

**HANOVER PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133**

**BOARD OF COMMISSIONERS WORKSHOP MEETING  
COMMUNITY CENTER BOARDROOM & ZOOM CONFERENCING  
APP MONDAY, NOVEMBER 14, 2022**

**MINUTES  
7:00 P.M.**

**CALL TO ORDER**

The Workshop Board Meeting of Park Commissioners was called to order on Monday, November 14, 2022 by President Fuentez at 7:00pm.

Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:        4    Commissioners Vences, Mustafa, Reilly, Elkins

Commissioners Absent:                                1            President Fuentez

Staff Present:                                3 Executive Director O'Brien, Business Services Manager Santucci,  
Superintendent of Parks and Planning Bessette, and Executive Assistant Quigley

Staff Absent:                                0            None

Guests Present:                                1            Ed Tracey

**APPROVAL OF THE AGENDA**

There was a brief discussion on the matter that there was no current committee updates. Secretary O'Brien stated that instead, there was a Finance update.

A motion was made by Commissioner Elkins and Seconded by Commissioner Vences to amend the agenda to reflect the change in the agenda and include a Finance update instead of a Committee update, as presented.

Ayes                                4    Commissioners Vences, Elkins, Reilly, and Mustafa  
Nays:                                0            None  
Abstain:                                0            None

Motion carried.

A motion was made by Commissioner Elkins and seconded by Commissioner Vences to approve the agenda, as presented

With no further discussion and upon the roll being called, the following answered:

Ayes	3	Commissioners Vences, Elkins, and Reilly
Nays:	1	Commissioner Mustafa
Abstain:	0	None

Motion carried.

## **STAFF REPORTS**

### **Administration, Marketing, and Business Services**

Secretary O'Brien updated the Board on the current status of the Administrative team, the Marketing Department's preparation of the next digital playbook, and the upcoming presentation of the Annual Financial Report. Business Services Manager Santucci briefly presented the current statement of Cash Receipts and Disbursements as well as the current Capital Projects progress.

### **Parks and Planning**

Commissioner Mustafa let Superintendent Bessette know that he spoke with a member of the public who was interested in assisting renovations to Heritage Park. He stated that the gentleman in question has a marked interest in Cricket, and would be happy to assist in repairing the park for it's use. Superintendent Bessette asked Commissioner Mustafa to get the gentleman in touch with him to discuss details.

### **Recreation**

None to report

### **Center Court Athletic Center**

None to report

## **FINANCE UPDATE**

Business Services Manager Santucci discussed the current state of the 19 Capital projects, and that we had received the 22' funding, as well as \$1,200,000 set aside for the OSLAD grant. She stated that the Business Services Office would be generating a list of the projects applicable to the 22' Capital fund, from which each Commissioner would be able to select their top 10 requested projects. Combining their list with the lists from the Department Heads within the Park District would generate our Capital Projects listing for the next fiscal season

## **FINANCE AND ADMINISTRATION**

Business Services Manager Santucci, along with Mr. Ed Tracey of Seldon Fox, presented the Annual Financial Report for the Year Ended April 30, 2022.

## **RECREATION**

No report was given for this meeting.

## **PARKS AND PLANNING**

An update was made by Superintendent Bessette on the proposal by Vons Electric, Inc. regarding the projected costs of repairs to the Community Center electrical system, including the projected timeframe of 25 months for fabrication of the necessary parts and installation. He also updated the Board on the current status of the OSLAD grant for Community Park with the approval of the BEP plan in the previous meeting.

## **CENTER COURT ATHLETIC CLUB**

None to report

## **MATTERS FROM THE PUBLIC**

None to report.

## **QUESTIONS AND ANSWERS FROM COMMISSIONERS**

None to report

## **CORRESPONDANCE**

None

## **FUTURE EVENTS**

### **A. Park Business**

- Park Board Maintenance Committee Meeting – October 24, 2022 - 5:00 p.m. – CC Board Room
- Park Board Regular Meeting – October 24, 2022 – CC Board Room & Zoom
- Park Board Finance Committee Meeting – November 14, 2022 – CC Board Room – 5:00 p.m.
- Park Board Workshop Meeting – November 14, 2022 - CC Board Room & Zoom
- Park Board Ordinance, Rules & Regulations Committee Meeting – November 28, 2022 – 5:00 p.m. CC Board Room
- Park Board Regular Meeting – November 28, 2022 – CC Board Room & Zoom

### **B. Community Events**

- Trunk or Treat – October 21, 2022 – 6:00 – 8:00 p.m. – CC
- Halloween – October 31, 2022 – 3:00 – 7:00 p.m. Village Hours
- Dia De Los Muertos Dance – November 4, 2022 – 6:00 - 8:00 p.m. – CC Gym

### **C. Other Events**

- HP Lions Club Meeting – October 19, 2022 – 7:00 p.m. – Dennys
- HP Park Foundation Board Meeting – October 26, 2022 – 7:00 p.m. - CC Board Room

## **ADJOURNMENT**

A motion was made by Commissioner Elkins and seconded by Commissioner Vences to adjourn the 11/14/22 Workshop Meeting of the Hanover Park Park District Board of Commissioners at 8:30 pm

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Elkins, Reilly, and Mustafa
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien  
Board Secretary