

HANOVER PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133

BOARD OF COMMISSIONERS SPECIAL MEETING
BOARD ROOM & ZOOM CONFERENCING APP
MONDAY, NOVEMBER 8, 2021 @ 7:00 P.M.

MINUTES

CALL TO ORDER

The Park Board of Commissioners Special Meeting of Monday, November 8, 2021, was called to order by President Elkins at 7:00 p.m.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present: 5 Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins

Commissioners Absent: 0 None

Staff Present: 7 Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks and Planning Bessette, Business Manager Santucci, CCAC Manager Kress, Director of Tennis Thompson, and Marketing and Communications Manager Gomez

Staff Absent: 0 None

Guests Present: 2 CPA Howard, Nauman Khan

APPROVAL OF THE AGENDA

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to approve the Agenda, as presented. With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins

Nays: 0 None

Abstain: 0 None

Motion Carried.

MATTERS FROM THE PUBLIC

Executive Director O'Brien confirmed that there were no members of the public physically present in the Board Room at the start of the meeting, none present virtually through Zoom, and no questions or concerns were received prior to the meeting. Nauman Khan joined the meeting about halfway through and stayed for only a few minutes.

STAFF REPORT

Executive Director O'Brien reminded Board members of the upcoming State Conference. He noted that early registration opens December 13 and asked interested Board members to let himself or Superintendent Besette know so hotel reservations can be made. Four members indicated interest in attending.

Executive Director O'Brien noted that the Lions Club is collecting winter items for those in need and has placed collection boxes at the Community Center and Ahlstrand.

Superintendent Cox reported that the Dia de los Muertos event was successful.

Superintendent Cox and Commissioner Reilly discussed the possibility of having an ATM machine on site and the possible income it could generate.

Superintendent Cox recapped the Trunk or Treat event, stating that it was a successful event.

Director of Tennis Thompson reported that CCAC has 359 Pickleball memberships with great interest in leagues and lessons. He added that a tennis tourney has been scheduled for each upcoming weekend and CCAC would like to hire another tennis instructor. Commissioner Mustafa questioned the need for an additional tennis instructor and CCAC Manager Kress explained that another instructor would allow Director of Tennis Thompson to focus on other aspects of his job responsibilities that have been sidelined while he taught classes.

Commissioner Mustafa questioned the timing of the cricket contract, stating it needed to be done now. Superintendent Cox explained the process of long-term rentals and the need to practice fair and equal time to all rentals.

Commissioner Mustafa left the meeting at 7:40pm.

Executive Director O'Brien discussed the responsibilities of committees. President Elkins would like to see the committees do more preparation work so that workshop meetings could run more efficiently.

LEGISLATIVE UPDATE

Executive Director O'Brien stated that there was nothing new to report.

FINANCE/ADMINISTRATION

A. Review Statement of Cash Receipts & Disbursements & Related Revenue/Projection Reports – May 1, 2021 through October 31, 2021

CPA Howard discussed with the Board the Statement of Cash Receipts & Disbursements and gave a re-cap of related revenue reports.

B. Review Tax Levy Ordinance #21-22-07 – An Ordinance Levying the Taxes of the Hanover Park Park District for the Fiscal Year Beginning May 1, 2021, and Ending on April 30, 2022

Executive Director O'Brien reminded the Board that Items B, C, and D are presented here today for review only, to be voted on at the next Regular Board Meeting.

C. Review Tax Abatement Ordinance #21-22-08 – An Ordinance Abating the Tax Hereto Levied for the Year 2021 to Pay the Principal of and Interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2019B, of the Hanover Park Park District, DuPage and Cook Counties, Illinois

D. Review Tax Abatement Ordinance #21-22-09 – An Ordinance Abating the Hereto Levied for the Year 2021 to Pay the Principal of and Interest on General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Hanover Park Park District, DuPage and Cook Counties, Illinois

E. Capital Plan Discussion and Capital Projects Renovations Update

i. By Priority Report

ii. Ahlstrand Renovation Project Report

iii. Security Camera Project Update

Manager Santucci gave an overview of these reports to the Board.

F. Review 2022 Park Board Meeting Schedule

Executive Director O'Brien reminded the Board that this is a tentative schedule, and the final will be voted on at the next Regular Board Meeting.

G. Discuss Park Board Committee Assignments & 2022 Meeting Schedule

Executive Director noted this is a draft copy and the final vote will be taken at the next Regular Board Meeting. Commissioners discussed committee assignments, coming to an agreement on duties.

A motion was made by President Elkins and seconded by Commissioner Reilly to approve the Park Board Committee Assignments and Meeting Schedule, as presented. With no further discussion and upon the roll being called, the following answered:

Ayes: 4 Commissioners Fuentez, Reilly, Vences, and President Elkins

Nays: 0 None

Absent: 1 Commissioner Mustafa

Motion Carried.

H. Discuss 2022 IAPD/IPRA Soaring to New Heights Conference

Discussion was completed during the Staff Report.

RECREATION

A. Resolution #21-22-21 – A Resolution Approving of the Contract Between the Hanover Park Park District and Aries Charter Transportation

A motion was made by President Elkins and seconded by Commissioner Fuentez to approve Resolution #21-22-21 – A Resolution Approving of the Contract Between the Hanover Park Park District and Aries Charter Transportation, as presented.

Superintendent Cox explained this is the Trolley for the North Pole Express Special Event.

With no further discussion and upon the roll being called, the following answered:

Ayes: 4 Commissioners Fuentes, Reilly, Vences, and President Elkins
Nays: 0 None
Absent: 1 Commissioner Mustafa
Motion Carried.

PARKS

A. Review Park Inspections

Superintendent Bessette reported that there was nothing to review.

B. Review Village Code Violations

Superintendent Bessette reported that the Parks Department is working on the Hollywood Activity Center code violations.

C. Review Community Center Roof Project Update

Superintendent Bessette reported that four more drains were repaired, and the decision was made to finish by repairing all of the drains.

D. Review Hollywood Activity Center Demolition Update

Superintendent Bessette reported that staff is waiting for the results of the asbestos report. Hollywood will be the primary demolition and then the pool house.

E. Review Community Park Athletic Field Lighting Update

Superintendent Bessette reported that staff is looking into alternatives to retrofit the field lighting with LED lighting. He also explained that there is the potential of a grant from COM-Ed to cover some of the approximately \$100,000 cost.

CCAC

A. Review September Pickleball Tourney Final Report & Membership Update

Director of Tennis Thompson reported 359 new Pickleball memberships and approximately \$4,000 in profit from the tournament.

B. Review & Approve New Tennis Pro Independent Contractor Agreement Between the Hanover Park Park District and Ming Chai

A motion was made by President Elkins and seconded by Commissioner Reilly to approve the Independent Contractor Agreement between the Hanover Park Park District and Ming Chai, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes: 4 Commissioners Fuentez, Reilly, Vences, and President Elkins
Nays: 0 None
Absent: 1 Commissioner Mustafa
Motion Carried.

C. Review New Pickleball Instructor Independent Contractor Agreement between the Hanover Park Park District and Liz Chaplinsky

Approval for this Independent Contractor Agreement will be on the Agenda for the November 22, 2021, Regular Board Meeting.

D. Review New Pickleball Instructor Independent Contractor Agreement between the Hanover Park Park District and Kimber Sparks

Approval for this Independent Contractor Agreement will be on the Agenda for the November 22, 2021, Regular Board Meeting.

CORRESPONDENCE

A letter was received from Hanover Township solicitating nominations for their Community Service Award with a deadline of February 25, 2022 for submittals.

VISION FOR THE DISTRICT

A short discussion was held about items on the Vision List with more discussion deferred to a later date.

FUTURE EVENTS

A. Park Business

- ~HP Village EDC Meeting – November 9, 2021 @ 12:30pm – Village Hall
- ~Admin Team Meeting – November 22, 2021 @ 1:30pm – Board Room & Zoom
- ~Athletic Club Board Committee Meeting – November 22, 2021 @5pm – Board Room & Zoom
- ~Next Regular Board Meeting – November 22, 2021 @ 7pm – Board Room & Zoom
- ~Admin Team Meeting – December 6, 2021 @1:30 pm – Board Room & Zoom
- ~Board Recreation Committee Meeting – December 6, 2021 @5pm – Board Room & Zoom
- ~Park Board Regular Meeting – December 13, 2021@7pm – Board Room & Zoom
- ~HP Village Workshop: Business Plan: Roadmap to Success – December 14, 2021 @10-11:30am – Village Hall
- ~HP Village EDC Meeting – December 14, 2021 @12:30pm – Village Hall
- ~HP Park Foundation Board Meeting – December 14, 2021 @7pm – Board Room & Zoom

~HPPD Staff Bowling & Lunch – December 17, 2021 @12pm – Midway Landing Bowling Alley, Bartlett

B. Community Events

~North Pole Express – December 10, 2021 @ 5pm

C. Other Events

~Veteran's Day – November 11, 2021

~Thanksgiving Day – November 25, 2021 – Community Center & CCAC closed

~Thanksgiving Friday – November 26, 2021 – Community Center closed; CCAC open

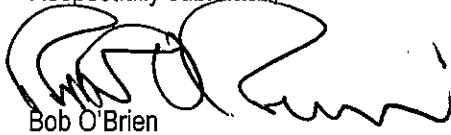
ADJOURNMENT

Without further discussion or action required within the public meeting, a motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to adjourn the November 8, 2021 Workshop Meeting at 9:42pm.

Without further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners, Fuentez, Reilly, Vences, and President Elkins
Nays	0	None
Absent:	1	Commissioner Mustafa

Respectfully submitted,



Bob O'Brien

Board Secretary

BO:SL