

**HANOVER PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133  
BOARD OF COMMISSIONERS REGULAR MEETING  
ZOOM CONFERENCING APP VIRTUAL MEETING  
MONDAY, APRIL 27, 2020**

**MINUTES  
7:00 P.M.**

**CALL TO ORDER**

The Regular Board Meeting of Park Commissioners was called to order on Monday, April 27, 2020 by President Morrison at 7:00pm.

Upon the roll being called, the following answered:

**ROLL CALL**

Commissioners Present:	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Commissioners Absent:	0	None
Staff Present:	6	Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks & Planning Villar, CCAC Manager Kress, Business Supervisor Santucci and Executive Assistant & HR Mislevy
Staff Absent:	0	None
Guests Present:	1	Attorney Mraz

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve the agenda, as presented.

Attorney Mraz advised the Board to verbally state for the record who motions and who seconds the motion for board action during virtual meetings. President Morrison confirmed for the record that Commissioner Duesing made the motion and Commissioner Fuentez seconded the motion for the approval of the agenda.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**MATTERS FROM THE PUBLIC**

Executive Director O'Brien confirmed that there were no members of the public in attendance during this Zoom meeting.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to approve the 3-9-20 Workshop Meeting Minutes and 3-16-20 Special Meeting Minutes, as presented. President Morrison confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
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Nays: 0 None  
Abstain: 0 None

Motion carried.

### **ATTORNEY'S REPORT**

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

### **TREASURER'S REPORT**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to accept the Treasurer's Report for the month ending March 31, 2020, as presented. President Morrison confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes 5 Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison  
Nays: 0 None  
Abstain: 0 None

Motion carried.

### **COMMITTEE REPORTS**

#### **A. Statement of Cash Receipts and Disbursements (May 1, 2019 through March 31, 2020)**

A motion was made by Commissioner Elkins and seconded by Commissioner Fuentes to accept the Statement of Cash Receipts and Disbursements May 1, 2019 through March 31, 2020, as presented. President Morrison confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes 5 Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison  
Nays: 0 None  
Abstain: 0 None

Motion carried.

### **WARRANT**

A motion was made by Commissioner Elkins and seconded by Commissioner Grima to approve Warrant #19-20-12 covering check numbers 80291-80333 from the Payroll Checking Account in the amount of \$136,385.21 and check numbers 62445-62525 from the General Corporate Checking Account in the amount of \$198,685.07 for a Grand Total Warrant in the amount of \$335,070.28. President Morrison confirmed this motion and second for the record.

President Morrison asked about the double expense for Constellation New Energy. Business Supervisor Santucci stated that these are energy expenses for separate District facilities for groups of facilities that came in at different times during the month. President Morrison also asked for staff to research the return on investment for their Chamber membership dues. President Morrison and District staff further discussed expenses to the labor law firm Laner Muchen, which Executive Director O'Brien explained how there would be a project proposal from the firm in the future for their review and revision of the Personnel Policy Manual. Also discussed was a refund to a staff member who had utilized the racquetball courts and the employee discount accidentally wasn't applied.

With no further discussion and upon the roll being called, the following answered:

Ayes 5 Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison  
Nays: 0 None  
Abstain: 0 None

Motion carried.

**NEW BUSINESS**

- A. Ordinance #19-20-09 – ORDINANCE authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Hanover Park Park District, DuPage and Cook Counties, Illinois, in an aggregate principal amount not to exceed \$1,000,000 pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including but not limited to financing energy efficient lighting upgrades, installing a building automation system, replacing HVAC rooftop units, and replacing gymnasium heaters, and for the payment of the expenses incident thereto.**

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to approve Ordinance #19-20-09, ORDINANCE authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Hanover Park Park District, DuPage and Cook Counties, Illinois, in an aggregate principal amount not to exceed \$1,000,000 pursuant to the Local Government Debt Reform Act of the State of Illinois, as amended, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, including but not limited to financing energy efficient lighting upgrades, installing a building automation system, replacing HVAC rooftop units, and replacing gymnasium heaters, and for the payment of the expenses incident thereto., as presented. President Morrison confirmed this motion and second for the record.

Executive Director O'Brien informed the Board that this Bond Authorizing Ordinance is the first step in the District pursuing funding for the Trane PACT agreement. Attorney Mraz provided more details of the timeline for financing, especially since physically issuing bonds will be on hold due to current market volatility.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

- B. Resolution #19-20-53 – A Resolution Approving of the Professional Services Agreement Between the Hanover Park Park District and Seldon Fox, Ltd.**

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentes to approve Resolution #19-20-53, A Resolution Approving of the Professional Services Agreement Between the Hanover Park Park District and Seldon Fox, Ltd., as presented. President Morrison confirmed this motion and second for the record.

Executive Director O'Brien reminded the Board that this is an annual agreement the District enters into with Seldon Fox for financial audit services.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

- C. Resolution #19-20-54 – A Resolution Approving of the License Agreement Between the Hanover Park Park District and Flores & Rosales Family Corporation for Concession Services at Seafari Springs Aquatic Center**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to approve Resolution #19-20-54, A Resolution Approving of the License Agreement Between the Hanover Park Park District and Flores & Rosales Family Corporation for Concession Services at Seafari Springs Aquatic Center, as presented. President Morrison confirmed this motion and second for the record.

Superintendent Cox confirmed that this agreement would be for concessions services at Seafari Springs Aquatic Center if it re-opens this summer.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison
Nays:	0	None

Abstain: 0 None

Motion carried.

**D. Resolution #19-20-55 – A Resolution Approving of the Independent Contractor Agreement Between the Hanover Park Park District and Dave Regus**

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to approve Resolution #19-20-55, A Resolution Approving of the Independent Contractor Agreement Between the Hanover Park Park District and Dave Regus, as presented. President Morrison confirmed this motion and second for the record.

CCAC Manager Kress informed the Board that due to the pandemic, this independent contractor agreement was revised to provide for more flexibility. Attorney Mraz detailed that this revised contract currently starts in June, but that if that is not possible, then the Executive Director would have the authority to approve changes to the start date and have the contract length be one year from that start date. The Board and staff continued to discuss Governor Pritzker's latest order as is pertains to outdoor sports with Attorney Mraz.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**CORRESPONDANCE**

None

**OTHER**

President Morrison highlighted the following dates and items:

- A. Next Workshop Meeting – May 11, 2020 @ 7pm – Zoom Conferencing App
- B. Next Regular Board Meeting – May 18, 2020 @ 7pm – Zoom Conferencing App

The Board discussed proper procedures for holding an executive session virtually with Attorney Mraz, ensuring the public meeting business remains public and confidential executive session discussion remains private.

Commissioner Elkins took this time to discuss new ideas for virtual programming with District staff, specifically asking they investigate e-gaming and e-sports. Superintendent Cox confirmed that Recreation Supervisors have been researching these virtual programs and events and are systematically rolling them out to the public through the District's social media pages and website.

CCAC Manager Kress and Superintendent Cox further discussed streamlining marketing media on both the District's Facebook page and Centre Court Athletic Club's page.

**EXECUTIVE SESSION – 5 ILCS 120/2 (c) (1) – PERSONNEL**

**A. Executive Director's Annual Review**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to adjourn the April 27, 2020 Park Board of Commissioners Regular Board Meeting and enter into Executive Session under Section 5 ILCS 120/2 (c) (1), Personnel, at 7:50pm. President Morrison confirmed this motion and second for the record.

President Morrison informed for the record that the Board would be adjourning the public Regular Board Meeting and entering into executive session and when the Board adjourns executive session, they will be simultaneously adjourning the current public Regular Board Meeting due to no further business to discuss or take action on.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentes, Grima, and President Morrison
Nays:	0	None

Abstain: 0 None

Motion carried.

With consensus that there was no further discussion that Board left the 4/27/20 Executive Session held under 5 ILCS 120/2(c)(1), Personnel, and the 4/27/20 Regular Board Meeting at 9:45pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bob O'Brien", written in a cursive style.

Bob O'Brien  
Board Secretary  
BO:LAM