

**HANOVER PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133
BOARD OF COMMISSIONERS REGULAR MEETING
ZOOM CONFERENCING APP
MONDAY, SEPTEMBER 28, 2020**

**MINUTES
7:00 P.M.**

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, September 28, 2020 by President Elkins at 7:00pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Commissioners Absent:	0	None
Staff Present:	7	Executive Director O'Brien, Superintendent of Parks & Planning Villar, CCAC Manager Kress, Superintendent of Recreation Cox, Business Services Manager Santucci, Marketing & Communications Manager Gomez, and Executive Assistant & HR Mislevy
Staff Absent:	0	None
Guests Present:	1	Attorney Mraz

APPROVAL OF THE AGENDA

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve the 9-28-20 Regular Board Meeting Agenda as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

Executive Director O'Brien confirmed that there were no members of the public in attendance during this Zoom meeting and that he received no correspondence or questions through emails from the public.

APPROVAL OF THE MINUTES

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve the 8-10-20 Workshop Meeting Minutes, and 8-24-20 Regular Board Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

ATTORNEY'S REPORT

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

TREASURER'S REPORT

A motion was made by Commissioner Fuentez and seconded by Commissioner Duesing to accept the Treasurer's Report for the month ending August 31, 2020, as presented. President Elkins confirmed the motion and second.

Manager Santucci highlighted that the District received approximately \$504,000 in tax revenue for August. She added that the bank balances are in good standing due to Capitol Fund money, but year -to-date tax revenue is down approximately \$250,000 due to property tax extensions given by Cook and DuPage counties. Manager Santucci noted that there are no changes to the long-term debt schedule.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

COMMITTEE REPORTS

A. Finance – Statement of Cash Receipts and Disbursements (May 1, 2020 through August 31, 2020)

A motion was made by Commissioner Fuentez and seconded by Commissioner Duesing to accept the Statement of Cash Receipts and Disbursements May 1, 2020 through August 31, 2020, as presented. President Elkins confirmed this motion and second for the record.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

WARRANT

A motion was made by Commissioner Fuentez and seconded by President Elkins to approve Warrant #20-21-05 covering check numbers 80403-80420 from the Payroll Checking Account in the amount of \$114,615.58 and check numbers 62845-62963 from the General Corporate Checking Account in the amount of \$136,020.23 for a Grand Total Warrant in the amount of \$250,635.81

Commissioner Morrison questioned the payment of dues to the Lions Club. Executive Director O'Brien responded that he represents the Hanover Park Park District at the Lions Club meetings. Commissioner Morrison also questioned the payment for the french drain installed near the Sensory Garden and Executive Director O'Brien responded NWSRA would not be reimbursing the Park District for this work, since there was a pre-existing issue with drainage, the Park District will pay in full for work done. Manager Santucci confirmed that the repair expense came out of annual rollover bond funds. Commissioner Fuentez questioned welding expenses. Superintendent Villar responded the funds were for a playground repair and repair to a Bobcat. Commissioner Grima asked about playground repair liability, to which Attorney Mraz explained the process for making these repairs.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

NEW BUSINESS

A. Resolution #20-21-14 – A Resolution Approving of the Intergovernmental Agreement for Participation in DuPage County Local Government COVID-19 Reimbursement Program Between the County of DuPage and the Hanover Park Park District

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve Resolution #20-21-14, A Resolution Approving of the Intergovernmental Agreement for Participation in DuPage County Local Government COVID-19 Reimbursement Program Between the County of DuPage and the Hanover Park Park District as presented..

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

B. Resolution #20-21-15 – A Resolution Approving of the Independent Contractor Agreement Between the Hanover Park Park District and GGLEagues, Inc.

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve Resolution #20-21-15, A Resolution Approving of the Independent Contractor Agreement Between the Hanover Park Park District and GGLEagues, Inc. as presented.

Executive Director O'Brien informed the Board he emailed an informational video from GGLEagues to Board members and staff which demonstrates what e-sports looks like.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

C. Review Independent Contractor Agreement with Jonathan Arrington for tennis instruction services and motion to approve Resolution #20-21-16 – A Resolution Approving of the Independent Contractor Agreement between the Hanover Park Park District and Jonathan Arrington

A motion was made by Commissioner Duesing and seconded by President Elkins to approve Resolution #20-21-16 A Resolution Approving of the Independent Contractor Agreement between the Hanover Park Park District and Jonathan Arrington, as presented.

Executive Director O'Brien provided the Board with details on this proposed new tennis instructor and added that Attorney Mraz has approved this contract.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

D. Review Hanover Park Park District Tennis Dome Wall Repairs Project Agreement and motion to approve Resolution #20-21-17 – A Resolution Approving of the Tennis Dome Wall Repairs Project Agreement Between the Hanover Park Park District and Builders Concrete Services, LLC

A motion was made by Commissioner Duesing and seconded by Commissioner Grima, to approve Resolution #20-21-17, – A Resolution Approving of the Tennis Dome Wall Repairs Project Agreement Between the Hanover Park Park District and Builders Concrete Services, LLC, as presented.

Executive Director O'Brien informed the Board that Manager Kress and Superintendent Villar were instrumental in finding concrete contractors and Concrete Services was the most cost efficient. Commissioner Grima wanted to know if this group was referred by the Farley Group, and Manager Kress confirmed that they were.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

CORRESPONDANCE

None

OTHER

President Elkins highlighted the following dates and items:

- A. Park Board of Commissioners Election Packet Pick-up and Petition Circulation going on now

- B. Columbus Day – Monday, October 12, 2020 – All FT staff off, Community Center and CCAC open
- C. Next Workshop Meeting – October 19, 2020 @ 7pm – Zoom Conferencing App
- D. Spooktacular House Decorating Contest – Wednesday, October 24, 2020 from 4-6pm over Facebook (registration deadline 10-19)
- E. Trunk or Treat – Saturday, October 24, 2020 from 10-11:30am @ Community Center
- F. Next Regular Board Meeting – October 26, 2020 @ 7pm – Zoom Conferencing App

Commissioner Morrison added that the Rec Sub-Committee would be meeting on October 19, 2020 @ 6pm with Executive Director O'Brien, Superintendent Cox, and other rec staff not named. Commissioner Morrison also asked President Elkins for a copy of his plan to re-vamp sub committees. In response, he said he would email the information to the commissioners.

ADJOURNMENT

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to adjourn the September 28, 2020 Board of Commissioners Regular Board Meeting at 7:23pm.

There being no further discussion the following answered:

Ayes:	5	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary
BO:LAM