins and seconded by Commissioner Vences to adjourn the 1/9/23 Workshop Meeting of the Hanover Park Park District Board of Commissioners at 8:06 pm.

With no further discussion and upon the roll being called, the following answered:

Ayes	5 Commissioners Mustafa, Reilly, Elkins, Vences, and President Fuentez
Nays	0 None
Abstain:	0 None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary