

HANOVER PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133

BOARD OF COMMISSIONERS REGULAR MEETING
COMMUNITY CENTER BOARDROOM & ZOOM CONFERENCING APP
MONDAY, JUNE 27, 2022

MINUTES
7:01 P.M.

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, June 27, 2022 by President Elkins at 7:01pm.

Upon the roll being called, the following answered:

ROLL CALL

| | | |
|------------------------|---|--|
| Commissioners Present: | 5 | Commissioners Fuentez, Vences, Mustafa, Reilly, and President Elkins |
| Commissioners Absent: | 0 | None |
| Staff Present: | 6 | Executive Director O'Brien, Superintendent of Parks & Planning Bessette, CCAC Manager Kress, Superintendent of Recreation Cox, Business Services Manager Santucci, Executive Assistant Quigley, and Marketing & Communications Manager Gomez |
| Staff Absent: | 0 | None |
| Guests Present: | 2 | Attorney Mraz, Belinda Mustafa |

APPROVAL OF THE AGENDA

A motion was made by Commissioner Vences and seconded by Commissioner Reilly to approve the agenda, as presented

President Elkins recommended the addition of addition of item 11 I to discuss the continuation of zoom meetings for public attendees to Board Meetings, and 11 J for Board recognition of the Juneenth Holiday on June 19th of every year.

A motion was made by President Elkins and seconded by Commissioner Reilly to make the following amendments to the agenda: addition of item 11 I to discuss the continuation of zoom meetings for public attendees to Board Meetings, and 11 J for Board recognition of the Juneenth Holiday on June 19th of every year.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Fuentez, Vences, Mustafa, Reilly, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

A motion was made by President Elkins and seconded by Commissioner Reilly to approve the agenda as amended.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Fuentez, Vences, Mustafa, Reilly, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

MATTERS FROM THE PUBLIC

Belinda Mustafa was recognized by the board as a member of the public with a matter to bring to the attention of the board. She discussed the recent concessions sold for the Hanover Park Park Foundation, gaining an additional \$82 for the foundation through the sale of glow sticks at the Movie in the Park event, and \$105 in concessions sold to attendees of the Pickleball Tournament.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Vences and seconded by Commissioner Reilly to approve the May 9, 2022 Special Meeting Minutes and the May 23, 2022 Regular Board Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Fuentez, Vences, Mustafa, Reilly, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

ATTORNEY’S REPORT

Attorney Mraz confirmed that there was no report.

TREASURER’S REPORT (for the month ending May 31, 2022)

A motion was made by Commissioner Fuentez and seconded by Commissioner Reilly to accept the Treasurer’s Report for the month ending May 31, 2022, as presented.

With no further discussion and upon the roll being called, the following answered:

| | | |
|---------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentez, Vences, and President Elkins |
| Nays: | 0 | None |
| Absent: | 0 | None |

Motion carried.

COMMITTEE REPORTS

A. Finance – Statement of Cash Receipts and Disbursements (May 1, 2022 through May 31, 2022)

A motion was made by Commissioner Fuentes and seconded by Commissioner Reilly to accept the Statement of Cash Receipts and Disbursements May 1, 2022 through May 31, 2022, as presented.

Manager Santucci reminded the Board that there are 2022-2023 budget totals within this Statement as a reference, since they have not been approved. She also stated that the budgeted amount for the District’s contract with Jeff Ellis Management is still reflected in the Statement, but will be removed in the June statement.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentez, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

WARRANT

A motion was made by Commissioner Fuentes and seconded by Commissioner Reilly to approve Warrant #21-22-02 covering check numbers 81202-81231 from the Payroll Checking Account in the amount of \$140,809.17 and check numbers 64729-64844 from the General Corporate Checking Account in the amount of \$326,459.84 for a Grand Total Warrant in the amount of \$467,269.01, as presented.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentes, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

NEW BUSINESS

A. Election of Board President

A motion was made by President Elkins and seconded by Commissioner Reilly to elect Commissioner Fuentes as President of the Hanover Park Park District Board of Commissioners for a new term of office, as presented.

President Elkins stated that there was consensus at the June Workshop that Commissioner Fuentes would succeed him as the President of the Board of Commissioners

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentes, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

B. Election of Board Vice-President

A motion was made by Commissioner Mustafa and seconded by President Elkins to elect Commissioner Vences as Vice-President of the Hanover Park Park District Board of Commissioners for a new term of office, as presented. Commissioner Vences declined the position and instead voted up Commissioner Reilly as the Vice-President of the Board of Commissioners, seconded by Commissioner Vences.

President Elkins stated that there was consensus at the June Workshop that Commissioner Reilly would stand as Vice-President for another term.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentes, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

C. Appointment of Board Treasurer

A motion was made by Commissioner Reilly and seconded by President Elkins to elect Commissioner Vences as Board Treasurer of the Hanover Park Park District Board of Commissioners for a new term of office, as presented.

President Elkins stated that there was consensus at the June Workshop that Commissioner Vences would stand as Board Treasurer. Commissioner Vences accepted the nomination for Board Treasurer.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentes, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

D. Appointment of Board Secretary

A motion was made by President Elkins and seconded by Commissioner Reilly to elect Executive Director O'Brien as Board Secretary of the Hanover Park Park District Board of Commissioners for a new term of office, as presented.

Attorney Mraz explained that it is a standard practice for the Board Secretary to be the Executive Director. Executive Director O'Brien accepted the nomination for Board Secretary.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentez, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion Carried.

E. Resolution #22-23-02 – A resolution Authorizing the Execution of the Fourth Amended Employment Contract between Robert J. O'Brien and the Hanover Park Park District

A motion was made by President Elkins and seconded by Commissioner Reilly to approve Resolution #22-23-02 – A resolution Authorizing the Execution of the Fourth Amended Employment Contract between Robert J. O'Brien and the Hanover Park Park District.

There remained some discussion with Attorney Mraz that there were new provisions added to the contract, with no automatic renewal, for quarterly evaluations using the board approved rubric, and termination of the contract could be conducted 30 days out with written notice regardless of the presence of cause. Should that option be taken, 20 weeks of severance pay would be offered to Executive Director O'Brien, with evaluations beginning July 1st, 2022.

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentez, Vences, and President Elkins |
| Nays: | 0 | None |
| Abstain: | 0 | None |

Motion carried.

F. DISCUSSION OF THE OSLAD GRANT FOR DISCOVERY PARK

The OSLAD Grant has been put before the state and the Park District would be notified very shortly about the status of our application.

G. Appointment of 2021-2022 Park Board Committee Chairs, Co-Chairs, and Members

After discussion and deliberation, the Board arrived at the following consensus for appointment of Board Committee Chairs, Co-Chairs, and Members: Finance Committee Chair: Commissioner Vences, Finance Committee Co-Chair: Commissioner Elkins, Maintenance Committee Chair: President Fuentez, Maintenance Committee Co-Chair: Commissioner Vences, Recreation Committee Chair: Commissioner Mustafa, Recreation Committee Co-Chair: Commissioner Reilly, Long-range Planning Committee Chair: Commissioner, Long-range Planning Committee Co-Chair: Commissioner Mustafa, Personnel Committee Chair: President Fuentez, Personnel Committee Co-Chair: Commissioner Vences, Ordinance, Rules, & Regulations Committee Chair: President Fuentez, Ordinance, Rules, & Regulations Committee Co-Chair: Commissioner Vences, Athletic Club Committee Chair: Commissioner Reilly, and Athletic Club Committee Co-Chair: Commissioner Mustafa.

President Fuentez then appointed each Chair, Co-Chair and staff member to each Board Committee and asked for a motion to concur with the appointment.

A motion was made by Commissioner Reilly and seconded by Commissioner Elkins to concur with the appointments to Board Committee Chairs, Co-Chairs and staff members, as presented.

With no further discussion and upon the roll being called, the following answered:

| | | |
|------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Fuentez, Vences, and President Elkins |
|------|---|--|

Nays: 0 None
Abstain: 0 None

Motion Carried.

H. BOARD DIRECTION- Summer Parks Tour 2022 Special Board Meeting

After some discussion, it was resolved by the Board that Saturday August 13, 2022 would be the date for the Summer Parks Tour Special Meeting, beginning at 8 am.

I. DISCUSSION OF THE FUTURE OF ZOOM USE FOR BOARD MEETINGS

It was the directive of the Board that beginning with the July Workshop Meeting (July 11, 2022) all staff members would be required to be present for meetings, while zoom would still be offered for all meetings to the public thereafter.

J. DISCUSSION OF THE RECOGNITION AND ADOPTION OF JUNETEENTH HOLIDAY

The directive of the Board regarding the recognition of Juneteenth as a holiday requires a policy change within the Personnel manual, and recognition of the Holiday would occur without required observance.

CORRESPONDANCE

None

FUTURE EVENTS

A. Park Business

- Park Board Workshop Meeting – July 11, 2022 – 7:00 p.m. – CC Board Room
- Park Board Regular Meeting – July 25, 2022 – 7:00 p.m. – CC Board Room

B. Community Events

- Music on the Hill – July 7, 2022 – 7:00 – 8:30 p.m. – Community Park
- Cops Day & Movie in the Park: *Space Jam-New Legacy* – July 15, 2022 – Springwood Jr. High School
- *Bark in the Park* – July 30, 2022 – 2:00 – 4:00 p.m. – Ahlstrand Park
- Seafari Springs Customer Appreciation Night – August 5, 2022 – 7:00 – 9:00 p.m.
- Movie in the Park: *Spider-Man: No Way Home* – August 12, 2022 – HP Sports Complex
- *Shine Bright, It's a Starry Night* – August 19, 2022 – 8:00 – 10:00 p.m. – Heritage Park

EXECUTIVE SESSION

A motion was made by Commissioner Elkins and seconded by Commissioner Reilly to adjourn from the 6/27/22 Regular Board Meeting and enter into Executive Session under Section 2(c)(1) of the Open Meetings Act to discuss "compensation, discipline, performance, or dismissal of specific employees"

There being no further discussion the following answered:

Ayes 5 Commissioners Mustafa, Reilly, Elkins, Vences, and President Fuentez
Nays: 0 None
Absent 0 None

Motion carried.

ADJOURNMENT

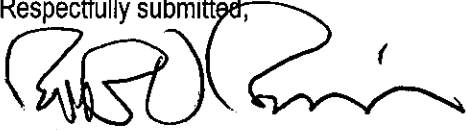
A motion was made by Commissioner Elkins and seconded by Commissioner Reilly to adjourn the 6/27/22 Regular Meeting of the Hanover Park Park District Board of Commissioners

With no further discussion and upon the roll being called, the following answered:

| | | |
|----------|---|--|
| Ayes | 5 | Commissioners Mustafa, Reilly, Elkins, Vences, and President Fuentez |
| Nays | 0 | None |
| Abstain: | 0 | None |

Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bob O'Brien". The signature is stylized and cursive, with a large initial "B" and "O".

Bob O'Brien
Board Secretary