

**HANOVER PARK PARK DISTRICT
BOARD OF COMMISSIONERS SPECIAL PARK BOARD MEETING AGENDA
COMMUNITY CENTER BOARD ROOM, 1919 WALNUT AVE, HANOVER PARK, IL, 60133
AND ZOOM CONFERENCING APP VIRTUAL MEETING
MEETING PHONE #: 312 626-6799 MEETING ID: 895 8192 7227 MEETING PASSCODE: 635166
THURSDAY, OCTOBER 27, 2022 6:00 P.M.**

- 1. CALL MEETING TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF THE AGENDA**
- 5. MATTERS FROM THE PUBLIC**
- 6. APPROVAL OF THE MINUTES**
 - A. 9-12-22 Board Workshop Meeting Minutes
 - B. 9-26-22 Board Regular Meeting Minutes
- 7. ATTORNEY'S REPORT**
- 8. TREASURER'S REPORT**
 - A. **MOTION TO APPROVE** – The Treasurer's Report for the Month ending September 30, 2022
- 9. COMMITTEE REPORTS**
 - A. **Finance – MOTION TO APPROVE** – The Statement of Cash Receipts & Disbursements (May 1, 2022, through September 30, 2022)
- 10. WARRANT**
 - A. **MOTION TO APPROVE – Warrant #22-23-06** for the month ending September 30, 2022 Covering Check Numbers #81512-812563 From the Payroll Checking Account in the amount of \$219,240.18 & Check Numbers #65186-65285 from the General Corporate Checking Account in the amount of \$169,362.92 for a Grand Total Warrant of \$388,603.10
- 11. NEW BUSINESS**
 - A. **Resolution #22-23-23** – A Resolution Determining the Amounts of Money Exclusive of Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Hanover Park Park District for the Fiscal Year beginning May 1, 2022 and ending April 30, 2023.

- B. Consideration and action on an ordinance providing for the issue of \$825,000 General Obligation Limited Tax Park Bonds, Series 2022B, for the purpose of providing for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing the revenue source to pay certain outstanding obligations of the District, providing for the levy of taxes to pay said bonds, and providing for the sale of said bonds to the purchaser thereof. **(Ordinance #22-23-05)** - Aaron Gold, Speer Financial, Inc.
- C. **Ordinance #22-23-04** - An Ordinance Approving the Supplemental Appropriation Ordinance for the FY May 1, 2022 to April 30, 2023
- D. **Resolution #22-23-20** - A Resolution Approving the Letter of Intent from Park Gateway, LLC for Aspen Park Drainage Easement
- E. **Resolution #22-23-22** – A Resolution Adopting a Business Enterprise Program Utilization Plan for the Community Park Improvements Project
- F. **Resolution #22-23-24** - A Resolution Approving of the Grant Agreement OS-22-2191 between the State of Illinois Department of Natural Resources & the Hanover Park Park District for the Community Park Improvements Project
- G. **Motion to Approve** – The IAPD's Credentials Certification/Resolutions/Recommendations Designating Delegates to the January 2023 IAPD Annual Meeting

12. QUESTIONS & ANSWERS FROM COMMISSIONERS

13. CORRESPONDENCE

- A. None

14. FUTURE EVENTS

A. Park Business

- IAPD Legal Symposium – November 3, 2022 – 8:00 a.m. – 3:00 p.m. – Hyatt Lodge, Oakbrook, IL
- Park Board Finance Committee Meeting – November 14, 2022 – CC Board Room – 5:00 p.m.
- Park Board Workshop Meeting – November 14, 2022 - CC Board Room & Zoom
- PDRMA Risk Management Institute – November 18, 2022 – 9:00 a.m. – 2:30 p.m. – Tinley Park, IL
- Park Board Ordinance, Rules & Regulations Committee Meeting – November 28, 2022 – 5:00 p.m. CC Board Room
- Park Board Regular Meeting – November 28, 2022 – CC Board Room & Zoom

B. Community Events

- HPPD Fall Soccer Awards – October 29, 2022 – 1:00 – 2:00 p.m. – CC Upstairs Meeting Rooms
- Halloween – October 31, 2022 – 3:00 – 7:00 p.m. Village Hours
- Dia De Los Muertos Dance – November 4, 2022 – 6:00 - 8:00 p.m. – CC Gym
- NWSRA-SLSF Hybrid Celebrate Ability Gala – November 4, 2022 – 6:30 p.m. – Chevy Chase, Wheeling, IL

C. Other Events

- HP Park Foundation Board Meeting – October 26, 2022 – 7:00 p.m. - CC Board Room
- Daylight Savings Time Ends – November 6, 2022 - Change Clocks back 1-hour
- Veterans Day – November 11, 2022
- HP Lions Club Meeting – November 16, 2022 – 7:00 p.m. – Denny's
- Thanksgiving Day – November 24, 2022

15. ADJOURNMENT TO EXECUTIVE SESSION

- A.** Adjourn to Executive Session under Section 2(c)1 of the Open Meetings Act regarding Personnel – Section 2(c)(1) of the Open Meetings Act to Discuss “compensation, discipline, performance or dismissal of specific employees.”

16. RECONVENE TO 10-27-22 SPECIAL PARK BOARD MEETING

17. ADJOURN 10-27-22 SPECIAL PARK BOARD MEETING

**HANOVER PARK PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133**

**BOARD OF COMMISSIONERS WORKSHOP MEETING
COMMUNITY CENTER BOARDROOM & ZOOM CONFERENCING APP
MONDAY, SEPTEMBER 12, 2022**

**MINUTES
7:01 P.M.**

CALL TO ORDER

The Workshop Board Meeting of Park Commissioners was called to order on Monday, September 12, 2022 by President Fuentez at 7:01pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Elkins, Vences, Mustafa, Reilly, and President Fuentez
Commissioners Absent:	0	None
Staff Present:	5	Executive Director O'Brien, Superintendent of Parks & Planning Bessette, Superintendent of Recreation Cox, Business Services Manager Santucci, Executive Assistant Quigley, and Marketing & Communications Manager Gomez
Staff Absent:	0	None
Guests Present:	3	Attorney Mraz, Belinda Mustafa, Aaron Speer

APPROVAL OF THE AGENDA

A motion was made by Commissioner Elkins and seconded by Commissioner Vences to approve the agenda, as presented

Commissioner Reilly recommended the addition of addition of item 16 add an executive session under Section 2(c)(1) of the Open Meetings Act to discuss "compensation, discipline, performance, or dismissal of specific employees"

A motion was made by President Elkins and seconded by Commissioner Reilly to make the following amendments to the agenda: addition of item 16, Executive Session under Section 2(c)(1) of the Open Meetings Act to discuss "compensation, discipline, performance, or dismissal of specific employees"

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Elkins, Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by President Elkins and seconded by Commissioner Vences to approve the agenda as amended.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Elkins, Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

Belinda Mustafa brought forth the issue of blown glass necklaces for sale on behalf of the foundation, for the purposes of rising funds for YES program, and for doggie waste stations and helping rebuild the parks. Belinda also asked that the Foundation be treated as a sister organization by the Park District. This issue was brought before the board as Mrs. Mustafa felt that Secretary O'Brien did not take the steps to check that the Foundation had a booth or a table at Fall fun festival. Secretary O'Brien clarified the situation, stating that there was no follow up on the initial mention and thus was unaware of the desire, despite being on the Foundation board. This began a dispute amongst the board. Commissioner Mustafa stepped in to try and assist, made alleged that the Park District, in particular Staff and Secretary O'Brien were simply disregarding the request. Commissioner Elkins spoke out to thank Belinda, and agreed with Mrs. Mustafa's sentiment that Secretary O'Brien should have been proactively aware, however he disagreed that the Foundation is the same as the Park District, as they are a separate entity. There is one organization for our programs, and one for our 501©3 charitable organization. Commissioner Elkins went further to state that Secretary O'Brien can not be fully blamed for the lack of representation at the Festival, and that Commissioner Mustafa should stop criticizing and instead focus on how to avoid this in the future. Superintendent Cox stepped in to agree and state that the foundation should come meet with the department heads here in the park district to go over our Standard Operating procedure, so this can be avoided in the future. Commissioner Mustafa took Umbridge to the idea that the festival was successful in any way and proceeded to personally attack Superintendent Cox and Secretary O'Brien as well as Staff as a whole.

It was at this point that President Fuentez called for a 10 minute recess to the Board Workshop Meeting, beginning at 7:25 pm, with a return time of 7:35 pm.

Upon return to the meeting, Aaron Speer of Speer Financial was recognized and given the floor to go over the upcoming BINA hearing for supplemental General Obligation Parks Bonds, as well as offer a refresher for the Board as to how they worked. After the presentation, Mr. Speer left the meeting.

Commissioner Mustafa then proceeded to bring forth the matter of the recent Board to Board meeting with the village, expressing his displeasure that the Board was not granted time to speak in the meeting itself, despite the sections in which Commissioners would have the opportunity to speak having been clearly listed on the Agenda. This began another dispute amongst the board, which proceeded for quite some time and will not be detailed here.

ADJOURNMENT

A motion was made by President Fuentez and seconded by Commissioner Elkins to adjourn the 9/12/2022 Workshop Meeting of the Hanover Park Park District Board of Commissioners as it became clear that nothing was going to be accomplished by continuing on.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Mustafa, Reilly, Elkins, Vences, and President Fuentez
Nays	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary
BO:JQ

**HANOVER PARK PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133**

**BOARD OF COMMISSIONERS REGULAR MEETING
COMMUNITY CENTER BOARDROOM & ZOOM CONFERENCING APP
MONDAY, SEPTEMBER 26, 2022**

**MINUTES
7:03 P.M.**

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, September 26, 2022 by President Fuentez at 7:03pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Commissioners Absent:	1	Commissioner Elkins
Staff Present:	4	Executive Director O'Brien, Superintendent of Parks & Planning Bessette, Business Services Manager Santucci, and Executive Assistant Quigley
Staff Absent:	0	None
Guests Present:	2	Attorney Mraz, Belinda Mustafa, Dan Patel, Nauman Azeemi

ADJOURN INTO PUBLIC HEARING FOR AMENDED 2022-2023 BUDGET & APPROPRIATION ORDINANCE – ROLL CALL

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to adjourn the Regular Board Meeting of Monday, September 26, 2021 and to call to order the Amended 2022-2023 Budget and Appropriation Ordinance Public Hearing at 7:05pm.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioner Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Absent:	1	Commissioner Elkins

ADJOURN INTO PUBLIC HEARING FOR 2021-2022 BUDGET & APPROPRIATION ORDINANCE – ROLL CALL

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to adjourn the Regular Board Meeting of Monday, September 26, 2021 and to call to order the 2022-2023 Budget and Appropriation Ordinance Public Hearing at 7:21pm.

There being no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioner Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Absent:	1	Commissioner Elkins

Motion carried.

APPROVAL OF THE AGENDA

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to approve the agenda, as presented

Commissioner Reilly recommended the agenda be amended to strike committee reports in an effort to maintain a timely manner in the meeting, as well as adding a board direction regarding the upcoming year's OSLAD grant application for Discovery Park.

A motion was made by President Reilly and seconded by Commissioner Vences to make the following amendments to the agenda: to strike items 12 A, D, E, and F in an effort to maintain a timely manner in the meeting, as well as adding a board direction regarding the upcoming year's OSLAD grant application for Discovery Park.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by President Elkins and seconded by Commissioner Reilly to approve the agenda as amended.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

Dan Patel booked the gym for the religious (GARBA) event. He stated that he had paid all owed funds and signed the contract for the rental. Allegedly, 10 days later, the price was changed, despite the funds being reflected in the signed contract. This was for his 4 day event, allegedly quoted at 75\$ an hour for the gym. Commissioner Mustafa spoke up stating that he knew the specifics of the contract and how it came to be. Commissioner Mustafa state that "it doesn't matter that we didn't specify the room, we were told 75\$ an hour" for the gym. Mr. Patel stated that they were trying to get the gym, but the lady at the front desk tried tell them it was 1250\$ per hour, per day (the standard for the gym). Commissioner Mustafa piled on, stating that he was upset that they told him 4 days at 5000\$, though for which room he did not specify. He then stated that the front desk attendant attacked him, saying he should take his religious event elsewhere, which is "not good" as they have "done our events here for the last 5 years"

Belinda Mustafa attended as a representative of the Foundation Board. The Foundation requests, and needs by law, their own office. It must be in the park district building, and needs to be used to store things for the Foundation. Attorney Mraz states that it isn't required to have an office for mail. Mail can be sent to the park district care of Belinda Mustafa

APPROVAL OF THE MINUTES

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to approve the August 8, 2022 Workshop Meeting Minutes and the August 22, 2022 Regular Board Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

ATTORNEY'S REPORT

Attorney Mraz confirmed that there was no report.

TREASURER'S REPORT (for the month ending August 31, 2022)

A motion was made by Commissioner Vences and seconded by Commissioner Reilly to accept the Treasurer's Report for the month ending August 31, 2022, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

COMMITTEE REPORTS

A. Finance – Statement of Cash Receipts and Disbursements (May 1, 2022 through May 31, 2022)

A motion was made by Commissioner Fuentes and seconded by Commissioner Reilly to accept the Statement of Cash Receipts and Disbursements May 1, 2022 through August 31, 2022, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

WARRANT

A motion was made by Commissioner Vences and seconded by Commissioner Reilly to approve Warrant #21-22-05 covering check numbers 81415-1536 from the Payroll Checking Account in the amount of \$246,167.96 and check numbers 65084-65185 from the General Corporate Checking Account in the amount of \$198,373.77 for a Grand Total Warrant in the amount of \$444,541.67, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

OLD BUSINESS

- A. Review Upland Design, Ltd. Proposal for Professional Services Community Park OSLAD Grant Development**
- B. Review OSLAD Grant Program Resolution of Authorization for Discovery Park**
- C. Park Gateway Letter of Intent Update**
- D. Review Vanguard Resolution to lock in low energy price for Community Center Building**
- E. Community Center Electrical Update**

NEW BUSINESS

- A. Resolution # 22-23-14- A Resolution Approving of the Agreement with Upland Design, LTD. for Community Park Grant Development for \$62,100**

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to approve Resolution #22-23-14- A Resolution Approving of the Agreement with Upland Design, LTD. For Community Park Grant Development for \$62,100, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

B. Resolution # 22-23-18 - A Resolution Approving a Master Energy Services Agreement with Vanguard Energy Services, LLC

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to approve Resolution #22-23-18 - A Resolution Approving a Master Energy Services Agreement with Vanguard Energy Services, LLC, as presented

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

C. Approval of the Proclamation of the Second Sunday of August as Adam & Eve Day at the Hanover Park Park District

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to proclaim the Second Sunday in August, for this an every year forward, as Adam & Eve Day, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

D. BOARD DIRECTION – Pursuing the 2023 OSLAD Grant for Discovery Park

A motion was made by Commissioner Reilly and seconded by Commissioner Vences to direct Staff to pursue the 2023 OSLAD Grant for use in Discovery Park, utilizing the community requests gathered at the recent public meeting held in that park, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

QUESTIONS AND ANSWERS FROM COMMISSIONERS

Commissioner Reilly brought forth complaint that, even with the emergency status of the electricity at the community center, she felt it was disrespectful to the Village that the Park District had no representative at the Village's Corks and Crafts event. Secretary O'Brien was meant to attend that event and cancelled at the last minute with no explanation.

CORRESPONDANCE

None

FUTURE EVENTS

A. A. Park Business

- Park Board Workshop Meeting – October 17, 2022 – CC Board Room & Zoom
- Park Board Regular Meeting – October 24, 2022 – CC Board Room & Zoom

B. Community Events

- HP Village Business After Hours Event – September 27, 2022 – 5:00 – 7:00 p.m. – Ontarioville Plaza

C. Other Events

- HP Park Foundation Board Meeting – September 28, 2022 – 7:00 p.m. – CC Board Room

EXECUTIVE SESSION

A motion was made by President Fuentez and seconded by Commissioner Reilly to adjourn from the 9/26/22 Regular Board Meeting and enter into Executive Session under Section 2(c)(1) of the Open Meetings Act to discuss “compensation, discipline, performance, or dismissal of specific employees”

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

ADJOURNMENT

A motion was made by President Fuentez and seconded by Commissioner Reilly to adjourn the 9/26/22 Regular Meeting of the Hanover Park Park District Board of Commissioners

With no further discussion and upon the roll being called, the following answered:

Ayes	4	Commissioners Vences, Mustafa, Reilly, and President Fuentez
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,

Bob O'Brien
Board Secretary

**TREASURER'S REPORT
FOR THE MONTH ENDING SEPTEMBER, 2022**

	IPDLAF/ HP COMM BANK CASH IN BANK	FIRST EAGLE BANK CASH IN BANK	TOTAL
CORPORATE (all funds except below)	\$ 1,378,777.56	\$ 181,198.88	\$ 1,559,976.44
NON BOND CAPITAL FUND 15	\$ 133,053.29		\$ 133,053.29
CAPITAL FUND 21	\$ 60,558.47		\$ 60,558.47
CAPITAL FUND 2C	\$ 222,617.69		\$ 222,617.69
CAPITAL FUND 19	\$ 969,503.21		\$ 969,503.21
CAPITAL FUND 22	\$ 2,517,757.54		\$ 2,517,757.54
DEBT SERVICE	\$ 840,176.60		\$ 840,176.60
			\$ -
			\$ -
	\$ 6,122,444.36	\$ 181,198.88	\$ 6,303,643.24

Schedule of transfers for the month of : SEPTEMBER 2022:

\$219,240.18 was transferred from the Corporate checking account to the Payroll account for SEPTEMBER 2022 expense.

\$208,540.81 was transferred from the Corporate account to Debt Service/Money Market account for Cook and DuPage taxes.

\$10,456.70 - Interest earned for SEPTEMBER 2022

HANOVER PARK DISTRICT As of September 30, 2022

LONG TERM DEBT REPORT

DEBT SERVICE SCHEDULE:

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL & INTEREST</u>	<u>PRIN. BALANCE</u>
<u>2019A SERIES GENERAL OBLIGATION LIMITED TAX PARK BONDS \$450,000.00</u>				
12-15-2022	55,000.00	7,875.00	62,875.00	395,000.00
06-15-2023		6,912.50	6,912.50	395,000.00
12-15-2023	60,000.00	6,912.50	66,912.50	335,000.00
06-15-2024		5,862.50	5,862.50	335,000.00
12-15-2024	60,000.00	5,862.50	65,862.50	275,000.00
06-15-2025		4,812.50	4,812.50	275,000.00
12-15-2025	65,000.00	4,812.50	69,812.50	210,000.00
06-15-2026		3,625.00	3,625.00	210,000.00
12-15-2026	65,000.00	3,625.00	68,675.00	145,000.00
06-15-2027		2,537.50	2,537.50	145,000.00
12-15-2027	70,000.00	2,537.50	72,537.50	75,000.00
06-15-2028		1,312.50	1,312.50	75,000.00
12-15-2028	75,000.00	1,312.50	76,312.50	0.00

2019B SERIES GENERAL OBLIGATION PARK BONDS (Alternate Revenue Source) \$4,155,000.00

12/15/2022	420,000.00	86,559.00	506,559.00	2,935,000.00
12/15/2023	100,000.00	75,723.00	175,723.00	2,835,000.00
12/15/2024	110,000.00	73,143.00	183,143.00	2,725,000.00
12/15/2025	115,000.00	70,305.00	185,305.00	2,610,000.00
12/15/2026	125,000.00	67,338.00	192,338.00	2,485,000.00
12/15/2027	230,000.00	64,113.00	294,113.00	2,255,000.00
12/15/2028	290,000.00	58,179.00	348,179.00	1,965,000.00
12/15/2029	300,000.00	50,697.00	350,697.00	1,665,000.00
12/15/2030	310,000.00	42,957.00	352,957.00	1,355,000.00
12/15/2031	320,000.00	34,959.00	354,959.00	1,035,000.00
12/15/2032	330,000.00	26,703.00	356,703.00	705,000.00
12/15/2033	345,000.00	18,189.00	363,189.00	360,000.00
12/15/2034	360,000.00	9,288.00	369,288.00	0.00

2020A SERIES GENERAL OBLIGATION PARK BONDS (Alternate Revenue Source) \$904,000

12/15/2022	73,000.00	13,265.00	86,265.00	685,000.00
12/15/2023	74,000.00	11,987.50	85,987.50	611,000.00
12/15/2024	76,000.00	10,692.50	86,692.50	535,000.00
12/15/2025	77,000.00	9,362.50	86,362.50	458,000.00
12/15/2026	78,000.00	8,015.00	86,015.00	380,000.00
12/15/2027	80,000.00	6,650.00	86,650.00	300,000.00
12/15/2028	81,000.00	5,250.00	86,250.00	219,000.00
12/15/2029	83,000.00	3,832.50	86,832.50	136,000.00
12/15/2030	136,000.00	2,380.00	138,380.00	0.00

2020B SERIES GENERAL OBLIGATION LIMITED TAX PARK BONDS \$599,875.00

12/15/2022	283,060.00	1,273.77	284,333.77	0.00
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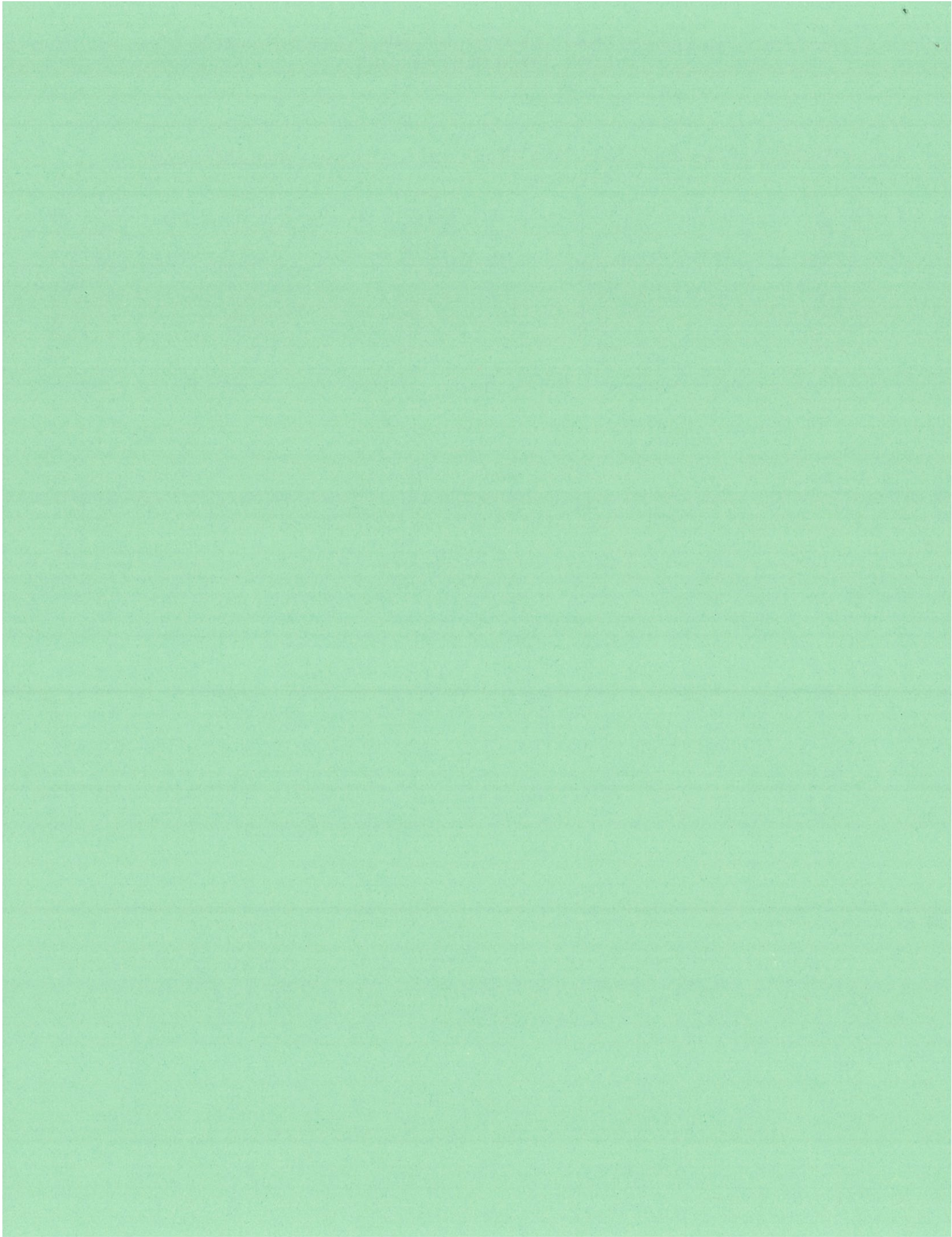
2021 SERIES GENERAL OBLIGATION LIMITED TAX PARK BONDS \$825,000.00

12/15/2022	589,535.00	5,606.64	595,141.64	235,465.00
06/15/2023		853.56	853.56	235,465.00
12/15/2023	235,465.00	853.56	236,318.56	0.00

HANOVER PARK DISTRICT As of September 30, 2022
LONG TERM DEBT REPORT
DEBT SERVICE SCHEDULE:

2022A SERIES GENERAL OBLIGATION PARK BONDS (Alternate Revenue Source) \$2,550,000.00

12/15/2022		34,659.46	34,659.46	2,550,000.00
12/15/2023	195,000.00	74,715.00	269,715.00	2,355,000.00
12/15/2024	285,000.00	69,001.50	354,001.50	2,070,000.00
12/15/2025	305,000.00	60,651.00	365,651.00	1,765,000.00
12/15/2026	320,000.00	51,714.50	371,714.50	1,445,000.00
12/15/2027	315,000.00	42,338.50	357,338.50	1,130,000.00
12/15/2028	290,000.00	33,109.00	323,109.00	840,000.00
12/15/2029	310,000.00	24,612.00	334,612.00	530,000.00
12/15/2030	280,000.00	15,529.00	295,529.00	250,000.00
12/15/2031	250,000.00	7,325.00	257,325.00	0.00



HANOVER PARK PARK DISTRICT

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>CORPORATE</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
10-300.00	DUPAGE COUNTY TAXES	149,550	391,757	138,286	385,557	397,462	5,705
10-301.00	COOK COUNTY TAXES	0	2,177	51,458	59,671	297,785	295,608
10-302.00	CORP REPLACEMENT TAX	0	45,850	0	24,179	68,420	22,570
10-305.00	INTEREST EARNED	2,604	7,805	54	255	3,600	-4,205
10-310.00	EQUIPMENT SALE	0	0	0	0	0	0
10-330.00	RENTAL FEES	65	300	80	615	400	100
10-357.00	IMPACT FEES	0	0	0	0	0	0
10-398.00	RECOVERY OF COSTS	0	0	2,125	2,125	250	250
10-399.00	MISCELLANEOUS INCOME	3,734	18,753	3,660	17,857	60,979	42,226
REVENUE SUB-TOTAL:		155,952	466,642	195,663	490,261	828,896	362,254
TOTAL REVENUES:		155,952	466,642	195,663	490,261	828,896	362,254
EXPENSE							
10-400.00	ADMINISTRATIVE	5,140	18,812	3,359	16,853	46,124	27,312
10-403.00	ASST MGR/CUST RELAT SUPER	2,117	7,745	1,522	7,597	18,352	10,607
10-404.00	SECRETARIAL	3,290	10,315	1,493	7,480	30,160	19,845
10-406.00	ACCOUNTING	4,523	23,697	7,970	41,234	38,039	14,342
10-408.00	MAINTENENCE FULL TIME	20,238	69,767	10,346	49,683	161,416	91,649
10-409.00	MAINTENENCE - PART TIME	440	1,736	128	1,581	2,842	1,106
10-412.00	CUSTOMER SERVICE STAFF	1,092	5,234	945	4,361	24,611	19,377
10-415.00	ADMINISTRATIVE PART TIME	5,402	16,660	0	0	51,868	35,208
10-427.00	COMPUTER SUPPORT	0	83	167	833	0	-83
10-496.00	WEBSITE TECHNICIAN	635	2,311	391	1,953	5,500	3,189
10-498.00	UNEMPLOYMENT	0	0	0	0	0	0
WAGES SUB-TOTAL:		42,877	156,360	26,321	131,576	378,912	222,552
10-500.00	CONTRACTUAL	0	18,166	283	23,751	17,000	-1,166
10-502.00	TELEPHONE	1,287	4,104	685	3,902	9,152	5,048
10-504.00	NATURAL GAS	67	2,834	84	2,320	16,900	14,066
10-505.00	WATER & SEWER	274	1,542	296	1,314	3,940	2,398
10-506.00	ELECTRICITY	1,654	13,413	2,350	14,301	48,000	34,587
10-508.00	PRINTING	0	0	0	0	9,000	9,000
10-510.00	POSTAGE	0	118	0	105	1,200	1,082
10-512.00	HEALTH INSURANCE	10,695	51,870	10,263	54,325	144,358	92,488
10-514.00	MEMBERSHIP DUES	89	6,611	20	640	7,977	1,366
10-516.00	CONFERENCES & WORKSHOPS	150	978	0	2,131	14,955	13,896
10-518.00	CONTINUING EDUCATION	0	15	769	1,037	1,400	1,385
10-520.00	BANK CHARGES	0	0	0	0	200	200
10-534.00	MILEAGE	0	0	43	83	250	250
10-552.00	EMPLOYEE INCENT PROGRAM	598	1,031	162	1,194	3,986	2,955
10-572.00	UNEMPLOYMENT INS PREMIUMS	0	0	0	0	0	0
10-590.00	COMPUTER SERVICES	665	8,210	275	5,940	14,137	5,927
10-591.00	PROFESSIONAL SERVICES	2,138	10,688	2,138	10,688	26,513	15,826
10-592.00	LEGAL FEES	71	9,704	0	15,597	42,000	32,296
10-593.00	LEGAL ADS	459	4,241	0	254	1,500	-2,741
10-594.00	PROMOTIONAL ADVERTISING	0	0	0	0	8,000	8,000
10-599.00	MISC. SERVICES	0	41,255	0	208	51,995	10,740
SERVICES SUB-TOTAL:		18,146	174,778	17,367	137,789	422,463	247,604

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>CORPORATE</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
10-600.00	BUILDINGS	0	0	0	0	0	0
10-605.00	GROUNDS	0	0	0	0	0	0
10-610.00	EQUIPMENT REPAIRS	0	0	0	0	0	0
10-612.00	VEHICLE REPAIR	0	0	0	0	0	0
10-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
10-700.00	UNIFORMS	0	660	210	828	2,895	2,235
10-705.00	OFFICE SUPPLIES	422	1,955	525	1,947	5,672	3,717
10-706.00	COMPUTER SUPPLIES	55	396	108	699	1,100	704
10-710.00	GASOLINE	1,899	8,161	1,075	4,588	23,500	15,339
10-711.00	OIL	59	337	163	171	1,100	763
10-715.00	CUSTODIAL SUPPLIES	411	4,566	0	2,428	8,297	3,731
10-740.00	MARKETING SUPPLIES	0	2,770	0	1,000	1,800	-970
10-761.00	SAFETY SUPPLIES	78	4,075	123	2,851	5,000	957
10-765.00	EXPENDABLE EQUIPMENT	0	0	0	199	750	750
10-770.00	TOOLS	952	2,172	360	2,900	4,000	1,653
10-772.00	HARDWARE	423	1,463	57	880	2,000	382
10-775.00	GRASS SEED	0	350	0	1,000	1,000	650
10-776.00	FERTILIZER	0	1,250	1,000	1,231	4,500	3,250
10-777.00	TURF CHEMICALS	994	2,957	0	980	4,700	1,743
10-778.00	LANDSCAPE MATERIALS	70	2,337	1,794	3,914	9,000	6,663
10-790.00	SALES TAX	0	0	0	0	0	0
10-798.00	COSTS TO BE REIMBURSED	144	195	0	0	100	-95
10-799.00	MISC. SUPPLIES	0	291	51	167	500	209
SUPPLIES SUB-TOTAL:		5,508	33,935	5,466	25,782	75,914	41,682
TOTAL EXPENSES:		66,530	365,073	49,155	295,147	877,289	511,837

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>NON BOND CAPITAL FUND</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
15-305.00	INTEREST EARNED	0	0	0	0	0	0
15-310.00	EQUIPMENT SALE	0	0	0	0	0	0
15-356.00	Cambridge Home Donations	0	0	0	0	0	0
15-357.00	IMPACT FEES	0	0	0	0	0	0
15-387.00	GRANTS-DCEO SS IMPRV	0	0	0	0	0	0
15-388.00	GRANTS-OSLAD SS IMPRV	0	0	0	0	0	0
15-395.00	GRANTS/COMED/NICOR	0	14,765	0	0	0	-14,765
15-396.00	GRANT - VILLAGE HP	0	0	0	0	0	0
15-398.00	RECOVERY OF COSTS	0	0	0	0	0	0
15-399.00	MISCELLANEOUS INCOME	0	0	0	0	0	0
REVENUE SUB-TOTAL:		0	14,765	0	0	0	-14,765
TOTAL REVENUES:		0	14,765	0	0	0	-14,765
EXPENSE							
15-500.00	CONTRACTUAL	0	0	0	0	0	0
15-591.00	PROFESSIONAL SERVICES	0	0	0	0	12,000	12,000
15-599.00	MISC. SERVICES	0	0	0	0	0	0
SERVICES SUB-TOTAL:		0	0	0	0	12,000	12,000
15-600.00	BUILDINGS	0	0	0	0	0	0
15-605.00	GROUPS	0	0	0	0	0	0
15-610.00	EQUIPMENT REPAIRS	0	0	0	0	0	0
15-612.00	VEHICLE REPAIR	0	0	0	0	0	0
15-621.00	LIABILITY REPAIRS	0	0	0	0	0	0
15-625.00	AQUATIC REPAIRS	0	0	0	0	0	0
15-630.00	ENTRANCEWAY PROJECT	0	0	0	0	0	0
15-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
15-778.00	LANDSCAPE MATERIALS	0	0	0	0	0	0
15-798.00	COSTS TO BE REIMBURSED	0	0	0	0	0	0
SUPPLIES SUB-TOTAL:		0	0	0	0	0	0
15-800.00	VEHICLE PURCHASE	0	0	0	0	0	0
15-801.00	MAINTENANCE EQUIPMENT	0	6,330	0	0	6,500	170
15-808.00	COMPUTER RELATED EXPENSES	623	623	0	0	50,000	49,377
15-810.00	CAPITAL EQUIPMENT	0	0	0	0	0	0
15-825.00	SS RENOVATIONS	0	0	0	0	0	0
15-880.00	UNCOMMITTED PROJECTS	0	0	0	0	0	0
15-881.00	CCAC RENOVATIONS	0	0	0	0	0	0
15-882.00	COMM CENTER RENOVATIONS	0	0	0	0	0	0
CAPITAL SUB-TOTAL:		623	6,953	0	0	56,500	49,547
TOTAL EXPENSES:		623	6,953	0	0	68,500	61,547

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>RECREATION</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
20-300.00	DUPAGE COUNTY TAXES	182,064	476,930	168,879	470,855	487,704	10,774
20-301.00	COOK COUNTY TAXES	0	2,658	62,812	71,698	365,007	362,349
20-320.00	PROGRAM REVENUE	165,127	280,407	19,002	122,974	492,390	211,983
20-330.00	RENTAL FEES	5,465	17,976	10,081	20,987	65,000	47,024
20-331.00	FIELD RENTALS	0	225	200	11,503	80,400	80,175
20-341.00	ADVERTISING	0	2,200	0	0	500	-1,700
20-345.00	VENDING SALES	73	323	0	0	800	477
20-398.00	RECOVERY OF COSTS	0	95	669	807	6,516	6,421
20-399.00	MISCELLANEOUS INCOME	0	0	0	0	0	0
REVENUE SUB-TOTAL:		352,729	780,813	261,643	698,823	1,498,317	717,504
TOTAL REVENUES:		352,729	780,813	261,643	698,823	1,498,317	717,504
EXPENSE							
20-400.00	ADMINISTRATIVE	18,718	68,253	13,213	65,129	163,720	95,467
20-402.00	RECREATION SUPERVISORS	8,077	29,538	4,254	22,211	70,003	40,465
20-403.00	ASST MGR/CUST RELAT SUPER	3,765	13,771	2,707	13,506	32,626	18,855
20-404.00	SECRETARIAL	0	0	0	0	0	0
20-406.00	ACCOUNTING	4,523	13,675	0	0	38,039	24,364
20-408.00	MAINTENENCE FULL TIME	10,715	36,921	5,477	26,304	85,456	48,535
20-409.00	MAINTENENCE - PART TIME	2,233	8,803	649	6,383	13,823	5,020
20-410.00	PROGRAM LEADERS	16,085	138,742	7,396	53,846	236,945	98,203
20-412.00	CUSTOMER SERVICE STAFF	4,050	15,988	1,962	11,812	34,264	18,276
20-427.00	COMPUTER SUPPORT	0	83	167	833	0	-83
20-429.00	MARKET/SALES/PUBLIC INFO	3,173	11,556	1,958	9,769	27,500	15,944
20-437.00	COMMISSION	9	60	0	0	1,000	941
20-440.00	RECREATION COORDINATORS	3,816	15,857	643	10,095	44,621	28,764
20-498.00	UNEMPLOYMENT	0	0	0	0	0	0
WAGES SUB-TOTAL:		75,164	353,246	38,425	219,890	747,997	394,751
20-500.00	CONTRACTUAL	3,346	29,020	15,292	37,304	50,965	22,011
20-502.00	TELEPHONE	760	4,398	787	3,945	10,136	5,738
20-504.00	NATURAL GAS	48	4,029	148	3,599	24,001	19,972
20-506.00	ELECTRICITY	1,756	13,843	2,448	14,857	55,153	41,310
20-508.00	PRINTING	0	8,994	0	4,432	16,000	7,006
20-510.00	POSTAGE	0	0	0	0	1,200	1,200
20-511.00	BROCHURE POSTAGE	0	5,000	0	2,100	13,500	8,500
20-512.00	HEALTH INSURANCE	11,689	55,729	10,277	53,349	157,779	102,050
20-513.00	TRANSPORTATION RENTAL	0	10,976	340	340	12,000	1,024
20-514.00	MEMBERSHIP DUES	266	437	339	419	2,475	2,038
20-515.00	VENDING MACHINE LEASE	0	0	0	0	0	0
20-516.00	CONFERENCES & WORKSHOPS	0	992	0	0	7,685	6,693
20-517.00	SCHOOL RENTALS	0	0	0	0	1,800	1,800
20-518.00	CONTINUING EDUCATION	0	0	0	0	1,000	1,000
20-520.00	BANK CHARGES	839	3,461	614	5,200	17,000	13,539
20-540.00	MARKETING	0	0	0	0	0	0
20-552.00	EMPLOYEE INCENT PROGRAM	761	1,517	131	185	2,106	589
20-572.00	UNEMPLOYMENT INS PREMIUMS	0	0	0	0	0	0
20-590.00	COMPUTER SERVICES	665	8,210	352	6,017	14,137	5,927
20-594.00	PROMOTIONAL ADVERTISING	0	361	491	3,403	27,500	27,139
20-599.00	MISC. SERVICES	1,917	4,946	1,385	3,028	3,450	-1,496

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>RECREATION</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
SERVICES SUB-TOTAL:		22,047	151,914	32,604	138,177	417,887	266,040
20-600.00	BUILDINGS	0	0	0	0	0	0
20-610.00	EQUIPMENT REPAIRS	0	0	0	0	0	0
20-616.00	OFFICE EQUIPMENT REPAIRS	0	0	0	0	0	0
20-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
20-700.00	UNIFORMS	3,008	7,044	1,107	5,560	12,837	5,793
20-705.00	OFFICE SUPPLIES	32	922	122	753	3,746	2,824
20-706.00	COMPUTER SUPPLIES	296	822	7	232	1,170	348
20-710.00	GASOLINE	830	3,777	506	2,159	14,340	10,563
20-715.00	CUSTODIAL SUPPLIES	326	2,788	173	2,148	5,080	2,292
20-740.00	MARKETING SUPPLIES	3,210	8,042	396	1,810	13,940	5,898
20-745.00	VENDING GOODS	0	0	0	0	0	0
20-750.00	AWARDS	0	610	0	247	1,075	655
20-752.00	VOLUNTEER RECOGNITION	0	28	0	0	300	272
20-760.00	PROGRAM SUPPLIES	6,594	13,521	1,547	9,202	23,502	10,054
20-761.00	SAFETY SUPPLIES	0	594	204	1,461	6,800	6,257
20-762.00	FIELD SUPPLIES	1,171	2,623	393	675	1,800	-1,310
20-765.00	EXPENDABLE EQUIPMENT	0	453	0	0	600	147
20-786.00	VENDING GOODS & SUPPLIES	0	0	0	0	0	0
20-790.00	SALES TAX	0	0	0	0	0	0
20-798.00	COSTS TO BE REIMBURSED	0	0	0	0	6,516	6,516
20-799.00	MISC. SUPPLIES	222	705	88	1,602	2,400	1,695
SUPPLIES SUB-TOTAL:		15,689	41,929	4,543	25,850	94,106	52,004
TOTAL EXPENSES:		112,900	547,089	75,571	383,917	1,259,990	712,795

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>SEAFARI SPRINGS</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
25-320.00	PROGRAM REVENUE	0	0	0	0	0	0
25-360.00	SEASON PASSES	0	6,857	0	318	9,660	2,803
25-361.00	DAILY FEES	0	55,587	0	30,812	39,840	-15,747
25-362.00	INSTRUCTIONAL FEES	0	9,737	0	0	19,865	10,129
25-363.00	GROUP ADMISSIONS	0	5,326	0	0	12,000	6,674
25-364.00	SPECIAL EVENTS	0	0	0	0	0	0
25-365.00	POOL RENTALS	0	0	0	0	600	600
25-367.00	CONCESSION SALES	0	0	0	0	3,000	3,000
25-368.00	MERCHANDISE- FOR- RESALE	0	30	0	0	200	170
25-373.00	SWIM TEAM FEES	0	5,600	0	3,822	9,800	4,200
25-375.00	BIRTHDAY FEES	0	0	0	0	0	0
25-396.00	GRANT - VILLAGE HP	34,640	96,751	0	32,710	32,710	-64,041
25-398.00	RECOVERY OF COSTS	0	0	0	0	0	0
25-399.00	MISCELLANEOUS INCOME	0	0	0	0	1,000	1,000
REVENUE SUB-TOTAL:		34,640	179,888	0	67,661	128,675	-51,213
TOTAL REVENUES:		34,640	179,888	0	67,661	128,675	-51,213
EXPENSE							
25-400.00	ADMINISTRATIVE	0	0	0	0	0	0
25-409.00	MAINTENENCE - PART TIME	1,180	5,407	210	1,580	5,460	53
25-411.00	MANAGER	242	24,046	3,579	24,327	20,543	-3,503
25-413.00	HEAD GUARDS	0	0	0	0	0	0
25-420.00	LIFEGUARDS	1,384	137,129	13,611	117,019	140,427	3,298
25-422.00	INSTRUCTORS	0	3,324	0	0	8,001	4,677
25-423.00	SWIM LESSON COORDINATOR	0	0	0	0	0	0
25-424.00	SWIM TEAM COACHES	0	102	0	1,803	3,280	3,178
25-425.00	CASHIERS	25	5,926	144	2,934	10,948	5,023
25-426.00	CONCESSIONAIRES	0	0	0	0	0	0
WAGES SUB-TOTAL:		2,830	175,934	17,543	147,663	188,659	12,725
25-500.00	CONTRACTUAL	0	0	0	0	0	0
25-502.00	TELEPHONE	550	1,189	162	874	2,160	971
25-504.00	NATURAL GAS	6,423	13,339	3,881	9,887	16,781	3,442
25-505.00	WATER & SEWER	35,312	100,869	42	32,875	50,500	-50,369
25-506.00	ELECTRICITY	3,191	8,167	3,504	8,910	22,892	14,725
25-507.00	SPECIAL EVENTS	0	0	0	0	0	0
25-510.00	POSTAGE	0	0	0	0	0	0
25-512.00	HEALTH INSURANCE	0	0	0	0	0	0
25-519.00	POOL RENTAL	0	0	0	0	12,000	12,000
25-520.00	BANK CHARGES	187	2,714	178	782	2,000	-714
25-552.00	EMPLOYEE INCENT PROGRAM	0	145	0	0	250	105
25-576.00	EMPLOYEE SAFETY TRAINING	0	0	0	0	0	0
25-592.00	LEGAL FEES	0	0	0	0	0	0
25-599.00	MISC. SERVICES	0	1,514	0	2,866	4,548	3,034
SERVICES SUB-TOTAL:		45,663	127,937	7,767	56,193	111,131	-16,806
25-600.00	BUILDINGS	0	0	0	0	0	0
25-602.00	PLUMBING	0	0	0	0	0	0
25-604.00	ELECTRICAL	0	0	0	0	0	0

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>SEAFARI SPRINGS</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
25-606.00	PAINTING	0	0	0	0	0	0
25-610.00	EQUIPMENT REPAIRS	0	0	0	0	0	0
25-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
25-700.00	UNIFORMS	0	4,924	0	4,547	4,800	-124
25-705.00	OFFICE SUPPLIES	0	175	0	0	200	25
25-706.00	COMPUTER SUPPLIES	0	0	0	0	172	172
25-712.00	POOL CHEMICALS	0	28,858	0	27,388	35,906	7,048
25-715.00	CUSTODIAL SUPPLIES	0	430	0	0	3,357	2,927
25-740.00	MARKETING SUPPLIES	0	0	0	0	0	0
25-747.00	MERCHANDISE FOR RESALE	0	9	0	0	140	131
25-760.00	PROGRAM SUPPLIES	0	366	0	0	450	84
25-761.00	SAFETY SUPPLIES	0	1,402	0	956	1,430	-517
25-764.00	B-DAY PARTY SUPPLIES & FOOD	0	0	0	0	0	0
25-765.00	EXPENDABLE EQUIPMENT	0	0	0	0	0	0
25-785.00	CONCESSION GOODS	0	0	0	0	0	0
25-790.00	SALES TAX	0	0	0	0	20	20
25-798.00	COSTS TO BE REIMBURSED	0	20	0	0	0	-20
25-799.00	MISC. SUPPLIES	0	0	0	0	900	900
SUPPLIES SUB-TOTAL:		0	36,185	0	32,891	47,375	10,646
TOTAL EXPENSES:		48,492	340,056	25,311	236,747	347,165	6,565

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>ATHLETIC CLUB</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
35-321.00	MEMBERSHIPS- NON RESIDENT	3,219	19,827	3,930	16,894	138,960	119,133
35-322.00	MEMBERSHIPS - RESIDENT	2,347	19,635	3,980	19,447	53,105	33,470
35-323.00	MEMBERSHIPS - CORPORATE	0	220	0	300	7,500	7,280
35-325.00	TENNIS COURT TIME	10,786	59,201	8,898	41,607	133,418	74,217
35-326.00	PICKLEBALL COURT TIME	240	7,066	0	0	70,560	63,495
35-327.00	RACQUETBALL COURT TIME	0	63	58	347	1,000	937
35-328.00	GUEST FEES	590	4,038	380	2,013	20,000	15,962
35-330.00	RENTAL FEES	1,443	7,215	1,443	7,215	17,316	10,101
35-332.00	INDOOR TENNIS LESSONS	12,041	134,124	22,599	125,303	385,715	251,591
35-334.00	OUTDOOR TENNIS LESSONS	0	0	0	0	0	0
35-336.00	PICKLEBALL LESSONS	2,175	7,702	0	0	29,400	21,698
35-339.00	TOURNAMENTS	400	923	0	0	10,000	9,077
35-340.00	FITNESS PROGRAMS	0	0	0	0	9,040	9,040
35-343.00	PICKLEBALL LEAGUES	-125	11,835	0	0	20,000	8,165
35-345.00	VENDING SALES	73	174	0	0	400	226
35-346.00	PRO SHOP- SALES	157	1,004	912	2,319	6,210	5,206
35-349.00	RACQUET -RESTRINGING	130	1,043	138	908	4,000	2,957
35-351.00	NURSERY	0	286	61	160	900	614
35-352.00	EQUIPMENT RENTAL	0	210	10	160	1,500	1,290
35-353.00	TOWEL RENTAL	0	0	0	0	0	0
35-397.00	DONATIONS	0	0	0	0	500	500
35-398.00	RECOVERY OF COSTS	0	0	0	0	0	0
35-399.00	MISCELLANEOUS INCOME	240	244	18	18	100	-144
REVENUE SUB-TOTAL:		33,716	274,809	42,426	216,691	909,624	634,815
TOTAL REVENUES:		33,716	274,809	42,426	216,691	909,624	634,815
EXPENSE							
35-400.00	ADMINISTRATIVE	0	0	0	0	0	0
35-403.00	ASST MGR/CUST RELAT SUPER	0	0	0	0	0	0
35-406.00	ACCOUNTING	0	0	0	0	0	0
35-407.00	DIRECTOR OF RACQUET SPORTS	7,651	22,761	4,926	24,519	46,350	23,589
35-408.00	MAINTENENCE FULL TIME	6,348	21,875	3,245	15,586	50,640	28,765
35-409.00	MAINTENENCE - PART TIME	1,905	7,503	553	5,291	12,294	4,791
35-410.00	PROGRAM LEADERS	0	0	0	0	0	0
35-411.00	MANAGER	9,469	36,016	5,689	28,443	82,867	46,851
35-412.00	CUSTOMER SERVICE STAFF	12,851	44,220	4,379	21,245	86,045	41,825
35-422.00	INSTRUCTORS	4,942	25,156	1,721	12,637	70,185	45,029
35-427.00	COMPUTER SUPPORT	0	83	167	833	0	-83
35-429.00	MARKET/SALES/PUBLIC INFO	1,587	5,778	979	4,885	13,750	7,972
35-433.00	FITNESS INSTRUCTORS	0	0	0	0	1,620	1,620
35-434.00	AEROBICS INSTRUCTORS	0	0	0	0	0	0
35-435.00	NURSERY ATTENDANTS	87	429	118	237	1,950	1,521
35-436.00	RACQUET RESTRINGING	90	330	0	386	1,500	1,170
35-437.00	COMMISSION	0	0	0	0	0	0
35-439.00	TENNIS SUPPORT	0	0	0	173	750	750
35-442.00	HEAD TENNIS PRO	0	0	0	0	0	0
35-443.00	FITNESS CENTER TECHNICIAN	0	0	0	0	0	0
35-498.00	UNEMPLOYMENT	0	0	0	0	0	0
WAGES SUB-TOTAL:		44,929	164,150	21,777	114,235	367,951	203,801

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>ATHLETIC CLUB</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
35-500.00	CONTRACTUAL	0	875	0	0	2,400	1,525
35-502.00	TELEPHONE	415	2,460	440	2,099	5,340	2,880
35-503.00	CONTRACTUAL TENNIS INST	11,096	56,875	6,293	35,003	164,940	108,065
35-504.00	NATURAL GAS	201	10,135	166	8,959	54,600	44,465
35-505.00	WATER & SEWER	559	2,971	404	1,676	7,500	4,529
35-506.00	ELECTRICITY	2,583	21,065	3,690	22,537	80,717	59,652
35-508.00	PRINTING	0	2,688	0	1,000	8,750	6,062
35-510.00	POSTAGE	0	0	0	0	990	990
35-512.00	HEALTH INSURANCE	4,544	21,344	3,683	19,574	61,336	39,992
35-514.00	MEMBERSHIP DUES	20	400	322	446	2,565	2,165
35-516.00	CONFERENCES & WORKSHOPS	0	0	0	0	600	600
35-520.00	BANK CHARGES	2,733	5,476	1,482	6,761	25,000	19,524
35-552.00	EMPLOYEE INCENT PROGRAM	235	235	0	0	1,637	1,402
35-572.00	UNEMPLOYMENT INS PREMIUMS	0	0	0	0	0	0
35-587.00	A.D.A. COMPLIANCE	0	0	0	0	0	0
35-589.00	CONTRACTUAL TENNIS ADMIN	1,825	7,031	1,143	1,143	0	-7,031
35-590.00	COMPUTER SERVICES	665	8,210	275	5,940	14,137	5,927
35-591.00	PROFESSIONAL SERVICES	713	3,563	713	3,563	8,920	5,358
35-594.00	PROMOTIONAL ADVERTISING	0	1,425	100	500	20,000	18,575
35-599.00	MISC. SERVICES	0	0	0	0	835	835
SERVICES SUB-TOTAL:		25,589	144,753	18,709	109,200	460,267	315,514
35-600.00	BUILDINGS	0	0	0	0	0	0
35-610.00	EQUIPMENT REPAIRS	0	0	0	0	0	0
35-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
35-700.00	UNIFORMS	0	0	0	0	700	700
35-705.00	OFFICE SUPPLIES	200	1,064	339	990	2,947	1,883
35-706.00	COMPUTER SUPPLIES	0	185	0	70	355	170
35-713.00	PAINT	0	0	0	0	0	0
35-714.00	WHIRLPOOL SUPPLIES	0	0	0	0	2,150	2,150
35-715.00	CUSTODIAL SUPPLIES	326	1,453	0	1,744	5,116	3,664
35-716.00	LAUNDRY SUPPLIES	0	0	0	0	200	200
35-745.00	VENDING GOODS	0	0	0	0	405	405
35-746.00	PRO SHOP SUPPLIES	367	2,422	34	271	5,160	2,738
35-750.00	AWARDS	0	960	0	0	250	-710
35-760.00	PROGRAM SUPPLIES	1,192	3,473	969	2,582	5,400	1,927
35-761.00	SAFETY SUPPLIES	32	32	0	0	1,170	1,138
35-763.00	RESTRINGING SUPPLIES	187	229	0	175	1,000	771
35-765.00	EXPENDABLE EQUIPMENT	0	358	0	0	8,150	7,792
35-790.00	SALES TAX	0	0	0	111	878	878
35-799.00	MISC. SUPPLIES	0	0	0	0	0	0
SUPPLIES SUB-TOTAL:		2,304	10,175	1,342	5,943	33,881	23,706
TOTAL EXPENSES:		72,823	319,078	41,827	229,378	862,099	543,021

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>MUSEUM</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
36-300.00	DUPAGE COUNTY TAXES	10,620	27,819	15,524	43,282	28,476	657
36-301.00	COOK COUNTY TAXES	0	242	5,726	6,666	20,712	20,470
36-399.00	MISCELLANEOUS INCOME	0	0	0	0	0	0
REVENUE SUB-TOTAL:		10,620	28,062	21,250	49,949	49,188	21,126
TOTAL REVENUES:		10,620	28,062	21,250	49,949	49,188	21,126
EXPENSE							
36-400.00	ADMINISTRATIVE	1,065	3,892	683	3,415	9,231	5,339
36-402.00	RECREATION SUPERVISORS	1,906	6,969	1,026	6,147	16,517	9,548
36-403.00	ASST MGR/CUST RELAT SUPER	0	0	0	0	0	0
36-409.00	MAINTENANCE - PART TIME	3,603	14,204	1,049	9,597	23,243	9,039
36-429.00	MARKET/SALES/PUBLIC INFO	952	3,467	587	2,931	8,250	4,783
WAGES SUB-TOTAL:		7,526	28,532	3,345	22,090	57,241	28,709
36-500.00	CONTRACTUAL	0	0	0	0	0	0
36-502.00	TELEPHONE	0	0	0	0	0	0
36-506.00	ELECTRICITY	0	0	0	0	0	0
36-512.00	HEALTH INSURANCE	757	3,628	683	3,666	10,220	6,592
36-516.00	CONFERENCES & WORKSHOPS	0	0	0	0	0	0
36-599.00	MISC. SERVICES	0	0	0	0	0	0
SERVICES SUB-TOTAL:		757	3,628	683	3,666	10,220	6,592
36-600.00	BUILDINGS	0	0	0	0	0	0
36-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
36-760.00	PROGRAM SUPPLIES	0	0	0	0	0	0
36-765.00	EXPENDABLE EQUIPMENT	0	0	0	0	0	0
36-799.00	MISC. SUPPLIES	0	0	0	0	9,110	9,110
SUPPLIES SUB-TOTAL:		0	0	0	0	9,110	9,110
TOTAL EXPENSES:		8,283	32,160	4,028	25,756	76,571	44,411

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>AUDIT</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
40-300.00	DUPAGE COUNTY TAXES	3,419	8,956	3,248	9,055	9,225	269
40-301.00	COOK COUNTY TAXES	0	51	1,194	1,392	6,796	6,745
REVENUE SUB-TOTAL:		3,419	9,006	4,442	10,447	16,021	7,015
TOTAL REVENUES:		3,419	9,006	4,442	10,447	16,021	7,015
EXPENSE							
40-406.00	ACCOUNTING	0	0	0	0	0	0
WAGES SUB-TOTAL:		0	0	0	0	0	0
40-560.00	AUDIT EXPENSE	0	10,000	0	10,000	21,000	11,000
SERVICES SUB-TOTAL:		0	10,000	0	10,000	21,000	11,000
TOTAL EXPENSES:		0	10,000	0	10,000	21,000	11,000

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>FICA</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
41-300.00	DUPAGE COUNTY TAXES	23,494	61,545	12,666	35,314	62,968	1,423
41-301.00	COOK COUNTY TAXES	0	196	4,629	6,029	46,123	45,927
REVENUE SUB-TOTAL:		<u>23,494</u>	<u>61,741</u>	<u>17,295</u>	<u>41,343</u>	<u>109,091</u>	<u>47,350</u>
TOTAL REVENUES:		<u>23,494</u>	<u>61,741</u>	<u>17,295</u>	<u>41,343</u>	<u>109,091</u>	<u>47,350</u>
EXPENSE							
41-563.00	FICA EXPENSE	14,126	70,091	11,790	54,112	132,717	62,626
SERVICES SUB-TOTAL:		<u>14,126</u>	<u>70,091</u>	<u>11,790</u>	<u>54,112</u>	<u>132,717</u>	<u>62,626</u>
TOTAL EXPENSES:		<u>14,126</u>	<u>70,091</u>	<u>11,790</u>	<u>54,112</u>	<u>132,717</u>	<u>62,626</u>

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>IMRF</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
42-300.00	DUPAGE COUNTY TAXES	34,769	91,080	18,577	51,794	96,258	5,178
42-301.00	COOK COUNTY TAXES	0	291	6,871	8,492	69,299	69,008
REVENUE SUB-TOTAL:		<u>34,769</u>	<u>91,370</u>	<u>25,448</u>	<u>60,286</u>	<u>165,557</u>	<u>74,187</u>
TOTAL REVENUES:		<u>34,769</u>	<u>91,370</u>	<u>25,448</u>	<u>60,286</u>	<u>165,557</u>	<u>74,187</u>
EXPENSE							
42-566.00	IMRF EXPENSE	18,113	64,635	11,729	58,825	136,962	72,327
SERVICES SUB-TOTAL:		<u>18,113</u>	<u>64,635</u>	<u>11,729</u>	<u>58,825</u>	<u>136,962</u>	<u>72,327</u>
TOTAL EXPENSES:		<u>18,113</u>	<u>64,635</u>	<u>11,729</u>	<u>58,825</u>	<u>136,962</u>	<u>72,327</u>

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>LIABILITY</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
43-300.00	DUPAGE COUNTY TAXES	36,806	96,415	33,971	94,714	98,664	2,249
43-301.00	COOK COUNTY TAXES	0	533	12,596	14,645	73,158	72,625
43-303.00	PDRMA RECOVERY	0	0	0	0	1,500	1,500
43-378.00	AQUATIC AUDIT REIMBURSEMENT	0	0	0	0	3,000	3,000
43-398.00	RECOVERY OF COSTS	0	0	0	0	0	0
REVENUE SUB-TOTAL:		36,806	96,948	46,567	109,359	176,322	79,374
TOTAL REVENUES:		36,806	96,948	46,567	109,359	176,322	79,374
EXPENSE							
43-400.00	ADMINISTRATIVE	1,556	5,688	1,002	5,004	13,537	7,849
43-414.00	RISK MANAGEMENT (FULL TIME)	2,384	8,212	1,218	5,851	18,990	10,778
43-416.00	RISK MANAGEMENT (PART TIME)	705	2,775	205	1,921	4,548	1,773
WAGES SUB-TOTAL:		4,645	16,675	2,424	12,775	37,075	20,400
43-501.00	PROPERTY INSURANCE	0	7,659	0	7,495	31,019	23,360
43-512.00	HEALTH INSURANCE	1,330	6,193	1,025	5,404	17,953	11,760
43-552.00	EMPLOYEE INCENT PROGRAM	0	254	0	0	2,800	2,546
43-570.00	LIABILITY INSURANCE	0	2,830	0	2,797	11,460	8,630
43-571.00	WORKERS COMPENSATION	0	4,731	0	2,760	19,397	14,666
43-572.00	UNEMPLOYMENT INS PREMIUMS	0	2,888	232	1,049	25,000	22,113
43-573.00	APPRAISAL	0	0	0	0	0	0
43-574.00	EMPLOYMENT PRACTICES	0	983	0	1,281	4,027	3,044
43-575.00	HAZARDOUS WASTE DISPOSAL	0	0	0	0	1,500	1,500
43-576.00	EMPLOYEE SAFETY TRAINING	199	3,624	0	0	13,547	9,923
43-577.00	LIFE SAFETY SERVICES	560	4,705	2,363	9,052	29,580	24,875
43-578.00	PRE-PLACEMENT PHYSICALS	0	0	260	939	300	300
43-579.00	BACKGROUND & TESTING	50	1,250	125	1,225	2,900	1,650
43-583.00	POLLUTION LIABILITY	0	172	0	170	706	534
43-591.00	PROFESSIONAL SERVICES	0	0	0	0	0	0
43-592.00	LEGAL FEES	0	0	0	0	0	0
43-599.00	MISC. SERVICES	0	0	100	449	2,215	2,215
SERVICES SUB-TOTAL:		2,139	35,288	4,105	32,620	162,404	127,116
43-600.00	BUILDINGS	0	0	0	0	0	0
43-607.00	VANDALISM REPAIRS	0	0	0	0	0	0
43-608.00	VEHICLE DAMAGE REPAIR	0	1,000	1,000	1,000	0	-1,000
43-699.00	MISC. EQUIPMENT REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	1,000	1,000	1,000	0	-1,000
43-761.00	SAFETY SUPPLIES	0	0	0	0	0	0
43-768.00	SAFETY SIGNAGE	0	0	0	0	0	0
SUPPLIES SUB-TOTAL:		0	0	0	0	0	0
TOTAL EXPENSES:		6,784	52,963	7,528	46,395	199,479	146,516

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>PAVING & LIGHTING</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
44-300.00	DUPAGE COUNTY TAXES	7,056	18,483	6,430	17,929	18,850	367
44-301.00	COOK COUNTY TAXES	0	96	2,266	2,604	13,422	13,326
REVENUE SUB-TOTAL:		<u>7,056</u>	<u>18,579</u>	<u>8,696</u>	<u>20,533</u>	<u>32,272</u>	<u>13,693</u>
TOTAL REVENUES:		<u>7,056</u>	<u>18,579</u>	<u>8,696</u>	<u>20,533</u>	<u>32,272</u>	<u>13,693</u>
EXPENSE							
44-400.00	ADMINISTRATIVE	355	1,297	228	1,138	3,077	1,780
WAGES SUB-TOTAL:		<u>355</u>	<u>1,297</u>	<u>228</u>	<u>1,138</u>	<u>3,077</u>	<u>1,780</u>
44-500.00	CONTRACTUAL	0	0	0	2,456	70,800	70,800
44-512.00	HEALTH INSURANCE	88	418	75	400	1,190	772
SERVICES SUB-TOTAL:		<u>88</u>	<u>418</u>	<u>75</u>	<u>2,856</u>	<u>71,990</u>	<u>71,572</u>
44-620.00	PAVING & LIGHTING REPAIRS	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
44-760.00	PROGRAM SUPPLIES	0	1,120	0	1,715	24,005	22,885
SUPPLIES SUB-TOTAL:		<u>0</u>	<u>1,120</u>	<u>0</u>	<u>1,715</u>	<u>24,005</u>	<u>22,885</u>
TOTAL EXPENSES:		<u>443</u>	<u>2,835</u>	<u>303</u>	<u>5,710</u>	<u>99,072</u>	<u>96,237</u>

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>POLICE</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
45-300.00	DUPAGE COUNTY TAXES	15,711	41,157	14,485	40,385	42,113	956
45-301.00	COOK COUNTY TAXES	0	225	5,311	6,182	30,731	30,506
REVENUE SUB-TOTAL:		15,711	41,382	19,796	46,567	72,844	31,462
TOTAL REVENUES:		15,711	41,382	19,796	46,567	72,844	31,462
EXPENSE							
45-400.00	ADMINISTRATIVE	1,243	4,540	797	3,985	10,769	6,229
45-417.00	BUILDING SECURITY	3,980	14,380	2,231	11,358	42,910	28,530
45-418.00	PARK SECURITY - RANGERS	1,330	4,480	2,184	7,238	11,760	7,280
WAGES SUB-TOTAL:		6,553	23,400	5,212	22,581	65,439	42,039
45-502.00	TELEPHONE	105	705	150	600	1,800	1,095
45-512.00	HEALTH INSURANCE	309	1,463	263	1,401	4,165	2,702
45-516.00	CONFERENCES & WORKSHOPS	0	0	0	0	850	850
45-599.00	MISC. SERVICES	0	0	0	0	200	200
SERVICES SUB-TOTAL:		413	2,168	413	2,001	7,015	4,847
45-612.00	VEHICLE REPAIR	0	0	0	0	0	0
REPAIRS SUB-TOTAL:		0	0	0	0	0	0
45-700.00	UNIFORMS	0	0	0	0	1,000	1,000
45-710.00	GASOLINE	994	5,018	813	3,237	9,400	4,382
45-760.00	PROGRAM SUPPLIES	0	0	0	0	500	500
45-765.00	EXPENDABLE EQUIPMENT	0	0	0	0	100	100
SUPPLIES SUB-TOTAL:		994	5,018	813	3,237	11,000	5,982
TOTAL EXPENSES:		7,960	30,586	6,438	27,820	83,454	52,868

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>SPECIAL RECREATION</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
46-300.00	DUPAGE COUNTY TAXES	55,354	145,003	51,313	143,067	148,397	3,394
46-301.00	COOK COUNTY TAXES	0	801	18,931	21,749	113,256	112,455
REVENUE SUB-TOTAL:		<u>55,354</u>	<u>145,804</u>	<u>70,245</u>	<u>164,817</u>	<u>261,653</u>	<u>115,849</u>
TOTAL REVENUES:		<u>55,354</u>	<u>145,804</u>	<u>70,245</u>	<u>164,817</u>	<u>261,653</u>	<u>115,849</u>
EXPENSE							
46-409.00	MAINTENENCE - PART TIME	2,124	8,369	617	5,518	13,715	5,346
WAGES SUB-TOTAL:		<u>2,124</u>	<u>8,369</u>	<u>617</u>	<u>5,518</u>	<u>13,715</u>	<u>5,346</u>
46-500.00	CONTRACTUAL	0	620	0	0	0	-620
46-504.00	NATURAL GAS	17	720	17	594	6,700	5,980
46-505.00	WATER & SEWER	140	744	101	419	2,500	1,757
46-586.00	NWSRA	0	76,455	0	76,455	184,831	62,163
46-587.00	A.D.A. COMPLIANCE	0	0	0	0	141,773	141,773
46-599.00	MISC. SERVICES	0	0	0	0	0	0
SERVICES SUB-TOTAL:		<u>157</u>	<u>78,539</u>	<u>117</u>	<u>77,468</u>	<u>335,804</u>	<u>211,052</u>
TOTAL EXPENSES:		<u>2,281</u>	<u>86,908</u>	<u>735</u>	<u>82,986</u>	<u>349,519</u>	<u>216,399</u>

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>BOND & INTEREST II</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
52-300.00	DUPAGE COUNTY TAXES	208,541	546,287	186,157	519,027	558,694	12,407
52-301.00	COOK COUNTY TAXES	0	3,040	71,851	83,388	434,291	431,251
52-305.00	INTEREST EARNED	0	0	0	0	0	0
52-380.00	2022 BOND PROCEEDS	0	0	0	0	0	0
52-381.00	2021 BOND PROCEEDS	0	0	0	0	0	0
52-384.00	2020C BOND PROCEEDS	0	0	0	0	0	0
52-386.00	2020B BOND PROCEEDS	0	0	0	0	592,824	592,824
52-390.00	2019B BOND PROCEEDS	0	0	0	0	0	0
52-392.00	2019C BOND PROCEEDS	0	0	0	0	0	0
REVENUE SUB-TOTAL:		208,541	549,327	258,008	602,415	1,585,809	1,036,482
TOTAL REVENUES:		208,541	549,327	258,008	602,415	1,585,809	1,036,482
EXPENSE							
52-561.00	PRINCIPAL PAYMENTS	0	0	0	0	1,420,595	1,420,595
52-562.00	INTEREST PAYMENTS	0	9,149	0	12,083	123,728	114,579
52-591.00	PROFESSIONAL SERVICES	0	0	0	0	3,850	3,850
52-595.00	BOND ISSUANCE COSTS	0	0	0	0	10,110	10,110
52-599.00	MISC. SERVICES	0	0	0	0	3,140	3,140
SERVICES SUB-TOTAL:		0	9,149	0	12,083	1,561,423	1,552,274
52-911.00	INTEREST TRANSFER TO CORP	0	0	0	0	0	0
TRANSFERS SUB-TOTAL:		0	0	0	0	0	0
TOTAL EXPENSES:		0	9,149	0	12,083	1,561,423	1,552,274

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>CAPITAL PROJECTS FUND 19</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
19-305.00	INTEREST EARNED	1,934	7,097	85	457	0	-7,097
19-390.00	2019B BOND PROCEEDS	0	0	0	0	0	0
REVENUE SUB-TOTAL:		1,934	7,097	85	457	0	-7,097
TOTAL REVENUES:		1,934	7,097	85	457	0	-7,097
EXPENSE							
19-595.00	BOND ISSUANCE COSTS	0	0	0	0	0	0
SERVICES SUB-TOTAL:		0	0	0	0	0	0
19-800.00	VEHICLE PURCHASE	0	0	0	4,322	0	0
19-801.00	MAINTENANCE EQUIPMENT	0	0	0	0	0	0
19-802.00	PLAYGROUND IMPROVEMENTS	0	5,000	4,434	6,415	7,000	0
19-803.00	PARK IMPROVEMENTS	600	29,230	2,520	2,940	435,845	406,615
19-811.00	RECREATION EQUIPMENT	0	6,715	0	0	6,715	0
19-812.00	FITNESS EQUIPMENT	0	4,415	0	0	6,900	2,485
19-821.00	PAVING PROJECTS	0	16,401	0	0	310,000	293,599
19-825.00	SS RENOVATIONS	0	2,029	714	13,273	2,029	0
19-835.00	DOMES REPLACEMENT	0	0	0	0	0	0
19-836.00	DEMOLITION/ABATEMENT	41,450	42,490	0	0	52,890	5,200
19-837.00	CC ELECTRICAL	1,205	1,205	0	0	100,000	98,037
19-851.00	HVAC	0	0	0	18,948	0	0
19-855.00	AHLSTRAND RENOVATIONS	0	0	574	27,987	0	0
19-880.00	UNCOMMITTED PROJECTS	0	0	0	0	0	0
19-881.00	CCAC RENOVATIONS	2,384	9,107	0	0	17,000	7,893
19-882.00	COMM CENTER RENOVATIONS	1,930	63,336	0	0	181,405	118,069
CAPITAL SUB-TOTAL:		47,570	179,928	8,242	73,885	1,119,784	931,898
TOTAL EXPENSES:		47,570	179,928	8,242	73,885	1,119,784	931,898

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>CAPITAL PROJECTS FUND 21</u>		*** Current Year ***		*** Previous Year ***		Total	Budget
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
21-305.00	INTEREST EARNED	0	449	0	0	0	-449
21-381.00	2021 BOND PROCEEDS	0	0	0	0	0	0
21-398.00	RECOVERY OF COSTS	0	1,742	0	0	0	-1,742
REVENUE SUB-TOTAL:		0	2,192	0	0	0	-2,192
TOTAL REVENUES:		0	2,192	0	0	0	-2,192
EXPENSE							
21-595.00	BOND ISSUANCE COSTS	0	0	0	0	0	0
SERVICES SUB-TOTAL:		0	0	0	0	0	0
21-600.00	BUILDINGS	1,624	11,292	0	0	34,530	23,571
21-605.00	GROUNDS	4,578	28,236	0	0	19,023	-9,295
21-610.00	EQUIPMENT REPAIRS	1,016	5,238	0	0	12,736	7,512
21-612.00	VEHICLE REPAIR	1,545	8,567	0	0	14,554	5,972
21-616.00	OFFICE EQUIPMENT REPAIRS	3,087	9,488	0	0	18,000	8,512
21-625.00	AQUATIC REPAIRS	0	19,474	0	0	22,200	1,040
21-651.00	HVAC REPAIRS	333	2,411	0	0	3,601	1,190
REPAIRS SUB-TOTAL:		12,182	84,706	0	0	124,644	38,503
21-808.00	COMPUTER RELATED EXPENSES	7,257	18,596	0	0	21,340	2,744
21-826.00	SS PUMP REPL & CEMENT REP	0	24,503	0	0	24,503	0
21-880.00	UNCOMMITTED PROJECTS	0	0	0	0	0	0
CAPITAL SUB-TOTAL:		7,257	43,099	0	0	45,843	2,744
TOTAL EXPENSES:		19,440	127,806	0	0	170,487	41,246

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>CAPITAL PROJECTS FUND 22</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
22-305.00	INTEREST EARNED	5,437	13,758	0	0	0	-13,758
22-380.00	2022 BOND PROCEEDS	0	2,550,000	0	0	2,550,000	0
22-398.00	RECOVERY OF COSTS	0	0	0	0	0	0
REVENUE SUB-TOTAL:		5,437	2,563,758	0	0	2,550,000	-13,758
TOTAL REVENUES:		5,437	2,563,758	0	0	2,550,000	-13,758
EXPENSE							
22-595.00	BOND ISSUANCE COSTS	0	46,000	0	0	46,000	0
SERVICES SUB-TOTAL:		0	46,000	0	0	46,000	0
22-802.00	PLAYGROUND IMPROVEMENTS	0	0	0	0	1,558,000	1,556,200
22-880.00	UNCOMMITTED PROJECTS	0	0	0	0	2,504,000	2,504,000
CAPITAL SUB-TOTAL:		0	0	0	0	4,062,000	4,060,200
TOTAL EXPENSES:		0	46,000	0	0	4,108,000	4,060,200

STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS

For the Month of: 9/2022

<u>CAPITAL PROJECTS FUND 2C</u>		*** Current Year ***		*** Previous Year ***		<u>Total</u>	<u>Budget</u>
		<u>Monthly</u>	<u>YTD</u>	<u>Monthly</u>	<u>YTD</u>	<u>Budget</u>	<u>Balance</u>
REVENUE							
2C-305.00	INTEREST EARNED	481	1,585	13	72	0	-1,585
2C-384.00	2020C BOND PROCEEDS	0	0	0	0	0	0
REVENUE SUB-TOTAL:		<u>481</u>	<u>1,585</u>	<u>13</u>	<u>72</u>	<u>0</u>	<u>-1,585</u>
TOTAL REVENUES:		<u>481</u>	<u>1,585</u>	<u>13</u>	<u>72</u>	<u>0</u>	<u>-1,585</u>
EXPENSE							
2C-595.00	BOND ISSUANCE COSTS	0	0	0	0	0	0
SERVICES SUB-TOTAL:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2C-880.00	UNCOMMITTED PROJECTS	0	0	0	0	221,185	221,185
CAPITAL SUB-TOTAL:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>221,185</u>	<u>221,185</u>
TOTAL EXPENSES:		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>221,185</u>	<u>221,185</u>

HANOVER PARK DISTRICT
STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS
For the Month of: 9/2022

	*** CURRENT YEAR ***		*** LAST YEAR ***		TOTAL	BUDGET
	MONTHLY	Y. T. D.	MONTHLY	Y. T. D.	BUDGET	BALANCE
REVENUE TOTALS CORPORATE	155,952	466,642	195,663	490,261	828,896	362,254
REVENUE TOTALS NON BOND CAPITAL FUND	0	14,765	0	0	0	-14,765
REVENUE TOTALS CAPITAL PROJECTS FUND 16	0	0	0	0	0	0
REVENUE TOTALS CAPITAL PROJECTS FUND 17	0	0	0	0	0	0
REVENUE TOTALS CAPITAL PROJECTS FUND 18	0	0	0	0	0	0
REVENUE TOTALS CAPITAL PROJECTS FUND 19	1,934	7,097	85	457	0	-7,097
REVENUE TOTALS RECREATION	352,729	780,813	261,643	698,823	1,498,317	717,504
REVENUE TOTALS CAPITAL PROJECTS FUND 21	0	2,192	0	0	0	-2,192
REVENUE TOTALS CAPITAL PROJECTS FUND 22	5,437	2,563,758	0	0	2,550,000	-13,758
REVENUE TOTALS SEAFARI SPRINGS	34,640	179,888	0	67,661	128,675	-51,213
REVENUE TOTALS CAPITAL PROJECTS FUND 2A	0	0	0	2,011	0	0
REVENUE TOTALS CAPITAL PROJECTS FUND 2C	481	1,585	13	72	0	-1,585
REVENUE TOTALS ATHLETIC CLUB	33,716	274,809	42,426	216,691	909,624	634,815
REVENUE TOTALS MUSEUM	10,620	28,062	21,250	49,949	49,188	21,126
REVENUE TOTALS AUDIT	3,419	9,006	4,442	10,447	16,021	7,015
REVENUE TOTALS FICA	23,494	61,741	17,295	41,343	109,091	47,350
REVENUE TOTALS IMRF	34,769	91,370	25,448	60,286	165,557	74,187
REVENUE TOTALS LIABILITY	36,806	96,948	46,567	109,359	176,322	79,374
REVENUE TOTALS PAVING & LIGHTING	7,056	18,579	8,696	20,533	32,272	13,693
REVENUE TOTALS POLICE	15,711	41,382	19,796	46,567	72,844	31,462
REVENUE TOTALS SPECIAL RECREATION	55,354	145,804	70,245	164,817	261,653	115,849
REVENUE TOTALS BOND & INTEREST II	208,541	549,327	258,008	602,415	1,585,809	1,036,482
REVENUE TOTALS CAPITAL PROJECTS FUND 9A	0	0	0	0	0	0
REVENUE TOTALS CAPITAL PROJECTS FUND 9C	0	0	11	55	0	0
REVENUE TOTALS SEAFARI SPRINGS	0	0	0	0	0	0
GRAND TOTALS OPERATING REVENUES ***	980,658	5,333,768	971,586	2,581,745	8,384,269	3,050,501

HANOVER PARK PARK DISTRICT
STATEMENT OF CASH RECEIPTS & CASH DISBURSEMENTS
For the Month of: 9/2022

	*** CURRENT YEAR ***		*** LAST YEAR ***		TOTAL	BUDGET
	MONTHLY	Y. T. D.	MONTHLY	Y. T. D.	BUDGET	BALANCE
	0	0	0	0	0	0
EXPENSE TOTALS CORPORATE	66,530	365,073	49,155	295,147	877,289	512,216
EXPENSE TOTALS CAPITAL PROJECTS FUND 12	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 14	0	0	0	0	0	0
EXPENSE TOTALS NON BOND CAPITAL FUND	623	6,953	0	0	68,500	61,547
EXPENSE TOTALS CAPITAL PROJECTS FUND 16	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 17	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 18	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 19	47,570	179,928	8,242	73,885	1,119,784	939,856
	0	0	0	0	0	0
EXPENSE TOTALS RECREATION	112,900	547,089	75,571	383,917	1,259,990	712,901
EXPENSE TOTALS CAPITAL PROJECTS FUND 21	19,440	127,806	0	0	170,487	42,682
EXPENSE TOTALS CAPITAL PROJECTS FUND 22	0	46,000	0	0	4,108,000	4,062,000
EXPENSE TOTALS SEAFARI SPRINGS	48,492	340,056	25,311	236,747	347,165	7,109
EXPENSE TOTALS CAPITAL PROJECTS FUND 2A	0	0	0	477,523	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 2B	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 2C	0	0	0	0	221,185	221,185
EXPENSE TOTALS ATHLETIC CLUB	72,823	319,078	41,827	229,378	862,099	543,021
EXPENSE TOTALS MUSEUM	8,283	32,160	4,028	25,756	76,571	44,411
EXPENSE TOTALS AUDIT	0	10,000	0	10,000	21,000	11,000
EXPENSE TOTALS FICA	14,126	70,091	11,790	54,112	132,717	62,626
EXPENSE TOTALS IMRF	18,113	64,635	11,729	58,825	136,962	72,327
EXPENSE TOTALS LIABILITY	6,784	52,963	7,528	46,395	199,479	146,516
EXPENSE TOTALS PAVING & LIGHTING	443	2,835	303	5,710	99,072	96,237
EXPENSE TOTALS POLICE	7,960	30,586	6,438	27,820	83,454	52,868
EXPENSE TOTALS SPECIAL RECREATION	2,281	86,908	735	82,986	349,519	262,611
EXPENSE TOTALS BOND & INTEREST II	0	9,149	0	12,083	1,561,423	1,552,274
EXPENSE TOTALS CAPITAL PROJECTS FUND 5A	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 9A	0	0	0	0	0	0
EXPENSE TOTALS CAPITAL PROJECTS FUND 9C	0	0	14,442	68,082	0	0
GRAND TOTALS OPERATING EXPENDITURES ***	426,367	2,291,308	257,100	2,088,366	11,694,696	9,403,389

CHECKS ISSUED FROM
PAYROLL ACCOUNT
as of September 2022

<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>	<u>Payable to</u>	<u>Reason for Payment</u>	<u>Account #</u>	<u>Dollars</u>
81527	09/02/22	\$ 2,945.21	IL Dept. of Revenue	State withholding taxes	10-0000-211.00	\$ 2,945.21
81529	09/02/22	\$ 100.00	Nationwide Retirement	Employee Deferred Comp.	10-0000-216.00	\$ 100.00
ACHA	09/02/22	\$ 44,677.61	Various Banks	Direct Deposit	10-0000-223.00	\$ 44,677.61
81528	09/02/22	\$ 13,815.04	IRS	Social Security withholding	10-0000-209.00	\$ 4,848.89
				Employer Social Security Costs	41-0000-563.00	\$ 4,848.89
				Federal withholding taxes	10-0000-210.00	\$ 4,117.26
81543	09/16/22	\$ 2,760.95	IL Dept. of Revenue	State withholding taxes	10-0000-211.00	\$ 2,760.95
81545	09/16/22	\$ 100.00	Nationwide Retirement	Employee Deferred Comp.	10-0000-216.00	\$ 100.00
ACHA	09/16/22	\$ 42,488.18	Various Banks	Direct Deposit	10-0000-223.00	\$ 42,488.18
81544	09/16/22	\$ 13,152.00	IRS	Social Security withholding	10-0000-209.00	\$ 4,542.81
				Employer Social Security Costs	41-0000-563.00	\$ 4,542.81
				Federal withholding taxes	10-0000-210.00	\$ 4,066.38
81554	09/30/22	\$ 2,241.56	IL Dept. of Revenue	State withholding taxes	10-0000-211.00	\$ 2,241.56
81556	09/30/22	\$ 18,112.91	IMRF	Employer Costs	42-0000-566.00	\$ 18,112.91
81557	09/30/22	\$ 867.76	AFLAC	Additional insurance	10-0000-215.00	\$ 867.76
81558	09/30/22	\$ 6,525.86	IMRF	Employee withholding	10-0000-212.00	\$ 6,525.86
81559	09/30/22	\$ 2,919.26	IMRF	Voluntary contributions	10-0000-224.00	\$ 2,919.26
81560	09/30/22	\$ 16.00	NCPERS Group Life	Additional life insurance	10-0000-215.00	\$ 16.00
81561	09/30/22	\$ 1,788.90	PDRMA	Employee health insurance	10-0000-215.00	\$ 1,788.90
81562	09/30/22	\$ 100.00	Nationwide Retirement	Employee Deferred Comp.	10-0000-216.00	\$ 100.00
81563	09/30/22	\$ 35.85	Legal Shield	Employee Contributions	10-0000-217.00	\$ 35.85
ACHA	09/30/22	\$ 44,112.60	Various Banks	Direct Deposit	10-0000-223.00	\$ 44,112.60
81555	09/30/22	\$ 13,858.17	IRS	Social Security withholding	10-0000-209.00	\$ 4,734.02
				Employer Social Security Costs	41-0000-563.00	\$ 4,734.02
				Federal withholding taxes	10-0000-210.00	\$ 4,390.13

Motion to approve Warrant 22-23-06 covering check numbers 81512-81563 from the Payroll Checking account in the amount of \$219,240.18 and check numbers 65186-65285 from the General Corporate Checking account in the amount of \$169,362.92 for a Grand Total Warrant of \$388,603.10

Warrant No. 22-23-06
HANOVER PARK DISTRICT
CASH EXPENDITURES TRANSACTIONS
AS OF SEPTEMBER 30, 2022

PAGE 1

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65186	09-07-22	\$74.00	AQUA CHILL OF CHICAGO LLC	CC, SHOP DRINKING WATER	10-0000-505-500	\$74.00
65187	09-07-22	\$25.00	BLAKE WITTKAMP	CELL PHONE REIMBURSEMEI	20-0000-502-200	\$25.00
65188	09-07-22	\$842.90	CHICAGO OFFICE TECH GROU	MONTHLY COPIER MAINTENAN	21-0000-616-600	\$842.90
65189	09-07-22	\$3,341.17	ENGIE RESOURCES LLC	ELECTRIC SERVICE 7/6-8/4	10-0000-506-600	\$32.37
				ELECTRIC SERVICE 7/6-8/4	20-0000-506-600	\$118.04
				ELECTRIC SERVICE 7/6-8/4	25-0000-506-600	\$3,190.76
65190	09-07-22	\$2,850.00	GOVERNMENTAL ACCOUNTING	MONTHLY ACCOUNTING SER	10-0000-591-100	\$2,137.50
				MONTHLY ACCOUNTING SER	35-0000-591-100	\$712.50
65191	09-07-22	\$9,132.39	IKON SOFTWARE INC.	MONTHLY MAINTENANCE	10-0000-590-000	\$665.00
				MONTHLY MAINTENANCE	20-0000-590-000	\$665.00
				MONTHLY MAINTENANCE	35-0000-590-000	\$665.00
				MONTHLY MAINTENANCE	21-0000-808-800	\$7,137.39
65192	09-07-22	\$25.00	JUAN MEDINA	CELL PHONE REIMBURSEMEI	10-0000-502-200	\$25.00
65193	09-07-22	\$25.00	JUVENAL CARRILLO	CELL PHONE REIMBURSEMEI	35-0000-502-200	\$25.00
65194	09-07-22	\$25.00	KALEIGH PINONES	CELL PHONE REIMBURSEMEI	20-0000-502-200	\$25.00
65195	09-07-22	\$25.00	NANCY SANTUCCI		10-0000-502-200	\$25.00
65196	09-07-22	\$29,411.54	PDRMA	EMPLOYEE INSURANCE PREI	10-0000-512-200	\$10,694.69
				EMPLOYEE INSURANCE PREI	20-0000-512-200	\$11,688.98
				EMPLOYEE INSURANCE PREI	35-0000-512-200	\$4,544.05
				EMPLOYEE INSURANCE PREI	36-0000-512-200	\$757.14
				EMPLOYEE INSURANCE PREI	43-0000-512-200	\$1,329.96
				EMPLOYEE INSURANCE PREI	44-0000-512-200	\$88.16
				EMPLOYEE INSURANCE PREI	45-0000-512-200	\$308.56
65197	09-07-22	\$25.00	PHILLIP MONTEZ	CELL PHONE REIMBURSEMEI	20-0000-502-200	\$25.00
65198	09-07-22	\$25.00	RICHARD LEE SNODGRASS	CELL PHONE REIMBURSEMEI	35-0000-502-200	\$25.00
65199	09-07-22	\$25.00	SALVADOR MANCERA	CELL PHONE REIMBURSEMEI	10-0000-502-200	\$25.00
65200	09-07-22	\$25.00	SOFIA CASTANEDA	CELL PHONE REIMBURSEMEI	20-0000-502-200	\$25.00
65201	09-07-22	\$6,731.68	VANGUARD ENERGY SERVICE	MONTHLY GAS CHARGES	10-0000-504-400	\$43.03
				MONTHLY GAS CHARGES	20-0000-504-400	\$48.06
				MONTHLY GAS CHARGES	25-0000-504-400	\$6,422.74
				MONTHLY GAS CHARGES	35-0000-504-400	\$200.79
				MONTHLY GAS CHARGES	46-0000-504-400	\$17.06
65202	09-07-22	\$454.91	VERIZON WIRELESS	MONTHLY CELL PHONE	10-0000-502-200	\$150.00
				MONTHLY CELL PHONE	20-0000-502-200	\$100.00
				MONTHLY CELL PHONE	45-0000-502-200	\$104.91
				MONTHLY CELL PHONE	35-0000-502-200	\$100.00
65203	09-07-22	\$1,571.62	VILLAGE OF HANOVER PARK	MONTHLY WATER CHARGE	10-0000-505-500	\$199.62
				MONTHLY WATER CHARGE	25-0000-505-500	\$672.64

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65203	09-07-22	\$1,571.62	VILLAGE OF HANOVER PARK	MONTHLY WATER CHARGE	35-0000-505-500	\$559.44
				MONTHLY WATER CHARGE	46-0000-505-500	\$139.92
65204-65205 - VOID						
65206	09-07-22	\$682.00	WALMART CAPITAL ONE	PROGRAM SUPPLIES	20-2000-760-000	\$36.78
				PROGRAM SUPPLIES	20-2010-760-000	\$35.35
				PROGRAM SUPPLIES	20-2020-760-000	\$35.35
				PROGRAM SUPPLIES	20-2000-760-000	\$8.20
				PROGRAM SUPPLIES	20-2010-760-000	\$8.19
				PROGRAM SUPPLIES	20-2000-760-000	\$62.22
				PROGRAM SUPPLIES	20-2010-760-000	\$62.23
				PROGRAM SUPPLIES	20-2020-760-000	\$62.23
				PROGRAM SUPPLIES	20-2425-760-000	\$2.24
				SNACKS	20-2020-760-000	\$25.62
				SNACKS	20-2000-760-000	\$25.62
				SNACKS	20-2010-760-000	\$25.61
				PROGRAM SUPPLIES	20-2000-760-000	\$62.80
				PROGRAM SUPPLIES	20-2010-760-000	\$50.11
				PROGRAM SUPPLIES	20-2020-760-000	\$50.12
				PROGRAM SUPPLIES	20-1000-760-000	\$12.69
				PROGRAM SUPPLIES	20-1010-760-000	\$12.69
				PROGRAM SUPPLIES	20-1020-760-000	\$12.71
				PROGRAM SUPPLIES	20-2005-760-000	\$5.48
				CHEESE, CEREAL	20-2200-760-000	\$85.76
65207	09-07-22	\$292.11	XEROX FINANCIAL SERVICES I	MONTHLY COPIER LEASE	21-0000-616-600	\$292.11
65208	09-07-22	\$177.36	YOCELINDA AGU	SPRING SOCCER SUPPLIES	20-3100-760-000	\$177.36
65209	09-14-22	\$1,857.00	MATTHEW MALONEY	CONTRACTUAL TENNIS 8/13-1	35-8819-503-300	\$1,857.00
65210	09-14-22	\$600.00	ROGER EMIG	CONTRACTUAL TENNIS - 8/13	35-8822-503-300	\$600.00
65211	09-14-22	\$1,816.00	DAVID REGUS	CONTRACTUAL TENNIS 8/13-1	35-8820-503-300	\$1,673.50
				CONTRACTUAL TENNIS 8/13-1	35-8820-589-900	\$142.50
65212	09-14-22	\$1,692.50	KIMBERLY SPARKS	CONT PICKLEBALL 8/13-8/26	35-8829-503-300	\$892.50
				CONT PICKLEBALL 8/13-8/26	35-8829-589-900	\$800.00
65213	09-19-22	\$405.00	A TO Z RENTALS	WHITE CANOPY - FALL FUN F	20-2370-500-000	\$405.00
65214	09-19-22	\$1,225.48	AW AUTO REPAIR, INC.	2015 FORD - EXPLORER REP/	21-0000-612-200	\$1,225.48
65215	09-19-22	\$98.86	CAROL STREAM LAWN & POWI	REPAIRED SWITCH	21-0000-610-000	\$29.95
				EQUIPMENT REPAIRS	21-0000-610-000	\$68.91
65216	09-19-22	\$600.00	CENTRAL TREE & AND LANDSC	EQUIPMENT REPAIRS	19-0000-803-300	\$600.00
65217	09-19-22	\$147.50	CHICAGO OFFICE TECH GROU	COMPUTER MAINTENANCE 7,	21-0000-616-600	\$147.50
65218	09-19-22	\$994.40	CHICAGOLANDTURF	TURF CHEMICALS	10-0000-777-700	\$994.40
65219	09-19-22	\$794.01	COMCAST - CC	MONTHLY SERVICE - CC	10-0000-502-200	\$264.67
				MONTHLY SERVICE - CC	20-0000-502-200	\$264.67
				MONTHLY SERVICE - CC	35-0000-502-200	\$264.67
65220	09-19-22	\$156.41	COMCAST - S	MONTHLY SERVICE - SHOP	10-0000-502-200	\$156.41
65221	09-19-22	\$201.26	COMCAST - SS	MONTHLY SERVICE - SS	25-0000-502-200	\$201.26
65222	09-19-22	\$142.89	COMCAST-A	MONTHLY SERVICE - AHLSTR	20-0000-502-200	\$142.89

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65223	09-19-22	\$152.29	COMCAST-LM	MONTHLY SERVICE - LM	20-0000-502-200	\$152.29
65224	09-19-22	\$14.82	COMMONWEALTH EDISON	ELECTRIC CHARGE - RANGEI	10-0000-506-600	\$14.82
65225	09-19-22	\$585.00	CONSERV FS	5 GALLON FIELD PAINT	20-0000-762-200	\$585.00
65226	09-19-22	\$192.00	DELUXE HVACR, INC.	HVAC REPAIRS	21-0000-651-100	\$192.00
65227	09-19-22	\$5,827.24	ENGIE RESOURCES LLC	ELECTRICITY - HERITAGE	20-0000-506-600	\$31.08
				ELECTRIC - CC	10-0000-506-600	\$1,606.54
				ELECTRIC - CC	20-0000-506-600	\$1,606.54
				ELECTRIC - CC	35-0000-506-600	\$2,583.08
65228	09-19-22	\$350.75	FASTSIGNS	SIGNAGE FOR PARKS	21-0000-600-000	\$350.75
65229	09-19-22	\$41,450.00	FOWLER ENTERPRISES LLC	ABATEMENT/DEMOLITION	19-0817-836-600	\$20,725.00
				ABATEMENT/DEMOLITION	19-0802-836-600	\$20,725.00
65230	09-19-22	\$18.24	HOLCIM - MAMR INC.	MANUFACTURED SAND	10-0000-778-800	\$18.24
65231	09-19-22	\$510.00	JOHNSON CONTROLS SECURI	FIRE ALARM MON CATLAPA 8	43-0000-577-700	\$510.00
65232-VOID						
65233	09-19-22	\$809.89	MENARDS	HARDWARE	10-0000-772-200	\$67.85
				HARDWARE	10-0000-772-200	\$42.61
				HARDWARE	21-0000-600-000	\$17.72
				HARDWARE	10-0000-772-200	\$85.69
				HARDWARE	10-0000-772-200	\$78.38
				HARDWARE	10-0000-772-200	\$55.84
				HARDWARE	10-0000-715-500	\$85.11
				HARDWARE	10-0000-711-100	\$15.98
				HARDWARE	10-0000-778-800	\$51.84
				HARDWARE	21-0000-600-000	\$95.91
				HARDWARE, CHARGER	10-0000-770-000	\$119.99
				HARDWARE, CHARGER	10-0000-772-200	\$92.97
65234	09-19-22	\$177.19	NAPA AUTO PARTS	OIL AND FILTER, EQUIP REPA	21-0000-651-100	\$140.63
				OIL AND FILTER, EQUIP REPA	21-0000-610-000	\$21.37
				OIL	10-0000-711-100	\$15.19
65235	09-19-22	\$81.03	NICOLE COX	THANK YOU LUNCH - FRONT	20-0000-552-200	\$81.03
65236	09-19-22	\$315.50	RENTAL MAX OF ROSELLE	GENERATOR - FALL FUN FES	20-2370-500-000	\$90.72
				GENERATOR - GAS	21-0000-605-500	\$224.78
65237	09-19-22	\$71.26	ROBBINS SCHWARTZ	PROFESSIONAL SERVICES	10-0000-592-200	\$71.26
65238	09-19-22	\$150.00	SALVADOR MANCERA	PANTS & SHOES	10-0000-502-200	\$150.00
65239	09-19-22	\$1,804.27	SECURITAS ELECTRONIC SECI	MONTHLY PHONE MAINTENA	21-0000-616-600	\$83.25
				GOLD MAINTENANCE AGREE	21-0000-616-600	\$1,721.02
65240	09-19-22	\$68.54	SHERWIN-WILLIAMS CO.	PAINT	21-0000-600-000	\$68.54
65241	09-19-22	\$1,200.00	SIMPLE SANITATION	PORTABLE TOILET	20-0000-500-000	\$710.00
				PORTABLE TOILETS	20-0000-500-000	\$490.00
65242	09-19-22	\$290.56	SUBURBAN TIRE	2014 FORD EXPLORER REPAI	21-0000-612-200	\$290.56
65243	09-19-22	\$1,930.46	SUNBELT RENTALS	ROOF REPAIR	19-0844-882-200	\$745.50
				POOL REPAIR	19-0844-882-200	\$1,184.96

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65244	09-19-22	\$1,452.90	TEAM REIL INC.	PLAYGROUND REPAIRS	21-0000-605-500	\$1,452.90
65245	09-19-22	\$199.00	ULTIMATE SCREEN PRINTING	FALL SOCCER PULLOVERS	20-3400-700-000	\$199.00
65246	09-19-22	\$662.43	UNIQUE PRODUCTS	CUSTODIAL SUPPLIES	10-0000-715-500	\$220.81
				CUSTODIAL SUPPLIES	20-0000-715-500	\$220.81
				CUSTODIAL SUPPLIES	35-0000-715-500	\$220.81
65247	09-19-22	\$50.00	VILLAGE OF HANOVER PARK	SEMI-ANNUAL ELEVATOAR IN	43-0000-577-700	\$50.00
65248	09-19-22	\$3,588.51	VILLAGE OF HANOVER PARK	VILLAGE FUEL	10-0000-710-000	\$1,764.49
				VILLAGE FUEL	20-0000-710-000	\$830.35
				VILLAGE FUEL	45-0000-710-000	\$993.67
65249	09-29-22	\$19.00	ADVANTAGE TRAILERS	BUMPER	21-0000-610-000	\$19.00
65250	09-29-22	\$2,900.00	BUDDY'S TREE SERVICE	RANGER & CC TREE REMOV	21-0000-605-500	\$2,900.00
65251	09-29-22	\$199.28	CAROL STREAM LAWN & POWI	TRIMMER, IDLER, WASHER, SC	21-0000-610-000	\$199.28
65252	09-29-22	\$585.50	CONSERV FS	FIELD PAINT	20-0000-762-200	\$487.50
				FIELD PAINT	20-0000-762-200	\$98.00
65253	09-29-22	\$459.00	DAILY HERALD	PUBLIC HEARINGS & NOTICE	10-0000-593-300	\$221.40
				PUBLIC HEARINGS & NOTICE	10-0000-593-300	\$237.60
65254	09-29-22	\$1,511.50	DAVID REGUS	CONTRACTUAL TENNIS 8/27-4	35-8820-503-300	\$1,429.00
				CONTRACTUAL TENNIS 8/27-4	35-8820-589-900	\$82.50
65255	09-29-22	\$1,110.41	DUNLOP SPORTS GROUP	BALLS & PRO SHOP SUPPLIE	35-0000-746-600	\$312.11
				BALLS & PRO SHOP SUPPLIE	35-0000-760-000	\$798.30
65256	09-29-22	\$168.00	ELIZABETH CHAPLINSKY	PICKLEBALL INSTRUCTOR 8/2	35-8828-503-300	\$168.00
65257	09-29-22	\$50.00	ILLINOIS STATE POLICE	BACKGROUND CHECKS	43-0000-579-900	\$50.00
65258	09-29-22	\$1,692.50	KIMBERLY SPARKS	PICKLEBALL INSTR 8/27-9/13	35-8829-503-300	\$892.50
				PICKLEBALL INSTR 8/27-9/13	35-8829-589-900	\$800.00
65259	09-29-22	\$1,613.50	MATTHEW MALONEY	CONTRACTUAL TENNIS 8/27-4	35-8819-503-300	\$1,613.50
65260	09-29-22	\$1,184.00	MING CHAI	CONTRACTUAL TENNIS 8/27-4	35-8827-503-300	\$1,184.00
65261	09-29-22	\$27.46	NAPA AUTO PARTS	OIL	10-0000-711-100	\$27.46
65262	09-29-22	\$24.07	NICOR GAS	GAS CHARGE - POOL HOUSE	10-0000-504-400	\$24.07
65263-65275 - VOID						
65276	09-29-22	\$23,893.09	PCARD PURCHASES	PCARD-0361	20-2000-760-000	\$35.65
				PCARD-0361	20-0000-799-900	\$59.99
				PCARD-0361	20-2010-500-000	\$353.34
				PCARD-0361	20-2020-500-000	\$353.33
				PCARD-0361	20-2030-500-000	\$353.33
				PCARD-0361	20-2030-760-000	\$6.99
				PCARD-0361	20-2020-760-000	\$11.49
				PCARD-0361	20-0000-760-000	\$26.98
				PCARD-0361	20-2010-760-000	\$34.06
				PCARD-0361	10-0000-219-900	\$266.49
				PCARD-0361	10-9757-219-900	\$19.21
				PCARD-0361	35-0000-705-500	\$20.58
				PCARD-0361	20-2010-760-000	\$49.49
				PCARD-0361	20-0000-599-900	\$372.28

SEE ATTACHED DETAIL

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65276	09-29-22	\$23,893.09	PCARD PURCHASES	PCARD-0361	20-2000-760-000	\$168.97
				PCARD-0361	20-3530-760-000	\$157.84
				PCARD-0361	20-0000-799-900	\$47.30
				PCARD-0361	20-0000-514-400	\$80.00
				PCARD-0361	20-3400-700-000	\$161.43
				PCARD-0361	10-0000-761-100	\$27.10
				PCARD-0361	20-3400-760-000	\$60.18
				PCARD-0361	20-2010-500-000	-\$100.00
				PCARD-0361	20-0000-599-900	\$540.00
				PCARD-0361	20-1000-760-000	\$9.16
				PCARD-0361	21-0000-600-000	\$95.49
				PCARD-0361	20-0000-552-200	\$349.54
				PCARD-0361	20-2005-760-000	\$13.56
				PCARD-0361	20-2030-760-000	\$35.14
				PCARD-0361	20-2000-760-000	\$369.14
				PCARD-0361	20-2010-760-000	\$360.81
				PCARD-0361	20-2020-760-000	\$360.81
				PCARD-0361	20-2030-760-000	\$360.81
				PCARD-0361	20-0000-599-900	\$502.00
				PCARD-0361	20-2000-500-000	\$161.25
				PCARD-0361	20-2010-500-000	\$161.25
				PCARD-0361	20-2020-500-000	\$161.25
				PCARD-0361	20-2030-500-000	\$161.25
				PCARD-0361	20-2370-760-000	\$669.63
				PCARD-0361	20-0000-552-200	\$74.82
				PCARD-0361	20-0000-514-400	\$97.00
				PCARD-0361	20-0000-599-900	\$502.81
				PCARD-0361	19-0852-881-100	\$2,384.25
				PCARD-0361	35-0000-705-500	\$19.87
				PCARD-0361	20-0000-760-000	\$19.98
				PCARD-0361	21-0000-600-000	\$16.96
				PCARD-7125	10-0000-552-200	\$491.51
				PCARD-7125	35-0000-760-000	\$344.82
				PCARD-7125	10-9757-219-900	\$171.62
				PCARD-7125	20-2000-760-000	\$33.35
				PCARD-7125	20-2020-760-000	\$36.94
				PCARD-7125	35-0000-552-200	\$235.35
				PCARD-7125	35-0000-746-600	\$54.95
				PCARD-7125	21-0000-808-800	\$119.88
				PCARD-7125	15-0000-808-800	\$105.19
				PCARD-7125	20-1000-760-000	\$78.78
				PCARD-7125	20-1020-760-000	\$21.92
				PCARD-1899	20-0000-740-000	\$2,186.29
				PCARD-1899	10-0000-514-400	\$19.98
				PCARD-1899	20-0000-514-400	\$19.99
				PCARD-1899	35-0000-514-400	\$19.99
				PCARD-1899	10-0000-502-200	\$490.64
				PCARD-1899	25-0000-502-200	\$348.67
				PCARD-1899	10-0000-705-500	\$329.60
				PCARD-1899	20-3100-760-000	\$168.18
				PCARD-1899	20-0000-740-000	\$653.71
				PCARD-1899	10-0000-219-900	\$59.49
				PCARD-1899	20-2300-760-000	\$40.96
				PCARD-1899	10-0000-710-000	\$135.00
				PCARD-1899	20-0000-760-000	\$5.00
				PCARD-1899	10-0000-219-900	\$64.24
				PCARD-1644	20-0000-552-200	\$138.25

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65276	09-29-22	\$23,893.09	PCARD PURCHASES	PCARD-1644	20-2000-760-000	\$65.61
				PCARD-1644	20-2020-760-000	\$65.60
				PCARD-1644	20-0000-799-900	\$44.18
				PCARD-1644	20-2100-760-000	\$54.75
				PCARD-1644	10-0000-219-900	\$24.95
				PCARD-1644	10-0000-705-500	\$32.05
				PCARD-1644	20-0000-705-500	\$32.05
				PCARD-1644	35-0000-705-500	\$132.03
				PCARD-1644	10-0000-761-100	\$40.89
				PCARD-1644	20-0000-760-000	\$217.95
				PCARD-1644	20-2010-760-000	\$30.84
				PCARD-1644	20-2030-760-000	\$25.85
				PCARD-1644	10-0000-798-800	\$144.00
				PCARD-1644	21-0000-600-000	\$438.88
				PCARD-1644	15-0000-808-800	\$518.00
				PCARD-1644	21-0000-612-200	\$29.00
				PCARD-1644	20-0000-552-200	\$55.39
				PCARD-1644	20-1000-760-000	\$36.97
				PCARD-1644	20-1010-760-000	\$88.95
				PCARD-1644	20-3530-760-000	\$60.55
				PCARD-1644	20-0000-740-000	\$322.97
				PCARD-1644	20-2010-760-000	\$30.99
				PCARD-1644	20-0000-799-900	\$70.56
				PCARD-1644	10-0000-706-600	\$15.99
				PCARD-1644	10-0000-514-400	\$69.50
				PCARD-1644	20-0000-514-400	\$69.50
				PCARD-1644	20-0000-552-200	\$62.27
				PCARD-1644	20-1000-760-000	\$41.90
				PCARD-1644	35-0000-705-500	\$27.84
				PCARD-1644	20-2200-760-000	\$302.89
				PCARD-1644	20-1010-760-000	\$114.56
				PCARD-1644	10-0000-552-200	\$106.61
				PCARD-1644	20-2010-760-000	\$12.41
				PCARD-1644	20-1020-760-000	\$16.98
				PCARD-1644	10-0000-706-600	\$7.99
				PCARD-1644	21-0000-610-000	\$607.92
				PCARD-1644	10-0000-706-600	\$30.72
				PCARD-1644	20-2200-760-000	\$65.86
				PCARD-1644	20-0000-706-600	\$295.86
				PCARD-1644	20-0000-760-000	\$1,215.78
				PCARD-1644	20-0000-740-000	\$46.95
				PCARD-1644	10-0000-705-500	\$23.49
				PCARD-1644	10-9757-219-900	\$28.98
				PCARD-1644	10-0000-770-000	\$669.97
				PCARD-1644	10-0000-761-100	\$10.21
				PCARD-1644	10-0000-705-500	\$36.41
				PCARD-1644	10-0000-516-600	\$150.00
				PCARD-1644	10-0000-770-000	\$161.99
				PCARD-1644	20-3100-760-000	\$149.98
				PCARD-1644	35-0000-760-000	\$48.98
				PCARD-1644	21-0000-600-000	\$539.45
				PCARD-1644	35-0000-761-100	\$31.98
65277	09-29-22	\$199.00	PDRMA	HELP PDRMA PROGRAM	43-0000-576-600	\$199.00
65278	09-29-22	\$786.00	ROGER EMIG	CONTRACTUAL TENNIS 8/27-9	35-8822-503-300	\$786.00

Check #	Check Date	Total Amount of Check	Check Payable To	Reason for Payment	Account Number	Dollars
65279	09-29-22	\$39.99	RUSO POWER EQUIPMENT	TORO/WHEEL HORSE BELT	21-0000-610-000	\$39.99
65280	09-29-22	\$45.00	SIMPLE SANITATION	PORTABLE TOILETS	20-0000-500-000	\$45.00
65281	09-29-22	\$29.99	SUBURBAN TIRE	EQUIPMENT REPAIRS	21-0000-610-000	\$29.99
65282	09-29-22	\$1,205.00	TRANE U.S. INC.	CC ELECTRICAL REPAIRS	19-0000-837-700	\$1,205.00
65283	09-29-22	\$2,648.00	ULTIMATE SCREEN PRINTING	FALL SOCCER JERSEYS	20-3400-700-000	\$2,648.00
65284	09-29-22	\$315.86	UNIQUE PRODUCTS	CUSTODIAL SUPPLIES	10-0000-715-500	\$72.12
				CUSTODIAL SUPPLIES	20-0000-715-500	\$72.12
				CUSTODIAL SUPPLIES	35-0000-715-500	\$72.12
				CUSTODIAL SUPPLIES	10-0000-715-500	\$33.16
				CUSTODIAL SUPPLIES	20-0000-715-500	\$33.17
				CUSTODIAL SUPPLIES	35-0000-715-500	\$33.17
65285	09-29-22	\$186.90	WILSON SPORTING GOODS CC	RESTRINGING SUPPLIES	35-0000-763-300	\$186.90

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025276	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES <i>SEPTEMBER P-CARD TOTAL: 23,893.09</i>

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-1644

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		GLAD PLUG INS	36.4100	36.41
1.000		IPRF GOLF OUTING	150.0000	150.00
1.000		TOOLS	161.9900	161.99
1.000		SOCCER FLAGS	149.9800	149.98
1.000		BANDANAS	6.9900	6.99
1.000		BANDANAS	41.9900	41.99
1.000		MOTOR	144.5500	144.55
1.000		LIGHTS FOR CC	394.9000	394.90
1.000		FIRST AID	31.9800	31.98

TOTAL: \$ 1,118.79

10-0000-705.00	OFFICE SUPPLIES	36.41
10-0000-516.00	CONFERENCES & WORKSHOPS	150.00
10-0000-770.00	TOOLS	161.99
20-3100-760.00	PROGRAM SUPPLIES	149.98
35-0000-760.00	PROGRAM SUPPLIES	48.98
21-0000-600.00	BUILDINGS	539.45
35-0000-761.00	SAFETY SUPPLIES	31.98

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025275	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-1644

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		PAPER	8.0100	8.01
1.000		TABLET	140.8700	140.87
1.000		PAPER TOWELS, INDIA CASE, KEY CHAIN	144.8600	144.86
1.000		POPCORN BAGS	28.9800	28.98
1.000		THERMOMETER	30.4100	30.41
1.000		INDIA CASE ITEMS	8.9900	8.99
1.000		TOOLS	669.9700	669.97
1.000		TABLET	154.9900	154.99
1.000		WIPES	10.2200	10.22
1.000		TENTS FOR EVENTS	1,159.8000	1,159.80
1.000		CAMERA MONITOR KEY BOARD	30.7200	30.72
TOTAL: \$				2,387.82

10-0000-706.00	COMPUTER SUPPLIES	30.72
20-2200-760.00	PROGRAM SUPPLIES	65.86
20-0000-706.00	COMPUTER SUPPLIES	295.86
20-0000-760.00	PROGRAM SUPPLIES	1,215.78
20-0000-740.00	MARKETING SUPPLIES	46.95
10-0000-705.00	OFFICE SUPPLIES	23.49
10-9757-219.00	DUE TO FOUNDATION	28.98
10-0000-770.00	TOOLS	669.97
10-0000-761.00	SAFETY SUPPLIES	10.21

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025274	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-1644

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		WATER, COKE	16.5200	16.52
1.000		BAGELS	45.7500	45.75
1.000		CONSTRUCTION PAPER	41.9000	41.90
1.000		MESSAGE BOOK	27.8400	27.84
1.000		PROGRAM SUPPLIES	291.3900	291.39
1.000		CONSTRUCTION PAPER	36.5000	36.50
1.000		CONSTRUCTION PAPER	11.5000	11.50
1.000		LUNCH FOR PARKS CREW	106.6100	106.61
1.000		PROGRAM SUPPLIES	12.4100	12.41
1.000		PROGRAM SUPPLIES	16.9800	16.98
1.000		PROGRAM SUPPLIES	78.0600	78.06
1.000		TRAINING LAPTOP	7.9900	7.99
1.000		TIRE REPAIR	607.9200	607.92

TOTAL: \$ 1,301.37

20-0000-552.00	EMPLOYEE INCENT PROGRAM	62.27
20-1000-760.00	PROGRAM SUPPLIES	41.90
35-0000-705.00	OFFICE SUPPLIES	27.84
20-2200-760.00	PROGRAM SUPPLIES	302.89
20-1010-760.00	PROGRAM SUPPLIES	114.56
10-0000-552.00	EMPLOYEE INCENT PROGRAM	106.61
20-2010-760.00	PROGRAM SUPPLIES	12.41
20-1020-760.00	PROGRAM SUPPLIES	16.98
10-0000-706.00	COMPUTER SUPPLIES	7.99
21-0000-610.00	EQUIPMENT REPAIRS	607.92

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025272	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-1644

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		KANE COUNTY CONCESSIONS	138.2500	138.25
1.000		PROGRAM SUPPLIES	69.5500	69.55
1.000		PROGRAM SUPPLIES	98.9300	98.93
1.000		FOUNDATION ICE	24.9500	24.95
1.000		COLORED PAPER	96.1400	96.14
1.000		DISINFECTANT WIPES	40.8900	40.89
1.000		HDMI CABLE	79.0000	79.00
1.000		ADAPTER CHARGER	20.9900	20.99
1.000		BINGO SET	34.9700	34.97
1.000		SHUTTER SLIDE BINGO SET	175.9900	175.99
1.000		BINGO CARDS	6.9900	6.99
1.000		PROGRAM SUPPLIES	25.8100	25.81
1.000		DRAWSTRING BAGS	92.5400	92.54

TOTAL: \$ 905.00

20-0000-552.00	EMPLOYEE INCENT PROGRAM	138.25
20-2000-760.00	PROGRAM SUPPLIES	65.61
20-2020-760.00	PROGRAM SUPPLIES	65.60
20-0000-799.00	MISC. SUPPLIES	44.18
20-2100-760.00	PROGRAM SUPPLIES	54.75
10-0000-219.00	DUE TO FOUNDATION	24.95
10-0000-705.00	OFFICE SUPPLIES	32.05
20-0000-705.00	OFFICE SUPPLIES	32.05
35-0000-705.00	OFFICE SUPPLIES	132.03
10-0000-761.00	SAFETY SUPPLIES	40.89
20-0000-760.00	PROGRAM SUPPLIES	217.95
20-2010-760.00	PROGRAM SUPPLIES	30.84
20-2030-760.00	PROGRAM SUPPLIES	25.85

10-000-798

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025273	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:

F.O.B.:

TERMS:

EXP. DATE:

DESCRIPTION: PCARD-1644

ORDERED BY: NICOLE COX

P.O. TYPE: Regular

REQ. NO.:

ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		CEILING LIGHTS	170.0000	170.00
1.000		WATER FILTERS	268.8800	268.88
1.000		MONITORS FOR CLUB AUTOMATION	518.0000	518.00
1.000		MONTHLY SERVICE CAR WASH	29.0000	29.00
1.000		PROGRAM SUPPLIES	32.1700	32.17
1.000		HERSHEYS CHOC BARS	38.2000	38.20
1.000		GLITTER, PAINT, COTTON BALLS	60.5500	60.55
1.000		MIC FOR PA SYSTEM	322.9700	322.97
1.000		PROGRAM SUPPLIES	141.9300	141.93
1.000		TENT WEIGHTS	70.5600	70.56
1.000		SERVER POWER CORD	15.9900	15.99
1.000		PRIME MEMBERSHIP	139.0000	139.00
TOTAL: \$				1,807.25

21-0000-600.00	BUILDINGS	438.88
15-0000-808.00	COMPUTER RELATED EXPENSES	518.00
21-0000-612.00	VEHICLE REPAIR	29.00
20-0000-552.00	EMPLOYEE INCENT PROGRAM	55.39
20-1000-760.00	PROGRAM SUPPLIES	36.97
20-1010-760.00	PROGRAM SUPPLIES	88.95
20-3530-760.00	PROGRAM SUPPLIES	60.55
20-0000-740.00	MARKETING SUPPLIES	322.97
20-2010-760.00	PROGRAM SUPPLIES	30.99
20-0000-799.00	MISC. SUPPLIES	70.56
10-0000-706.00	COMPUTER SUPPLIES	15.99
10-0000-514.00	MEMBERSHIP DUES	69.50
20-0000-514.00	MEMBERSHIP DUES	69.50

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025277	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-1899

ORDERED BY: BOB O'BRIEN
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		GOOGLE	495.8900	495.89
1.000		FACEBOOK	757.7200	757.72
1.000		ZOOM	59.9600	59.96
1.000		VISTAPRINT - RETURN	-175.8100	-175.81
1.000		POLO & JACKETS	258.7500	258.75
1.000		COMCAST - SHOP	490.6400	490.64
1.000		COMCAST - SS	348.6700	348.67
1.000		VINYL BANNER	402.0900	402.09
1.000		SIGNS FOR FALL FUN FEST	447.6500	447.65
1.000		CABLE FOR MONITOR	21.6800	21.68
1.000		KEYBOARDS & PENS FOR COMMISSIONERS	307.9200	307.92
1.000			0.0000	0.00
TOTAL: \$				3,415.16

20-0000-740.00	MARKETING SUPPLIES	2,186.29
10-0000-514.00	MEMBERSHIP DUES	19.98
20-0000-514.00	MEMBERSHIP DUES	19.99
35-0000-514.00	MEMBERSHIP DUES	19.99
10-0000-502.00	TELEPHONE	490.64
25-0000-502.00	TELEPHONE	348.67
10-0000-705.00	OFFICE SUPPLIES	329.60

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025278	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-1899

ORDERED BY: BOB O'BRIEN
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		SOCCER EQUIPMENT	168.1800	168.18
1.000		GOOGLE	653.7100	653.71
1.000		COFFEE GIFT BASKET	59.4900	59.49
1.000		PROGRAM SUPPLIES	45.9600	45.96
1.000		GAS	135.0000	135.00
1.000		FOUNDATION - TEA GIFT BASKET	64.2400	64.24

TOTAL: \$ 1,126.58

20-3100-760.00	PROGRAM SUPPLIES	168.18
20-0000-740.00	MARKETING SUPPLIES	653.71
10-0000-219.00	DUE TO FOUNDATION	59.49
20-2300-760.00	PROGRAM SUPPLIES	40.96
10-0000-710.00	GASOLINE	135.00
20-0000-760.00	PROGRAM SUPPLIES	5.00
10-0000-219.00	DUE TO FOUNDATION	64.24

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025279	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO
HANOVER PARK PARK DISTRICT COMMUNITY CENTER 1919 WALNUT UPPER LEVEL HANOVER PARK, IL 60133

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-7125

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		ROSAT'S - COLLEGE KIDS	217.4800	217.48
1.000		WILSON	344.8200	344.82
1.000		POPCORN, PAPER BAGS	171.6200	171.62
1.000		COTTON CANDY	33.3500	33.35
1.000		FUN POPS, FOAM CUPS	36.9400	36.94
1.000		MELISSA'S PARTY - MORETTIS	274.0300	274.03
1.000		MELISSA'S PARTY - DUNKIN	48.5700	48.57
1.000		JETS PIZZA	77.4200	77.42
1.000		TENNIS POINT	54.9500	54.95
1.000		ADOBE	119.8800	119.88
1.000		APPLE.COM - CLUB AUTOMATION	105.1900	105.19
1.000		MELISSA'S PARTY - PANERA	109.3600	109.36
1.000		LAKESHORE LEARNING	78.7800	78.78
1.000		GOODWILL RETAIL - GRAB BAG	21.9200	21.92

TOTAL: \$ 1,694.31

10-0000-552.00	EMPLOYEE INCENT PROGRAM	491.51
35-0000-760.00	PROGRAM SUPPLIES	344.82
10-9757-219.00	DUE TO FOUNDATION	171.62
20-2000-760.00	PROGRAM SUPPLIES	33.35
20-2020-760.00	PROGRAM SUPPLIES	36.94
35-0000-552.00	EMPLOYEE INCENT PROGRAM	235.35
35-0000-746.00	PRO SHOP SUPPLIES	54.95
21-0000-808.00	COMPUTER RELATED EXPENSES	119.88
15-0000-808.00	COMPUTER RELATED EXPENSES	105.19
20-1000-760.00	PROGRAM SUPPLIES	78.78
20-1020-760.00	PROGRAM SUPPLIES	21.92

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025280	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-0361

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		FOAM COOLERS & BASKETS	35.6500	35.65
1.000		SNOWCONE MAKER	59.9900	59.99
1.000		WICKEDBALL - FIELD TRIP	1,060.0000	1,060.00
1.000		TEE SYSTEM	6.9900	6.99
1.000		PING BALL BALLS	11.4900	11.49
1.000		GUIDE	26.9800	26.98
1.000		SAM'S - SNACKS	34.0600	34.06
1.000		TONY'S - FOUNDATION CONCESSIONS	19.2100	19.21
1.000		DRY ERASE BOARD	20.5800	20.58
1.000		PROGRAM SUPPLIES	49.4900	49.49
1.000		INDEED	372.2800	372.28
1.000		SAM'S - FOUNDATION CONCESSIONS	266.4900	266.49
TOTAL: \$				1,963.21

20-2000-760.00	PROGRAM SUPPLIES	35.65
20-0000-799.00	MISC. SUPPLIES	59.99
20-2010-500.00	CONTRACTUAL	353.34
20-2020-500.00	CONTRACTUAL	353.33
20-2030-500.00	CONTRACTUAL	353.33
20-2030-760.00	PROGRAM SUPPLIES	6.99
20-2020-760.00	PROGRAM SUPPLIES	11.49
20-0000-760.00	PROGRAM SUPPLIES	26.98
20-2010-760.00	PROGRAM SUPPLIES	34.06
10-0000-219.00	DUE TO FOUNDATION	266.49
10-9757-219.00	DUE TO FOUNDATION	19.21
35-0000-705.00	OFFICE SUPPLIES	20.58
20-2010-760.00	PROGRAM SUPPLIES	49.49
20-0000-599.00	MISC. SERVICES	372.28

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025281	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-0361

ORDERED BY: STEVE BESSTTE
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		GLASS BOTTLES, BOOK MARKS	168.9700	168.97
1.000		PAINT	8.9800	8.98
1.000		COTTON BALLS	31.6500	31.65
1.000		ART & PAINTS	27.3300	27.33
1.000		STORAGE BINS	47.3000	47.30
1.000		WIL MEMBERSHIP RENEWAL	80.0000	80.00
1.000		OTC BRANDS - SAND ART	89.8800	89.88
1.000		SOCCER UNIFORMS	161.4300	161.43
1.000		HAND SANITIZER	27.1000	27.10
1.000		SOCCER SUPPLIES	60.1800	60.18
1.000		WICKEDBALL - RETURN	-100.0000	-100.00
1.000		INDEED	540.0000	540.00

TOTAL: \$ 1,142.82

20-2000-760.00	PROGRAM SUPPLIES	168.97
20-3530-760.00	PROGRAM SUPPLIES	157.84
20-0000-799.00	MISC. SUPPLIES	47.30
20-0000-514.00	MEMBERSHIP DUES	80.00
20-3400-700.00	UNIFORMS	161.43
10-0000-761.00	SAFETY SUPPLIES	27.10
20-3400-760.00	PROGRAM SUPPLIES	60.18
20-2010-500.00	CONTRACTUAL	-100.00
20-0000-599.00	MISC. SERVICES	540.00

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025282	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-0361

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		SAVERS	9.1600	9.16
1.000		MENS LOCKER SINK	95.4900	95.49
1.000		ROSATI'S - BOARD MEETING	68.4500	68.45
1.000		DOLLAR TREE - BOTTLES	13.5600	13.56
1.000		DOLLAR TREE - PROGRAM SUPPLIES	35.1400	35.14
1.000		SANTA WATERPARK	1,443.2400	1,443.24
1.000		INDEED	502.0000	502.00
1.000		BARTLETT AQUATIC CENTER	645.0000	645.00
1.000		BOARD MEETING	281.0900	281.09
1.000		CLOWNING AROUND ENTERTAINMENT	669.6300	669.63
1.000		DOLLAR TREE - PROGRAM SUPPLIES	8.3300	8.33
TOTAL: \$				3,771.09

20-1000-760.00	PROGRAM SUPPLIES	9.16
21-0000-600.00	BUILDINGS	95.49
20-0000-552.00	EMPLOYEE INCENT PROGRAM	349.54
20-2005-760.00	PROGRAM SUPPLIES	13.56
20-2030-760.00	PROGRAM SUPPLIES	35.14
20-2000-760.00	PROGRAM SUPPLIES	369.14
20-2010-760.00	PROGRAM SUPPLIES	360.81
20-2020-760.00	PROGRAM SUPPLIES	360.81
20-2030-760.00	PROGRAM SUPPLIES	360.81
20-0000-599.00	MISC. SERVICES	502.00
20-2000-500.00	CONTRACTUAL	161.25
20-2010-500.00	CONTRACTUAL	161.25
20-2020-500.00	CONTRACTUAL	161.25
20-2030-500.00	CONTRACTUAL	161.25
20-2370-760.00	PROGRAM SUPPLIES	669.63

Authorized Signature

PURCHASE ORDER

DATE	DATE REQUIRED	P.O. NUMBER	PAGE
09/27/2022		00025283	1

VENDOR NO.: 1642

VENDOR
PCARD PURCHASES

SHIP TO

SHIP VIA:
F.O.B.:
TERMS:
EXP. DATE:
DESCRIPTION: PCARD-0361

ORDERED BY: NICOLE COX
P.O. TYPE: Regular
REQ. NO.:
ACCT. NO.:

QUANTITY	CODE	DESCRIPTION	UNIT PRICE	TOTAL COST
1.000		CAMP STAFF PARTY	22.2500	22.25
1.000		SCHEDULER FOR SPORTS TEAMS	97.0000	97.00
1.000		JIMMY JOHN'S - VOLUNTEER LUNCH	52.5700	52.57
1.000		INDEED	502.8100	502.81
1.000		CHAIRS & TABLES	2,384.2500	2,384.25
1.000		DESK NAME PLATES	19.8700	19.87
1.000		EXHAUST FAN	8.4800	8.48
1.000		EXHAUST FAN	8.4800	8.48
1.000		KITCHEN THERMOMETER	19.9800	19.98
TOTAL: \$				3,115.69

20-0000-552.00	EMPLOYEE INCENT PROGRAM	74.82
20-0000-514.00	MEMBERSHIP DUES	97.00
20-0000-599.00	MISC. SERVICES	502.81
19-0852-881.00	CCAC RENOVATIONS	2,384.25
35-0000-705.00	OFFICE SUPPLIES	19.87
20-0000-760.00	PROGRAM SUPPLIES	19.98
21-0000-600.00	BUILDINGS	16.96

Authorized Signature

RESOLUTION NO. 22-23-23

HANOVER PARK PARK DISTRICT

A RESOLUTION DETERMINING THE AMOUNTS OF MONEY
EXCLUSIVE OF ELECTION COSTS
ESTIMATED TO BE NECESSARY TO BE RAISED BY
TAXATION PURSUANT TO THE PROPOSED LEVY OF THE
HANOVER PARK PARK DISTRICT FOR THE FISCAL YEAR BEGINNING
MAY 1, 2022 AND ENDING APRIL 30, 2023

WHEREAS, the Truth in Taxation Act requires that prior to the adoption of its aggregate levy the corporate authority of each taxing district shall determine the amounts of money, exclusive of levies for election costs, estimated to be necessary to be raised by taxation for that year upon the taxable property in its district.

NOW, THEREFORE, BE IT AND THE SAME IS HEREBY RESOLVED by the Hanover Park Park District and the Board of Park Commissioners thereof as follows:

Section 1: The amounts of money, exclusive of levies for debt service and election costs, estimated to be necessary to be raised by taxation pursuant to the proposed levy of the Hanover Park Park District for the levy year 2022, are as follows:

General Corporate Fund	\$ 679,127
Recreation Fund	837,110
Liability Insurance Fund	176,420
Audit Fund	16,600
Imrf Fund	167,300
Social Security Fund	178,565
Recreation for the Handicapped Fund	273,760
Paving & Lighting Fund	33,150
Museum Fund	58,500
Police Protection Fund	76,420
TOTAL	<u>\$ 2,496,952</u>

Section 2: The estimated amount extended upon the aggregate levy of the preceding year, exclusive of amounts for debt service and election costs, is \$2,380,377.

Section 3: The estimate made in section 1 of this resolution is less than 105 percent of the amount extended upon the aggregate levy of the park district, exclusive of amounts levied for debt service and election costs, for the preceding year.

PASSED: This 27th day of October, 2022
APPROVED: This 27th day of October, 2022
RECORDED: This 27th day of October, 2022

VOTES:

Ayes:

Nays:

Absent:

ATTEST:

Secretary

President (Seal)

HANOVER PARK PARK DISTRICT

**SUPPLEMENTAL APPROPRIATION ORDINANCE
FOR THE FISCAL YEAR
MAY 1, 2022 TO APRIL 30, 2023**

Ordinance #22-23-04

PASSED AND APPROVED AT A MEETING OF THE
BOARD OF PARK COMMISSIONERS, OCTOBER 27, 2022

**HANOVER PARK PARK DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS**

**SUPPLEMENTAL APPROPRIATION ORDINANCE
OF THE HANOVER PARK PARK DISTRICT FOR THE FISCAL YEAR
COMMENCING MAY 1, 2022 AND ENDING APRIL 30, 2023**

Ordinance #22-23-04

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE
HANOVER PARK PARK DISTRICT, COOK AND DUPAGE COUNTIES, ILLINOIS:

SECTION 1: Findings.

A. The Board of Park Commissioners hereby find that from and after the date of adoption of the District's annual appropriation ordinance for the fiscal year beginning May 1, 2022 and ending April 30, 2023, the Park District has acquired new revenue, including the fund balance which was not previously appropriated and available for spending (the "Supplemental Revenue"); and

B. It is further found that the estimated sum of the Supplemental Revenue the District shall have available for supplemental appropriation during the 2023 fiscal year shall be Forty-Nine Thousand Dollars (\$49,000).

C. The Park District is authorized to adopt a supplemental appropriation ordinance subsequent to the adoption of the annual appropriation ordinance for any fiscal year in an amount not to exceed the aggregate of any additional revenue available to the Park District or estimated to be received by the Park District, 70 ILCS 1205/4-4.

SECTION 2: Supplemental Appropriation. The Board of Park Commissioners hereby supplement the appropriation heretofore approved for expenses and liabilities related to the General Fund for the fiscal year beginning May 1, 2022 and ending April 30, 2023, by an amount equal to \$49,000, the amount of the Supplemental Revenue estimated to become available, for the purpose of satisfying park agreements for non-wage consideration, attributable legal fees and costs in connection with this matter.

SECTION 3. All unexpended balances of the appropriations for the fiscal year beginning May 1, 2022 and ending April 30, 2023, are hereby specifically re-appropriated for the same general purposes for which they were originally made.

SECTION 4: This appropriation ordinance is adopted pursuant to procedures set forth in Section 4-4 of the Illinois Park District Code, as amended by Public Act 98-278, effective August 9, 2013.

SECTION 5: This ordinance shall be in full force and effect from and after its passage and approval in the manner required by law.

SO ORDAINED this 27th day of October, 2022.

AYES:

NAYES:

ABSENT:

APPROVED

President, Board of Park Commissioners

Attest:

Date: _____

Secretary, Board of Park Commissioners

RESOLUTION 22-23-20

A RESOLUTION APPROVING THE LETTER OF INTENT BETWEEN PARK GATEWAY, LLC AND THE HANOVER PARK PARK DISTRICT

BE IT RESOLVED by the Board of Park Commissioners of the Hanover Park Park District, Cook and DuPage Counties, Illinois as follows:

SECTION ONE: That the Letter of Intent between the Hanover Park Park District and Park Gateway, LLC (the "LOI"), for a drainage easement at Aspen Park, a copy of which is appended hereto and is expressly incorporated herein, is hereby approved.

SECTION TWO: That the President is authorized and directed to execute the LOI on behalf of the Board of Park Commissioners of the Hanover Park park District.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 27, 2022

APPROVED: October 27, 2022

President

ATTEST:

Secretary

CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of Hanover Park Park District, Cook and DuPage Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution No. 22-23-20, enacted on October 27, 2022, and approved on October 27, 2022, as the same appears from the official records of the Hanover Park Park District.

Secretary

PARK GATEWAY

September 27, 2022

Board of Park Commissioners
Hanover Park Park District
1919 Walnut Avenue
Hanover Park IL, 60133

RE: Aspen Park Detention Letter of Intent

Dear President Fuentez and Members of the Board of Park Commissioners:

Per our Zoom meeting last week with Park District staff and the Park District's attorney, Bryan Mraz, they asked that we summarize the terms of a proposed Easement Agreement in a Letter of Intent so that we can have a basic agreement that can be presented to the Park Board. Below are the general terms and conditions that we propose :

- Park Gateway, LLC (PG) shall reimburse the Hanover Park Park District (HPPARKS) up to \$3,000.00 for its attorney's fees and \$7,500.00 for its engineering fees.
- HPPARKS will grant an easement to PG to use HPPARKS' Aspen Park (the "Aspen Park Property") for stormwater retention purposes. HPPARKS will draft a Drainage Easement Agreement that will define all terms.
- PG will assume and pay all costs and responsibility for the expansion of the existing retention basin on Aspen Park, and for creating a natural prairie area for expanded detention upon completion in accordance with final engineer plans approved by the Village Engineer for the Village of Hanover Park and the HPPARKS' consulting engineer which it retains for this project ("Expansion Work").
- PG and the Park Gateway HOA will remain jointly and severally obligated to maintain the natural prairie detention area for the first 5 years after Expansion Work is completed. HPPARKS will assume all future maintenance after the initial 5 year period.
- Starting in year 6, Park Gateway HOA shall pay HPPARKS \$3,500 a year for annual maintenance with a 2.5% annual increase (the "Ongoing Maintenance Fee"), which obligation shall be a covenant running with the land and shall be included in the HOA covenants, conditions and restrictions (the "CCRs") recorded against the PG Property (hereinafter defined), and shall be included in the Drainage Easement Agreement between the parties.
- PG plans to engage the following firms for the engineering and design:

PARK GATEWAY

- Advantage Consulting Engineers (“Advantage”) <http://aceng.us/>
- Gary R. Weber Associates (“GRW”) <https://www.grwainc.com/>
- Prior to entering upon the Aspen Park Property, PG shall provide the HPPARKS with a General Contractors Sworn Statement listing the names, addresses, and contract amounts of all of its consultants and third parties that have already performed services in connection with the Aspen Park Property, including Advantage and GRW, and any additional consultants, including land planners, architects, surveyors, soils engineers/geotech consultants, and environmental consultants (collectively, “PG’s Consultants”) that PG anticipates it will hire to perform any professional services, inspections, tests, or studies and/or prepare any plans or drawings for the use of, or work to be performed on, the Aspen Park Property, in connection with PG’s proposed development of its adjoining property at the northwest corner of Lake Street and Church Street in Hanover Park (the “PG Property”), and if any such consultant is or is anticipated to be hired on an hourly basis, a written statement of the not to exceed total fees attributable to the Aspen Park Property. Based on said Contractor’s Sworn Statement, a total “PG Consulting Fee Amount for Aspen Park” shall be determined.
- Prior to PG or any of its consultants entering upon the Aspen Park Property, or entering contracts to perform any professional or other consulting services, or authorizing any of PG Consultants, including Advantage or GRW to perform any additional services, PG shall post with HPPARKS a payment bond signed by PG and co-signed by a surety company licensed by the Illinois Department of Insurance to issue sureties, in the amount of 115% of the PG Consulting Fee Amount for Aspen Park.
- PG, PG’s Consultants, and every prime contractor that will be performing the Expansion Work shall, prior to entering upon the Aspen Park Property, procure and maintain (1) commercial general liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate coverage (“CGL”) and provide the HPPARKS with a certificate of insurance naming HPPARKS as an additional insured for the CGL coverage; (2) automobile liability insurance with limits no less than \$1,000,000, (3) workmen’s compensation liability insurance with statutory limits, and (4) employer’s liability insurance with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- PG shall indemnify and hold harmless HPPARKS from and against all claims, damages, liabilities, liens, costs or expenses relating to any compensation or charges claimed by Advantage, GRW, and any other PG Consultants in connection with the Expansion Work, and from and against all claims, damages, liabilities, costs or expenses for injury to any person or property damage arising out of the Expansion Work.
- HPPARKS will have right to provide input and approve all engineering and landscape plans with respect to the PG Property through the Hanover Park planning process, and

PARK GATEWAY

independently based on the input and advice of HPPARKS consulting professional engineer retained by HPPARKS to review all engineering with respect to the Aspen Park Property and the proposed Expansion Work.

This letter is solely intended as a summary of the basic terms and conditions of the proposed Easement Agreement, and it is understood and agreed that neither party is under a binding legal obligation to the other until an Easement Agreement acceptable to PG and approved by the HPPARKS Board has been executed by the parties.

We look forward to working together.

Sincerely,

Michael A Marasco

Michael Marasco
Managing Member,
Park Gateway LLC

Accepted:

Date: _____

Hanover Park Park District

By: _____
President

RESOLUTION 22-23-22

A RESOLUTION ADOPTING A BUSINESS ENTERPRISE PROGRAM UTILIZATION PLAN

WHEREAS, the Hanover Park Park District is duly organized and existing under the laws of the State of Illinois including an act entitled “The Park District Code”, 70 ILCS 1205/Art. 1 *et. seq.*, and

WHEREAS, the Hanover Park Park District is given the authority to pass all necessary Ordinances, rules and regulations for the proper management and conduct of the business of the Board of Park Commissioners and Park District and to establish by ordinance all needful rules and regulations for the government and protection of parks, boulevards and driveways and other property under its jurisdiction pursuant to 70 ILCS 1205/8-1 (d); and

WHEREAS, the Board of Park Commissioners of the Hanover Park Park District is committed to encouraging the use businesses owned by minorities, females and persons with disabilities; and

WHEREAS, the Board of Park Commissioners of the Hanover Park Park District desires to formally make that commitment by adopting a Business Enterprise Program Utilization Plan for the Community Park Improvements Project which is being funded in part by a State of Illinois OSLAD grant (“Utilization Plan”); and

WHEREAS, the Board of Park Commissioners has determined that it is in the best interests of the residents of the Park District to adopt the Utilization Plan, in the form attached as Exhibit A, in accordance with the terms of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/1 *et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Hanover Park Park District, Cook and DuPage Counties, Illinois, as follows:

SECTION 1. The Hanover Park Park District hereby adopts the Business Enterprise Program Utilization Plan in the form attached hereto as Exhibit A for the Community Park Improvements Project and the Executive Director and staff are hereby authorized and directed to take such steps as are necessary to implement said Utilization Plan.

SECTION 2. This Resolution shall be in effect immediately from and after its passage and approval.

SECTION 3. All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

APPROVED and ADOPTED by the Board of Park Commissioners of the
Hanover Park Park District this 27th day of October 2022 pursuant to roll call vote as
follows:

AYES:_____

NAYS:_____

ABSENT:_____

ABSTAIN:_____

President

ATTEST:

Secretary

EXHIBIT A

Business Enterprise Utilization Plan

**STATE OF ILLINOIS
BUSINESS ENTERPRISE PROGRAM
MINORITIES, FEMALES, PERSONS WITH DISABILITY
PARTICIPATION AND UTILIZATION PLAN**

The Business Enterprise Program Act for Minorities, Females and Persons with Disabilities (BEP) establishes a goal for contracting with businesses that have been certified as owned and controlled by persons who are minorities, female, or persons with disabilities (BEP certified vendor). 30 ILCS 575.

Contract Goal to be Achieved by Vendor: This solicitation includes a specific **BEP** participation goal of 10% of the total dollar amount of the contract or project. Percentage of the contract or project is to be awarded to BEP Contractor based upon competitive responsive and responsible bidding and the availability of BEP certified vendors to perform or provide the anticipated services and/or supplies required by this solicitation.

The BEP participation goal is applicable to all bids or offers. The express policy of the Hanover Park Park District (the "District") is to award contracts to those Vendors that meet this goal or make good faith efforts to meet the goal. In addition to the other award criteria established for this solicitation, the District will award contracts for the project to Vendors that meet the goal or make good faith efforts to meet the goal. This goal is also applicable to change orders and allowances within the scope of work provided by the BEP certified vendor. If Vendor is a BEP certified vendor, the entire goal is met and no subcontracting with a BEP certified vendor is required; however, Vendor must submit a Utilization Plan indicating that the goal will be met by self-performance. Failure to complete a Utilization Plan or provide good faith effort documentation shall render the bid or offer non-responsive or not responsible and subject to retention and/or disqualification in the District's sole discretion.

Following are guidelines for Vendor's completion of the Utilization Plan. **Please read the guidelines carefully.** A format for the Utilization Plan is included in this section. Vendor should include any additional information that will add clarity to Vendor's proposed utilization of certified BEP vendors to meet the targeted goal. The Utilization Plan must demonstrate that Vendor has either: (1) met the entire contract goal; (2) made good faith efforts towards meeting the entire goal; or (3) made good faith efforts towards meeting a portion of the goal. Any submission of good faith efforts by Vendor shall be considered as a request for a full or partial waiver.

At the time of bid or offer, Vendor, or Vendor's proposed Subcontractor, must be certified with CMS as a BEP certified vendor.

Vendors who submit bids or offers shall not be given a period of time after the bid or offer is submitted to cure deficiencies in the Utilization Plan, Good Faith Effort documentation or the Letter of Intent, unless mandated by federal law or regulation. 30 ILCS 575(4)(c). Failure to complete a Utilization Plan or provide Good Faith Effort documentation shall render the bid or offer non-responsive or not responsible.

To meet the District's BEP participation goals, Vendor, or Vendor's proposed Subcontractor(s), must be certified with the Business Enterprise Council as a BEP certified vendor. If Vendor or Vendor's proposed Subcontractor(s) are not BEP certified vendors but do meet the definition of MBE, FBE, or DBE companies as set forth in 30 ILCS 575/2, Vendor shall have the burden

of submitting sufficient evidence of the company's ownership. The District shall have the sole discretion of whether to accept non-BEP certified vendors and applying said contracts towards its BEP participation goals.

1. If applicable where there is more than one prime vendor, the Utilization Plan should include an executed Joint Venture Agreement specifying the terms and conditions of the relationship between the parties and their relationship and responsibilities to the contract. The Joint Venture Agreement must clearly evidence that the BEP certified vendor will be responsible for a clearly defined portion of the work and that its responsibilities, risks, profits and contributions of capital, and personnel are proportionate to its ownership percentage. It must include specific details related to the parties' contributions of capital, personnel, and equipment and share of the costs of insurance and other items; the scopes to be performed by the BEP certified vendor under its supervision; and the commitment of management, supervisory personnel, and operative personnel employed by the BEP certified vendor to be dedicated to the performance of the contract. Established Joint Venture Agreements will only be credited toward BEP goal achievements for specific work performed by the BEP certified vendor.

Each party to the Joint Venture Agreement must execute the bid or offer prior to submission of the bid or offer to the District.

2. An agreement between a vendor and a BEP certified vendor in which a BEP certified vendor promises not to provide subcontracting or pricing quotations to other vendors is prohibited. The District may request additional information to demonstrate compliance. Vendor agrees to cooperate promptly with the District in submitting to interviews, allowing entry to places of business, providing further documentation, and to soliciting the cooperation of a proposed BEP certified vendor. Failure to cooperate by Vendor and BEP certified vendor may render the bidder or offeror non-responsive or not responsible. **The contract will not be finally awarded to Vendor unless Vendor's Utilization Plan is approved.**
3. **BEP Certified Vendor Locator References:** Vendors may consult CMS' BEP Vendor Directory at www.sell2.illinois.gov/cms/business, as well as the directories of other certifying agencies, but firms **must be certified with CMS as BEP certified vendors at the time of bid or offer.**
4. **Vendor Assurance:** Vendor shall not discriminate on the basis of race, color, national origin, sexual orientation or sex in the performance of this contract. Failure by Vendor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the District deems appropriate. This assurance must be included in each subcontract that Vendor signs with a subcontractor or supplier.
5. **Calculating BEP Certified Vendor Participation:** The Utilization Plan documents work anticipated to be performed, or goods/equipment provided by all BEP certified vendors and paid for upon satisfactory completion/delivery. Only the value of payments made for the work actually performed by BEP certified vendors is counted toward the contract goal. Applicable guidelines for counting payments attributable to contract goals are summarized below:

- 5.1.** The value of the work actually performed or goods/equipment provided by the BEP certified vendor shall be counted towards the goal. The entire amount of that portion of the contract that is performed by the BEP certified vendor, including supplies purchased or equipment leased by the BEP certified vendor shall be counted, except supplies purchased and equipment rented from the Prime Vendor submitting this bid or offer.
- 5.2.** A vendor shall count the portion of the total dollar value of the BEP contract equal to the distinct, clearly defined portion of the work of the contract that the BEP certified vendor performs toward the goal. A vendor shall also count the dollar value of work subcontracted to other BEP certified vendor. Work performed by the non- BEP certified party shall not be counted toward the goal. **Work that a BEP certified vendor subcontracts to a non-BEP certified vendor will not count towards the goal.**
- 5.3.** A Vendor shall count toward the goal 100% of its expenditures for materials and supplies required under the contract and obtained from a BEP certified vendor manufacturer, regular dealer, or supplier. A Vendor shall count toward the goal the following expenditures to BEP certified vendors that are not manufacturers, regular dealers, or suppliers:
- 5.3.1.** The fees or commissions charged for providing a bona fide service, such as professional, technical, consultant or managerial services and assistance in the procurement of essential personnel, facilities, equipment, materials or supplies required for performance of the contract, provided that the fee or commission is determined by the District to be reasonable and not excessive as compared with fees customarily allowed for similar services.
- 5.3.2.** The fees charged for delivery of materials and supplies required by the contract (but not the cost of the materials and supplies themselves) when the hauler, trucker, or delivery service is not also the manufacturer or a supplier of the materials and supplies being procured, provided that the fee is determined by the District to be reasonable and not excessive as compared with fees customarily allowed for similar services. The BEP certified vendor's trucking firm must be responsible for the management and supervision of the entire trucking operation for which it is responsible on the contract, and must itself own and operate at least one fully licensed, insured and operational truck used on the contract.
- 5.3.3.** The fees or commissions charged for providing any bonds or insurance specifically required for the performance of the contract, provided that the fee or commission is determined by the District to be reasonable and not excessive as compared with fees customarily allowed for similar services.
- 5.4.** BEP certified vendors who are performing on contract as second tier subcontractors may be counted in meeting the established BEP goal for

this contract as long as the Prime Vendor can provide documentation indicating the utilization of these vendors.

- 5.5.** A Vendor shall count towards the goal only expenditures to firms that perform a commercially useful function in the work of the contract.

5.5.1. A firm is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carries out its responsibilities by actually performing, managing, and supervising the work involved. The BEP certified vendor must also be responsible, with respect to materials or supplies used on the contract, for negotiating price, determining quality and quantity, ordering the materials or supplies, and installing the materials (where applicable) and paying for the material or supplies. To determine whether a firm is performing a commercially useful function, the District shall evaluate the amount of work subcontracted, whether the amount the firm is to be paid under the contract is commensurate with the work it is actually performing and the credit claimed for its performance of the work, industry practices, and other relevant factors.

5.5.2. A BEP certified vendor does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction or contract through which funds are passed through in order to obtain BEP certified vendor participation. In determining whether a BEP certified vendor is such an extra participant, the District shall examine similar transactions, particularly those in which BEP certified vendors do not participate, and industry practices.

- 5.6.** A Vendor shall not count towards the goal expenditures that are not direct, necessary and related to the work of the contract. Only the amount of services or goods that are directly attributable to the performance of the contract shall be counted. Ineligible expenditures include general office overhead or other Vendor support activities.

6.0 Good Faith Effort Procedures: Vendor must submit a Utilization Plans and Letters of Intent that meet or exceed the published goal. If Vendor cannot meet the stated goal, Vendor must document and explain within the Utilization Plan the good faith efforts it undertook to meet the goal. Utilization Plans are due at the time of bid or offer submission. **Vendors will not be permitted to correct goal deficiencies after bid or offer due dates.** The Business Enterprise Council ("Council") or its delegate will consider the quality, quantity, and intensity of Vendor's efforts.

The Utilization Plan contains a checklist of actions that the Council or its delegate will consider as evidence of Vendor's good faith efforts to meet the goal. Other factors or efforts brought to the attention of the Council or its delegate may be relevant in appropriate cases.

- 6.1. In evaluating Vendor's good faith efforts, the Council or its delegate may consider whether the ability of other bidders or offerors to meet the contract goal suggests that good faith efforts could have resulted in Vendor meeting the goal.
 - 6.2. If the Council or its delegate determines that Vendor has made good faith efforts to meet the goal, the Agency may award the contract provided that Vendor is otherwise eligible for award.
 - 6.3. If the Council or its delegate determines that good faith efforts have not been met, the bid or offer may be determined to be non-responsible by the Chief Procurement Office.
7. **Contract Compliance:** Compliance with this section is an essential part of the contract. The following administrative procedures and remedies govern Vendor's compliance with the contractual obligations established by the Utilization Plan. **After approval of the Plan and award of the contract, the Utilization Plan becomes part of the contract.** If Vendor did not succeed in obtaining BEP certified vendor participation to achieve the goal and the Utilization Plan was approved and contract awarded based upon a determination of good faith, the total dollar value of BEP certified vendor work calculated in the approved Utilization Plan as a percentage of the awarded contract value shall become the contract goal.
- 7.1. Those who submit bids or offers for State contracts shall not be given a period after the bid or offer is submitted to cure deficiencies in the bid or offer unless mandated by federal law or regulation. 30 ILCS 575/4(e).
 - 7.2. The Utilization Plan may not be amended after contract execution without the District's prior written approval.
 - 7.3. **Vendor may not make changes to its contractual BEP certified vendor commitments or substitute BEP certified vendors without the prior written approval of the District.** Unauthorized changes or substitutions, including performing the work designated for a BEP certified vendor with Vendor's own forces, shall be a violation of the utilization plan and a breach of the contract, and shall be cause to terminate the contract, and/or seek other contract remedies or sanctions. The facts supporting the request for changes must not have been known nor reasonably should have been known by the parties prior to entering into the subcontract. Vendor must negotiate with the BEP certified vendor to resolve the problem. Where there has been a mistake or disagreement about the scope of work or goods/equipment, provided the BEP certified vendor can be substituted only where agreement cannot be reached for a reasonable price or schedule for the correct scope of work, goods or equipment.
 - 7.4. Substitutions of a BEP certified vendor may be permitted under the following circumstances:
 - 7.4.1. Unavailability after receipt of reasonable notice to proceed;
 - 7.4.2. Failure of performance;

- 7.4.3.** Financial incapacity;
 - 7.4.4.** Refusal by the BEP certified vendor to honor the bid or proposal price or scope;
 - 7.4.5.** Material mistake of fact or law about the elements of the scope of work of a solicitation where a reasonable price cannot be agreed;
 - 7.4.6.** Failure of the BEP certified vendor to meet insurance, licensing or bonding requirements;
 - 7.4.7.** The BEP certified vendor's withdrawal of its bid or offer; or
 - 7.4.8.** Decertification of the BEP certified vendor.
- 7.5.** If it becomes necessary to substitute a BEP certified vendor or otherwise change the Utilization Plan, Vendor must notify the District in writing of the request to substitute a BEP certified vendor or otherwise change the Utilization Plan. The request must state specific reasons for the substitution or change. The District shall notify the Council or its delegate of the request to substitute a BEP certified vendor or change the Utilization Plan. The District will approve or deny a request for substitution or other change in the Utilization Plan within five business days of receipt of the request.
- 7.6.** Where Vendor has established the basis for the substitution to the District's satisfaction, it must make good faith efforts to meet the contract goal by substituting a BEP certified vendor. Documentation of a replacement BEP certified vendor, or of good faith efforts to replace the BEP certified vendor, must meet the requirements of the initial Utilization Plan. If the goal cannot be reached and good faith efforts have been made, Vendor may substitute with a non- BEP certified vendor or Vendor may perform the work.
- 7.7.** If a Vendor plans to hire a subcontractor for any scope of work that was not previously disclosed in the Utilization Plan, Vendor must obtain the approval of the District to modify the Utilization Plan and must make good faith efforts to ensure that BEP certified vendors have a fair opportunity to submit a bid or offer on the new scope of work.
- 7.8.** A new BEP certified vendor agreement must be executed and submitted to the District within five business days of Vendor's receipt of the District's approval for the substitution or other change.
- 7.9.** Vendor shall maintain a record of all relevant data with respect to the utilization of BEP certified vendors, including but without limitation, payroll records, invoices, canceled checks and books of account for a period of at least three years after the completion of the contract. Full access to these records shall be granted by Vendor upon 48 hours written demand by the District to any duly authorized representative thereof, or to any municipal, state or federal authorities. The District shall have the right to obtain from Vendor any additional data reasonably related or

necessary to verify any representations by Vendor. After the performance of the final item of work or delivery of material by the BEP certified vendor and final payment to the BEP certified vendor by Vendor, but not later than 30 calendar days after such payment, Vendor shall submit a statement confirming the final payment and the total payments made to the BEP certified vendor under the contract.

- 7.10.** The District will periodically review Vendor's compliance with these provisions and the terms of its contract. Without limitation, Vendor's failure to comply with these provisions or its contractual commitments as contained in the Utilization Plan, failure to cooperate in providing information regarding its compliance with these provisions or its Utilization Plan, or provision of false or misleading information or statements concerning compliance, certification status or eligibility of the BEP certified vendor, good faith efforts or any other material fact or representation shall constitute a material breach of this contract and entitle the District to declare a default, terminate the contract, or exercise those remedies provided for in the contract or at law or in equity.
- 7.11.** The District reserves the right to withhold payment to Vendor to enforce these provisions and Vendor's contractual commitments. Final payment shall not be made pursuant to the contract until Vendor submits sufficient documentation demonstrating compliance with its Utilization Plan.

UTILIZATION PLAN

The Utilization Plan and Letter of Intent must be sealed and submitted separately.

_____ (“Vendor”) submits the following Utilization Plan as part of our bid or offer in accordance with the requirements of the BEP Program Status and Participation section of the solicitation for _____ Illinois Procurement Bulletin Reference Number _____. We understand that all subcontractors must be certified with the CMS BEP Program at the time of submission of all bids and offers. **We understand that compliance with this section is an essential part of this contract and that the Utilization Plan will become a part of the contract, if awarded.** Vendor makes the following assurance and agrees to include the assurance in each agreement, subcontract and purchase order with a subcontractor or supplier utilized on this contract: We shall not discriminate on the basis of race, color, national origin, sexual orientation or sex in the performance of this contract. Failure to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the District deems appropriate.

Vendor submits the following statement:

- ☐ Vendor is a BEP certified firm and plans to fully meet the goal through self-performance.
- ☐ Vendor has identified BEP certified subcontractor(s) to fully meet the established goal and submits the attached executed Letter(s) of Intent; or
- ☐ Vendor has made good faith efforts towards meeting the entire goal, or a portion of the goal, and hereby requests a waiver (complete checklist below).

Vendor’s person responsible for compliance with this BEP goal:

Name: _____

Title: _____

Telephone: _____

Email: _____

BEP Utilization Plan

The following firms will be utilized to meet the goals of the BEP Program:

Name of Firm	Contract Value	Description of Work	% of Goal
Total			

DEMONSTRATION OF GOOD FAITH EFFORTS TO ACHIEVE GOAL AND REQUEST FOR WAIVER

If the BEP participation goal was not achieved, the Good Faith Efforts Procedures and Guidelines outlined in Section 6 will be used to evaluate submitted utilization plans. Vendors providing Good Faith Effort documentation and request for waiver must complete and submit the Good Faith Effort Contact Log with the bid or offer. Failure to submit Good Faith Effort documentation in its entirety shall render Vendor's bid or offer non-responsive or not responsible and cause it to be rejected or render Vendor ineligible for contract award.

Below is a checklist of actions that will be used to evaluate a Vendor's Demonstration of Good Faith Efforts and Request for Waiver. **Please check the actions which you completed.** If any of the following actions are not completed, please attach a detailed written explanation indicating why such action was not completed. If any other efforts were made to obtain BEP participation in addition to the items listed below, attach a detailed description of such efforts.

- ☐ Utilize the Sell2Illinois website: www2.illinois.gov/cms/business to identify BEP certified vendors within the respective commodity/service codes denoted above and at a minimum email all listed vendors and solicit quotes from all vendors who express an interest via follow-up emails or telephone calls.
- ☐ Solicit through all reasonable and available means (e.g., attendance at a vendor conference, advertising and/or written notices) the interest of BEP certified vendors that have the capability to perform the work of the contract. Vendor must solicit this interest within sufficient time to allow the BEP certified vendors to respond to the solicitation. Vendor must determine with certainty if the BEP certified vendors are interested by taking appropriate steps to follow up initial solicitations and encourage them to submit a bid or proposal. Vendor must provide interested BEP certified vendors with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding promptly to the solicitation.
- ☐ Select portions of the work to be performed by BEP certified vendors in order to increase the likelihood that the goal will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate BEP certified vendor participation, even when Vendor might otherwise prefer to perform these work items with its own forces.
- ☐ Make a portion of the work available to BEP certified vendors and selecting those portions of the work or material needs consistent with their availability, so as to facilitate BEP certified vendor participation.

- Negotiate in good faith with interested BEP certified vendors. Evidence of such negotiation must include the names, addresses, email addresses, and telephone numbers of BEP certified vendors that were considered; a description of the information provided regarding the plans and specifications for the work selected for subcontracting and evidence as to why additional agreements could not be reached for BEP certified vendors to perform the work. A Vendor using good business judgment may consider a number of factors in negotiating with BEP certified vendors and may take a firm's price and capabilities into consideration. The fact that there may be some additional costs involved in finding and using BEP certified vendors may not be in itself sufficient reason for a Vendor's failure to meet the goal, as long as such costs are reasonable. Vendors are not required to accept higher quotes from BEP certified vendors if the price difference is excessive or unreasonable.
- Thoroughly investigate the capabilities of BEP certified vendors and not reject them as unqualified without documented reasons. The BEP certified vendor's memberships in specific groups, organizations, or associations and political or social affiliations are not legitimate causes for the rejection or non-solicitation of bids and proposals in Vendor's efforts to meet the goal.
- Make efforts to assist interested BEP certified vendors in obtaining lines of credit or insurance as required by the District.
- Make efforts to assist interested BEP certified vendors in obtaining necessary equipment, supplies, materials, or related assistance or services.

GOOD FAITH EFFORTS CONTACT LOG

Use this Log to document **all** contacts and responses (telephone, e-mail, fax, etc.) regarding the solicitation of BEP certified vendors within the specific scope of work selected. It is not necessary to show contacts with BEP certified vendors who are identified on the Letter(s) of Intent. **Keep and submit copies of all emails sent and received from prospective BEP vendors. Include a copy of the commodity list or scope of work you solicited prospective BEP vendors to perform.** Duplicate this log as necessary; do not limit your contacts to the number of spaces shown.

[illegible]

RESOLUTION 22-23-24

A RESOLUTION APPROVING OF THE GRANT AGREEMENT BETWEEN THE STATE OF ILLINOIS, DEPARTMENT OF NATURAL RESOURCES AND THE HANOVER PARK PARK DISTRICT

WHEREAS, the Hanover Park Park District, an Illinois park district (alternatively referred to herein as the “District” or “HPPD”), applied for an Open Space Lands Acquisition and Development (“OSLAD”) grant from the State of Illinois through its OSLAD Grant Program which is administered by the Illinois Department of Natural Resources (the “IDNR”) for the development and improvement of the HPPD’s Community Park, including (i) asphalt trail replacement and ADA parking improvements, (ii) a community playground, (iii) a shelter and security light, (iv) a full court basketball, (v) accessible fitness equipment, and (vii) restroom enclosures, proposed to be developed in accordance with a certain concept plan, drawings and specifications made a part of HPPD’s OSLAD grant application (the “Community Park Improvement Project”); and

WHEREAS, HPPD was notified that it had preliminarily been awarded an OSLAD grant of \$319,000 for the proposed Community Park Improvement Project, subject to certain conditions, including without limitation, that the District enter a written Grant Agreement with the IDNR as the Grantor and the HPPD as the Grantee; and

WHEREAS, the IDNR has tendered to the District for its approval and execution Grant Agreement No. OS-22-2191;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Hanover Park Park District, Cook and DuPage Counties, Illinois, as follows:

SECTION ONE: .That the Grant Agreement (Agreement No. OS-22-2191) Between the State of Illinois, Department of Natural Resources and the Hanover Park Park District (State of Illinois Grant Agreement Fiscal Year 2023 1/18/22 Part One including Exhibits A, B, C, D, E, F and G, and Part Two and Part Three), a copy of which is attached hereto as Exhibit 1 and which is expressly incorporated herein (the “Grant Agreement”) is hereby approved.

SECTION TWO: That the District’s President is hereby authorized and directed to sign the Grant Agreement on behalf of the District as its authorized representative.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 27, 2022

APPROVED: October 27, 2022

President

ATTEST:

Secretary

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Secretary of Hanover Park Park District, Cook and DuPage Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 22-23-24, enacted on October 27, 2022, and approved on October 27, 2022, as the same appears from the official records of the Hanover Park Park District.

Secretary

GRANT AGREEMENT



**BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF NATURAL RESOURCES
AND
Hanover Park Park District**

The Department of Natural Resources (Grantor), with its principal office at One Natural Resources Way, Springfield Illinois 62702-1271, and Hanover Park Park District (Grantee), with its principal office at 1919 Walnut Avenue, Hanover Park, IL 60133-3500, hereby enter into this Grant Agreement (Agreement). Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

**PART ONE – THE UNIFORM TERMS
RECITALS**

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the State of Illinois ("State") and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

**ARTICLE I
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION**

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that: 07-443-1966 is Grantee's correct DUNS Number; DRTJG7DVQQM5 is Grantee's correct UEI, if applicable; Grantee has an active State registration and SAM registration; and 36-2547889 is Grantee's correct FEIN or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

<input type="checkbox"/> Individual	<input type="checkbox"/> Pharmacy-Non Corporate
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp.
<input type="checkbox"/> Partnership	<input type="checkbox"/> Tax Exempt
<input type="checkbox"/> Corporation (includes Not For Profit)	<input type="checkbox"/> Limited Liability Company (select
<input type="checkbox"/> Medical Corporation	applicable tax classification)
<input checked="" type="checkbox"/> Governmental Unit	<input type="checkbox"/> P = partnership
<input type="checkbox"/> Estate or Trust	<input type="checkbox"/> C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2. Amount of Agreement. Grant Funds (check one) ☒ shall not exceed or ☐ are estimated to be

\$ 319,700.00, of which \$ 0.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.

1.3. Identification Numbers. The Catalog of State Financial Assistance (CSFA) Number is 422-11-0970 and the CSFA Name is Open Space Land Acquisition & Development. The State Award Identification Number is 970-36932.

1.4. Term. This Agreement shall be effective on 10/1/2022 and shall expire on 9/30/2024 (the "Term"), unless terminated pursuant to this Agreement.

1.5. Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

State of Illinois, Department of Natural Resources

Hanover Park Park District

By: _____
Signature of Director of IDNR

By: _____
Signature of Authorized Representative

Date: _____

Date: _____

Printed Name: Colleen Callahan

Printed Name: _____

Printed Title: Director

Printed Title: _____

E-mail: _____

By: _____
Signature of Chief Financial Officer

Date: _____

Printed Name: Meta Darnell

Printed Title: Chief Financial Officer

By: _____
Signature of Chief Counsel

Date: _____

Printed Name: Renee Snow

Printed Title: Chief Counsel

**ARTICLE II
REQUIRED REPRESENTATIONS**

2.1. Standing and Authority. Grantee warrants that:

(a) Grantee is duly organized, validly existing and in good standing, if applicable, under the laws of the state in which it was incorporated or organized.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is organized under the laws of another jurisdiction, Grantee warrants that it is also duly qualified to do business in Illinois and, if applicable, is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2. Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3. Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to \$30,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4. Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations ("2 CFR Part 200"), and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 44 Ill. Admin. Code 7000.10(c)(8); 30 ILCS 708/5(b).

2.5. Compliance with Registration Requirements. Grantee certifies that it: (i) is registered with the federal SAM; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) has a valid DUNS Number; (iv) has a valid UEI, if applicable; and (v) has successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.

**ARTICLE III
DEFINITIONS**

3.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Agreement” or “Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Disallowed Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“DUNS Number” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Fixed-Rate” has the same meaning as in 44 Ill. Admin. Code 7000.30. “Fixed-Rate” is in contrast to fee-for-service, 44 Ill. Admin. Code 7000.30.

“GATU” means the Grant Accountability and Transparency Unit within the Governor's Office of Management and Budget.

“Grant” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement.

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" means the federal System for Award Management (SAM), the federal repository into which an entity must provide information required for the conduct of business as a recipient.

"Unallowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE IV PAYMENT

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by the Grantor in Exhibit A, PART TWO or PART THREE of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by the Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30

ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **PART TWO**, **PART THREE** or **Exhibit C**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or sub-grantee) must contain the following certification by an official authorized to legally bind the Grantee (or sub-grantee):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State

or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V

SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

5.1. Scope of Grant Activities/Purpose of Grant. Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of State Award (44 Ill. Admin. Code 7000.360) is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE**.

5.2. Scope Revisions. Grantee shall obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment will be included in **Exhibit G**. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI

BUDGET

6.1. Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

**ARTICLE VII
ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until the Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a de minimis rate of 10% of modified total direct costs which may be used indefinitely. No documentation is required to justify the 10% de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Higher Education Cost Principles. The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5. Nonprofit Organizations Cost Principles. The federal cost principles that apply to Nonprofit

Organizations that are not institutions of higher education are set forth in 2 CFR Part 200 Subpart E, unless exempt under 2 CFR Part 200 Appendix VIII.

7.6. **Government Cost Principles.** The federal cost principles that apply to state, local and federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.7. **Commercial Organization Cost Principles.** The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.8. **Financial Management Standards.** The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 7.4 through 7.7).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit G** of the requirement to submit Personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and

must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.9. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.10. **Management of Program Income.** Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII REQUIRED CERTIFICATIONS

8.1. **Certifications.** Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq.*) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(e) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq.*).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care,

early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency 2 CFR 200.205(a), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(m) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(n) **Criminal Convictions.** Grantee certifies that neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false.

(o) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods

from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(p) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(q) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(s) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

(t) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or sub-contractor(s) that performs work using funds from this Award, shall, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

ARTICLE IX CRIMINAL DISCLOSURE

9.1. **Mandatory Criminal Disclosures.** Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total Financial Assistance, funded by either State or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X UNLAWFUL DISCRIMINATION

10.1. **Compliance with Nondiscrimination Laws.** Grantee, its employees and subcontractors under subcontract made pursuant to this Agreement, shall comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);

- (c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6). (See also guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);
- (d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);
- (e) The Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and
- (f) The Age Discrimination Act (42 USC 6101 *et seq.*).

ARTICLE XI LOBBYING

11.1. Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2. Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5. Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-grantees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE XII
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1. Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XIII
FINANCIAL REPORTING REQUIREMENTS

13.1. Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.208. Unless so specified, the first of such reports shall cover the first three months after the Award begins, and reports must be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**, unless additional information regarding required financial reports is set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 208(b)(3) and 200.328. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2. Close-out Reports.

(a) Grantee shall submit a Close-out Report no later than the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the period of performance for this Agreement or Agreement termination. The format of this Close-out Report shall

follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345.

13.3. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of Improper Payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XIV PERFORMANCE REPORTING REQUIREMENTS

14.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in **Exhibit E** must be reported quarterly, unless otherwise specified in **PART TWO**, **PART THREE** or **Exhibit G**. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.208, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit review of the application. In such cases, Grantor shall notify Grantee of same in **Exhibit G**. Pursuant to 2 CFR 200.329 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq*.

14.2. Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, no later than the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the period of performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b)(1).

14.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all Performance Reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

14.4. Performance Standards. Grantee shall perform in accordance with the Performance Standards set forth in **Exhibit F**. 2 CFR 200.301; 200.210.

ARTICLE XV

AUDIT REQUIREMENTS

15.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

15.2. Consolidated Year-End Financial Reports (CYEFR). All grantees are required to complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in the Grantee's audit report if the Grantee is required to complete and submit an audit report as set forth herein.

(a) This Paragraph 15.2 applies to all grantees, unless exempted pursuant to a federal or state statute or regulation, which is identified in **PART TWO** or **PART THREE**.

(b) The CYEFR must cover the same period as the Audited Financial Statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Audited Financial Statements are not required, however, then the CYEFR must cover the Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(c) CYEFRs must include an in relation to opinion from the auditor of the financial statements included in the CYEFR.

(d) CYEFRs shall follow a format prescribed by Grantor.

15.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends \$500,000 or more in State Grants, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO**, **PART THREE** or **Exhibit G** based on the Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$500,000 in State Grants, but expends \$300,000 or more in State Grants, Grantee must have a financial statement audit

conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State Grants.

(iv) If Grantee does not meet the requirements in subsections 15.3(b) and 15.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

15.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends \$750,000 or more in federal pass-through funds from State Grants, Grantee is required to have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in federal pass-through funds from State Grants, Grantee must follow all of the audit requirements in Paragraphs 15.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but is required to submit its annual audit conducted in accordance with its regulatory requirements.

15.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.6. Delinquent Reports. When such audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

**ARTICLE XVI
TERMINATION; SUSPENSION; NON-COMPLIANCE**

16.1. Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) If the Award no longer effectuates the program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

16.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee

Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

16.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.343.

16.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

**ARTICLE XVII
SUBCONTRACTS/SUB-GRANTS**

17.1. Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved. Grantee must notify any potential sub-recipient that the sub-recipient shall obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

17.2. Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. The terms of this Agreement shall apply to all subawards authorized in accordance with Paragraph 17.1. 2 CFR 200.101(b)(2).

17.3. Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

**ARTICLE XVIII
NOTICE OF CHANGE**

18.1. Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status,

federal employer identification number (FEIN), DUNS Number, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2. Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

18.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

18.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

18.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XIX STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

19.1. Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX AGREEMENTS WITH OTHER STATE AGENCIES

20.1. Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI CONFLICT OF INTEREST

21.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.113 and 30 ILCS 708/35.

21.2. Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or \$106,447.20. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. See definition of "Local government," 2 CFR 200.1.

21.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

ARTICLE XXII EQUIPMENT OR PROPERTY

22.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor shall notify Grantee in writing that the purchase of equipment is disallowed.

22.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds may not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Grant Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Any real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Grantee acknowledges that real property, equipment, and intangible property that are acquired or improved in whole or in part by Grant Funds are subject to the provisions of 2 CFR 200.316 and the Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

22.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original

purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

22.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XXIII PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

23.1. Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2. Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV INSURANCE

24.1. Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

24.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV LAWSUITS AND INDEMNIFICATION

25.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. To the extent permitted by law, Grantee agrees to hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor will be governed by the State Employee Indemnification Act (5 ILCS 350/1 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental entity. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

**ARTICLE XXVI
MISCELLANEOUS**

26.1. **Gift Ban.** Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2. **Access to Internet.** Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3. **Exhibits and Attachments.** **Exhibits A through G, PART TWO, PART THREE,** if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4. **Assignment Prohibited.** Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5. **Amendments.** This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6. Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7. No Waiver. No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

26.9. Compliance with Law. This Agreement and Grantee's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10. Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11. Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between PART ONE and PART TWO or PART THREE of this Agreement, PART ONE shall control. In the event there is a conflict between PART TWO and PART THREE of this Agreement, PART TWO shall control. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) shall control.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in PART TWO or PART THREE, and in such cases, those requirements control.

26.13. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14. Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15. Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced

herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

26.18. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in ARTICLE XV; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

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EXHIBIT A

PROJECT DESCRIPTION

Project Description

The Open Space Lands Acquisition and Development Act (OSLAD) provides for grants to be disbursed by the Department of Natural Resources to eligible local governments for the purpose of acquiring, developing and/or rehabilitating lands for public outdoor recreation purposes. The purpose of this grant is for project development.

Scope of Work

The Grantee will complete the project in accordance with the project components presented in their 2022 OSLAD grant application, specifically identified in the DOC-1, MC/DOC-3, DOC-4, A-1 Narrative Statement, and A-3 Site Development Plan of which is incorporated herein by reference.

EXHIBIT B

DELIVERABLES OR MILESTONES

This grant is funded through the Open Space Land Acquisition and Development Grant Program (OSLAD). It is funded up to 50% through OSLAD. The Implementation and Billing Requirement Packet is incorporated into this Agreement by reference. Project billings shall be submitted at project completion unless otherwise approved by IDNR. Deliverables/Milestones will be the completed project components as presented in the original application or an approved project scope change. They will be reported as directed in the Implementation and Billing Packet.

If the approved OSLAD project includes the use of Force Account labor, the Grantee shall ensure that any audits required will include an internal control evaluation and opinion on the grantee's time and attendance allocation system. In addition, if the grantee uses materials purchased by means of a Central Procurement System and allocates a portion of those materials to the project (Force Account material claim), the audit must include testing and reporting on the allocation system used for tracking material use.

The Grantee is required to file quarterly status reports on the grant project describing the progress of the program, project, or use and expenditure of the grant funds related thereto, if the grant amount is over \$25,000.00 (30 ILCS 705/4(b)(2)). The grantee must submit status reports beginning with the quarter immediately following the project effective date.

**EXHIBIT C
PAYMENT**

Grantee shall receive \$319,700.00 under this Agreement.

1. This grant is funded through the Open Space Land Acquisition and Development Grant Program (OSLAD). It is funded up to 50% (100% for Disadvantaged Communities -FY23 Only) through OSLAD with any remaining funds to be covered by the Grantee.
2. The Grantee may receive a minimum of 50% of the grant award as an advance payment. Grant funds paid in advance must be kept in a separate interest-bearing account with a federally or Illinois regulated financial institution that is insured by the Federal Deposit Insurance Corporation (FDIC) and maintained therein until used in the execution of the approved project. All interest earned on grant funds held by a grantee shall become part of the grant principal when earned and be used for and in the same manner as the principal to fulfill the purposes and objectives of the grant. If funds are not held in an interest-bearing account, the grantee will be responsible for the payment of interest to the Department at a rate equal to twelve percent (12%) per annum. (17 Ill. Adm. Code 3025.32).
3. Any additional payment(s) to the Grantee will be made as reimbursement for eligible expenses following submission to IDNR of a certified billing request listing all funds expended and including any other documentation required by IDNR following all instructions provided in the Implementation and Billing Packet.
4. A project shall be deemed completed for grant payment when the Grantee submits a certified development project billing form seeking grant reimbursement which is approved for payment by IDNR. Failure by the Grantee to submit required billing forms and substantiating documentation within 60 days following the project expiration date will result in the Grantee forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant. Any grant funds remaining after final reimbursement to the Grantee may be reprogrammed at the discretion of IDNR.
5. The grant will be administered in accordance with the time limit on expenditure of grant funds under the Illinois Grant Funds Recovery Act, 30 ILCS 705/5. All funds advanced to the Grantee that remain at the end of the grant agreement or at the expiration of the expenditure or obligation period stipulated in the grant agreement, shall be returned to the State within 45 days (30 ILCS 705/4(b)(5)).
6. The Grantee must notify IDNR of any budget changes that may occur during the grant period. To maintain grant eligibility, such changes must be requested by the Grantee in writing and approved by IDNR. Changes to a line item of 10% or greater must be approved by IDNR before being executed. **Failure to obtain prior approval will result in the amount of the change order being disallowed and could result in a Class 4 felony.** (720 ILCS §5/33E-9).
7. Project costs incurred by the Grantee prior to grant approval notification or IDNR authorization (grant execution) are not eligible for reimbursement, except for architectural and engineering fees. Costs incurred prior to IDNR approval are ineligible for grant assistance. For acquisition projects, costs are considered incurred when property deed, lease or other conveyance is accepted by the Grantee, or first payment is made on the project property or to an escrow account for the property. In addition, no purchase agreement, option, etc., or price negotiations shall be entered into without IDNR approval. Development project costs are considered incurred on the date construction contracts are signed or actual physical work begins on the project site or project materials are delivered. (See 17 Ill. Adm. Code 3025.50).
8. Maximum grant amount will not exceed the grant amount listed on page one, Section 1.2 and only actual expenditures up to the maximum grant amount will be paid with this grant.

EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

GRANTOR CONTACT

Name: Ann Fletcher

Title: Grant Administrator

Address: One Natural Resources Way
Springfield, IL 62702-1271

Phone: (217) 557-7815

TTY#: (217)782-9175

Fax#: (217) 558-4192

E-mail Address: ann.fletcher@illinois.gov

GRANTEE CONTACT

Name: Bob O'Brien

Title: Executive Director

Address: 1919 Walnut Avenue, Hanover Park, IL 60133-3500

Phone: 630-837-2468 (Ext. 117)

TTY #:

Fax #:

E-mail Address: b.obrien@hpparks.org

EXHIBIT E

PERFORMANCE MEASURES

Following all methods and standards as required by state and federal laws and regulations, this project will make outdoor recreation available to members of the public by accomplishing the following items:

Providing community members with outdoor recreational opportunities that can be utilized by members of the public.

EXHIBIT F

PERFORMANCE STANDARDS

Completion of this project will allow citizens of Illinois, and others from the general populace, outdoor recreational opportunities for use.

Timely completion of this project will satisfy the requirements of the IDNR.

EXHIBIT G

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this **Exhibit G** by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

NO CONDITIONS.

PART TWO – THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, the Grantor has the following additional requirements for its Grantee:

**ARTICLE XXVII
AUTHORIZED SIGNATORY**

27.1. Authorized Signatory. In processing this Award and related documentation, Grantor will only accept materials signed by the Authorized Signatory of this Agreement, as designated or prescribed herein in paragraph 1.6. Grantor will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory.

**ARTICLE XXVIII
Illinois Works Jobs Act**

28.1. Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.): For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The "estimated total project cost" is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

**ARTICLE XXIX
ADDITIONAL BUDGET PROVISIONS**

29.1. Restrictions on Discretionary Line-Item Transfers. The Grantee may transfer funds within budget line items of less and no more than ten percent of the limiting line item without Grantor approval. Any budget line item transfers greater than ten percent must be requested in advance by the Grantee and must be approved by the Grantor, requiring an amendment to the Grant Agreement/Budget.

**ARTICLE XXX
ADDITIONAL TERMINATION, SUSPENSION, BILLING SCHEDULE AND NON-COMPLIANCE PROVISIONS**

30.1. Remedies for Non-Compliance. If Grantor suspends or terminates this Agreement pursuant to Article XVI herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

- (a) Direct the Grantee to refund some or all of the Grant Funds disbursed to it under this Agreement,
- (b) Direct the Grantee to remit an amount equivalent to the "Net Salvage Value" of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, "Net Salvage Value" is defined as the amount realized, or that the Parties agree is likely to be

realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses; and,

(c) Direct the Grantee to transfer ownership of equipment or materials purchased with Grant Funds provided under this Agreement to the Grantor or its designee.

30.2. Grant Refunds. In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq.*, the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of said date.

ARTICLE XXXI ADDITIONAL MODIFICATION PROVISIONS

31.1. Unilateral Modifications. The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement. A unilateral modification may also be used to de-obligate funds without prior approval of the Grantee when, a) a project is completed and funds remain that are no longer needed for the grant project, b) to secure unobligated/unspent funds, c) termination of the Grant Agreement.

31.2. Term Extensions. The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (**Exhibits A, B and E**) must be completed during the Grant Term set forth in paragraph 1.4 herein. Extensions of the Award Term will be granted only for good cause, subject to the Grantor's discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension.

ARTICLE XXXII ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS

32.1. Equipment Management. The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of equipment and materials shall be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate authorities.

32.2. Grantee will be responsible for the maintenance of any equipment purchased through the Special Wildlife Funds Grant Program. The Grantee shall meet the following requirements.

- (a) Equipment is to be kept safe and secure by the grantee.
- (b) Equipment for habitat establishment, maintenance or restoration is to be available for use by the public.
- (c) The grantee may charge a fee for the use of habitat establishment, maintenance, or restoration equipment. Rental fees shall not exceed \$3/acre for habitat development equipment such as native grass drills, tree planters, seeders, sprayers, tillers, disks, mowers, tractors, or other

- planting equipment purchased with Special Wildlife Funds.
- (d) Rental fees shall be disclosed with the application for funding assistance in purchasing the equipment. All monies collected as rental fees shall be used solely to maintain the equipment for which they are charged.
 - (e) The rental fees charged and received by the grantee shall also be disclosed on the reporting of the use of that equipment.
 - (f) No other fees beyond a rental fee may be charged by the grantee for use of the equipment. (Administrative Rule 3060.80 (b) 2-5)

ARTICLE XXXII APPLICABLE STATUTES

To the extent applicable, Grantor and Grantee shall comply with the following:

33.1. Grantee Responsibility. All applicable federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations, the Grantor shall not be responsible for monitoring Grantee's compliance.

33.2. Land Trust/Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein.

33.3. Historic Preservation Act (20 ILCS 3420/1 et seq.). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee shall not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

33.4. Steel Products Procurement Act (30 ILCS 565 et seq.). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 et seq.).

ARTICLE XXXIV ADDITIONAL MISCELLANEOUS PROVISIONS

34.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee shall provide Workers' Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation,

Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

**ARTICLE XXXV
ADDITIONAL REQUIRED CERTIFICATIONS**

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any Federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

35.1. Compliance With Applicable Law. The Grantee certifies that it shall comply with all applicable provisions of federal, state and local law in the performance of its obligations pursuant to this Agreement.

35.2. Applicable Taxes. The execution of this Agreement by the Grantee is its certification that (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

35.3. Lien Waivers. If applicable, the Grantee shall monitor construction to assure that necessary contractor's affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

**ARTICLE XXXVI
INCORPORATION**

36.1. Incorporation into Agreement. The full Uniform Application, Uniform Budget, Grant Manual, and attached documents are hereby incorporated into this Agreement and therefore are a part of this Agreement.

**ARTICLE XXXVII
OSLAD SPECIFIC TERMS**

37.1 The Cash Management requirements and Interest requirements listed in Paragraphs 4.3 and 4.6 of PART ONE respectively do not apply as there are no federal funds as part of this agreement and the Grantee, with the exception of the 50% advance payment, is paid as reimbursement of prior project expenditures.

37.2 The Grantee is required to deposit the 50% advance payment in an interest-bearing account separate from their general accounts. The interest earned from this account must be reported quarterly and expended on the project in addition to all grant payments and required matching funds.

37.3 Additional information provided in the Project Implementation and Billing Packet will be considered an appendix to this agreement and is hereby incorporated into it through Exhibit B1.

37.4 The full application completed for this grant including all attachments, budget and maps is hereby incorporated into this agreement.

37.5 The Grantee must comply with and abide by the following operation and maintenance provisions (17 Ill. Adm. Code 3025.70):

- a) All lands and facilities assisted with OSLAD funds shall be continuously operated and maintained by the Grantee in a safe and attractive manner at no cost to IDNR and be operated and utilized in such a manner as to maximize the intended benefits to and for the public.
- b) IDNR shall have access to OSLAD-assisted facilities at all times for inspection purposes to ensure the Grantee's continued compliance with this Part.
- c) The Grantee may enter into a contract or agreement with responsible concessionaires to operate and/or construct facilities, for dispersing food to the public and/or any other services as may be desired by the public and the Grantee for enjoyable and convenient use of the OSLAD-assisted site. Any and all concession revenue in excess of the costs of operation and maintenance of the OSLAD lands and/or facilities shall be used for the improvement of said lands or facilities or similar nearby public facilities. All sub-leases or licenses entered into by the Grantee with third persons relating to accommodations or concessions to be provided for or at the OSLAD facility for benefit of the public shall be submitted to IDNR, upon request, for its approval prior to the sub-lease or license being entered into or granted by the Grantee. The lessee concessionaire or licensee providing such service at the project site shall not discriminate against any person or persons on the basis of race, color, creed, national origin, disability or place of residence in the conduct of its operation under the lease, license or concession agreement.

37.6 No significant deviations from the approved Agreement (development plan) or control of property interests in the project site shall be made without prior written approval from IDNR. Specific actions regarded as significant deviations include, but are not limited to:

- a) The granting of an easement, right-of-way, or other such encumbrance on title which divests control of the project site from the Grantee to another individual, group, agency, or entity.
- b) Any significant deviation from the approved project site plan OR change, alteration or disposition of the project site to anything other than public outdoor recreation use, unless approved in this Agreement or by IDNR. The construction of any building including indoor recreation facilities, exclusive of outdoor recreation service or support structures and sanitary facilities, are considered a conversion in use.
- c) The construction of any overhead service utility line on the project site subsequent to the date of this Agreement, except for electric lines over 15 kv, unless otherwise approved by IDNR. (All future utility lines servicing the project site, except as noted, must be buried.)

37.7 Property acquired or developed with OSLAD funds may not be converted to a use other than public outdoor recreation use as provided in this Part without prior IDNR approval. Approval for property conversion will be granted only if the Grantee substitutes replacement property of at least equal market value and comparable outdoor recreation usefulness, quality and location (17 Ill. Adm. Code 3025.70).

37.8 Any deviation or conversion of the project site(s) from public outdoor recreation use without DNR approval shall be considered a breach of this Agreement resulting in the Grantee being held liable for replacing said converted property with comparable land as deemed acceptable by IDNR.

37.9 The Grantee shall maintain, for a minimum of 3 years following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement and shall make them available to IDNR and the State of Illinois, Auditor General or Attorney General, for auditing at reasonable times. Failure by the Grantee to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.

37.10 Grantees receiving a cumulative total of \$500,000 or more in state OSLAD assistance in a given year are required to have an agency-wide annual financial and compliance audit conducted, as is generally required by 1) state law (65 ILCS 5/8-8-1 *et seq.* or 55 ILCS 5/6-31001 *et seq.*) or 2) by the Grantee's own governing body, as applicable. A copy of the audit must be provided to IDNR, upon request, OR if any findings (irregularities) involving the OSLAD grant are reported in the audit.

37.11 All required audits must be conducted by an independent certified public accountant, licensed by the State of Illinois, and must be performed in accordance with generally accepted auditing standards adopted by the American Institute of Certified Public Accountants (AICPA). The Grantee shall be responsible for procuring all required audits in accordance with its normal procurement rules, providing that these rules promote open competitive procurement.

37.12 The Grantee shall be responsible for timely action in resolving any audit findings or questioned project costs. If questioned costs are ultimately deemed disallowed as determined by IDNR or its representative, the Grantee shall be responsible for repayment of such costs.

The agreement is subject to the Illinois Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*).

PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this Project:

ARTICLE XXXVIII REPORT DELIVERABLE SCHEDULE

38.1. Periodic Reports. The grantee is required to submit the following periodic reports: Periodic Performance Report (PPR) that describes the progress of the project, and the Periodic Financial Report (PFR) that documents expenditure of funds in accordance with the budget line items as detailed in the approved Uniform Budget. Below is the required periodic reporting schedule for this Award.

<u>Reporting Period</u>	<u>PPR and PFR Due Date</u>
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15
October 1 – December 31	January 15

38.2. Final Project Report. The grantee shall submit a written **Final Project Report** to the department no later than 30 days following the completion of the Project or the ending date of the grant agreement, whichever is earlier, in accordance with the applicable administrative rules. The final report shall be in the form or format provided by the Department.

Final Project Report shall include but not be limited to the following information:

- Project Name and grant agreement number
 - Grantee name, address, and telephone number
 - Timeframe of the report
 - Authors' name, telephone number, and E-mail address
- Project objective, as described in the application and grant agreement
- Project description and implementation discussion
 - Discussion of project accomplishments
 - Discussion of project failures and suggested improvements
- Any other information/documentation as required by the Grantor

38.3. Failure to provide the Final Project Report as required may render the grantee ineligible to receive payments under the current award or make them ineligible for future awards.

ARTICLE XXXIX Equipment Reports

39.1. Equipment reports. Are due on December 31st during each of the first 5 years following the project award. The Equipment Use Report shall suffice as the Annual Progress Report required if the equipment purchase was the only aspect of the project. (Administrative Rule 3060.80 (b) 7)

**ARTICLE XL
REIMBURSEMENT OF COSTS INCURRED**

40.1. Reimbursement based program. Grant funds are available on a reimbursement basis for expenditures incurred by the Grantee during the grant term as identified in 1.4 unless an extension is granted under 31.2. Costs incurred prior to the effective date of this Agreement as identified in 1.4, and costs incurred after the expiration date of this Agreement as identified in 1.4 are not eligible for reimbursement.

**ARTICLE XLII
OSLAD SPECIFIC TERMS**

41.1 The purpose of this Agreement is to enable IDNR to provide financial assistance to the Grantee to acquire and/or develop land for outdoor recreation facilities that are open and accessible to the public in Illinois.

41.2 Grantee is solely responsible for the design and implementation of the project described in its Project Application, the terms and conditions of which are hereby incorporated by reference and made a part of this Agreement. Failure by the Grantee to comply with any of the Agreement terms or the terms of the Project Application shall be cause for the suspension of all grant assistance obligations thereunder and may result in debarment for two grant cycles.

41.3 The Grantee agrees to implement and complete the approved project pursuant to the time schedule and plans set forth in the Project Application. Failure to render satisfactory progress or to complete the approved project to the satisfaction of IDNR per the terms of this Agreement is cause for suspension and/or termination of all obligations of IDNR under this Agreement.

41.4 Environmental and Cultural Resource Compliance: Approved grant project construction shall not commence and no payment shall be made under this grant until the Grantee, as set forth under IDNR's Comprehensive Environmental Review Process (CERP), has initiated and completed all necessary project review and consultation with IDNR as required by section 11 of the Endangered Species Protection Act, 520 ILCS 10/11; section 17 of the Illinois Natural Areas Preservation Act, 525 ILCS 30/17; the mitigation or compensation determinations required by the Interagency Wetland Policy Act, 20 ILCS 830/1 et seq.; and the environmental and economic impact determination required by the Historic Preservation Act, 20 ILCS 3420/4.

41.5 Project Signage and Publicity: Grantee must permanently post an OSLAD grant acknowledgment sign at the project site. The necessary sign will be provided by IDNR or specifications for its construction will be furnished to the Grantee, if requested (17 Ill. Adm. Code 3025.70). The acknowledgment shall incorporate the following language:

"OPEN SPACE LANDS ACQUISITION & DEVELOPMENT PROGRAM"
ILLINOIS DEPARTMENT OF NATURAL RESOURCES

41.6 50% of the labor hours on the project must be performed by actual residents of the State of

Illinois (20 ILCS 805/805-350).

41.7 Any property acquired or developed through assistance from the Illinois OSLAD grant program must be open to the public for outdoor recreation use without regard to race or color, creed, national origin, sex or disability, nor based on residence, except to the extent that reasonable differences in user fees may be imposed amounting to no more than double the fees charged to residents.

Total Grant Award

\$1 to \$50,000

For every \$25,000 increment over \$50,000

Time Period After Final Billing

6 years

Add 1 year

Land acquired with funding assistance from the OSLAD program shall be operated and maintained in perpetuity for public outdoor recreation use.

41.8 Projects receiving development grant assistance only shall be bound by the terms of this Agreement for the period of time specified below for the total amount of OSLAD funds expended on the project (17 Ill. Adm. Code 3025.70):

41.9 Property acquired or developed with OSLAD funds may not be converted to a use other than public outdoor recreation use as provided in this Part without prior IDNR approval. Approval for property conversion will be granted only if the Grantee substitutes replacement property of at least equal market value and comparable outdoor recreation usefulness, quality and location (17 Ill. Adm. Code 3025.70).

41.10 For projects receiving acquisition assistance, an appraisal must be provided by the Grantee and submitted to IDNR for review and certification to establish the property's market value. The appraisal must be completed to IDNR specifications (17 Ill. Adm. Code 3025.70).

41.11 For projects receiving development assistance, the Grantee must possess either fee simple title or other means of legal control and tenure (easement, lease, etc.) over the property being improved for a period of time commensurate with the program amortization schedule shown in the administrative rules, unless otherwise approved by IDNR. The IDNR will consider, on a case-by-case basis, lease arrangements for shorter periods when State statute prohibits a unit of local government from entering into such a long-term agreement, or other circumstances beyond the control of the local unit of government prohibit such arrangements. The Grantee must also adhere to applicable local bidding and procurement requirements (17 Ill. Adm. Code 3025.70).

41.12 The Grantee must comply with and abide by the following operation and maintenance provisions (17 Ill. Adm. Code 3025.70):

(a) All lands and facilities assisted with OSLAD funds shall be continuously operated and maintained by the Grantee in a safe and attractive manner at no cost to IDNR and be operated and utilized in such a manner as to maximize the intended benefits to and for the public.

(b) IDNR shall have access to OSLAD-assisted facilities at all times for inspection purposes to ensure the Grantee's continued compliance with this Part.

(c) The Grantee may enter into a contract or agreement with responsible concessionaires to operate and/or construct facilities, for dispersing food to the public and/or any other services as may be desired by the public and the Grantee for enjoyable and convenient use of the OSLAD-assisted site. Any and all concession revenue in excess of the costs of operation and maintenance of the OSLAD lands and/or facilities shall be used for the improvement of said lands or facilities or similar nearby public facilities. All sub-leases or licenses entered into by the Grantee with third persons relating to accommodations or concessions to be provided for or at the OSLAD facility for benefit of the public shall be submitted to IDNR, upon request, for its approval prior to the sub-lease or license being entered into or granted by the Grantee. The lessee concessionaire or licensee providing such service at the project site shall not discriminate against any person or persons on the basis of race, color, creed, national origin, disability or place of residence in the conduct of its operation under the lease, license or concession agreement.

41.13 No significant deviations from the approved Agreement (development plan) or control of property interests in the project site shall be made without prior written approval from IDNR. Specific actions regarded as significant deviations include, but are not limited to:

- a) The granting of an easement, right-of-way, or other such encumbrance on title which divests control of the project site from the Grantee to another individual, group, agency, or entity.
- b) Any significant deviation from the approved project site plan OR change, alteration or disposition of the project site –to anything other than public outdoor recreation use, unless approved in this Agreement or by IDNR. The construction of any building including indoor recreation facilities, exclusive of outdoor recreation service or support structures and sanitary facilities, are considered a conversion in use.
- c) The construction of any overhead service utility line on the project site subsequent to the date of this Agreement, except for electric lines over 15 kv, unless otherwise approved by IDNR. (All future utility lines servicing the project site, except as noted, must be buried.)

41.14 Any deviation or conversion of the project site(s) from public outdoor recreation use without DNR approval shall be considered a breach of this Agreement resulting in the Grantee being held liable for replacing said converted property with comparable land as deemed acceptable by IDNR.

41.15 In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all permits, licenses, or forms of consent required to complete the project. Failure to obtain any required permit or approval may jeopardize grant reimbursement and/or cause debarment.

41.16 No assignment of grant provisions or duties is allowed.

41.17 All facilities constructed with state OSLAD grant assistance must be designed and developed to fully accommodate accessibility standards as per the Illinois Accessibility Code Standards, the Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130).

41.18 If the grant award is \$250,000 or more for capital construction costs or professional services, Grantee certifies that it shall comply with the business enterprise program practices for minority-owned businesses, female-owned businesses, and businesses owned by persons with disabilities of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). See 30 ILCS 105/45.

41.19 It is agreed and understood by the Grantee that an IDNR representative shall have access to the project site to make periodic inspections as work progresses. It is further agreed and understood by the Grantee that IDNR reserves the right to inspect the completed project prior to project acceptance and grant reimbursement to the Grantee.

41.20 The Grants Manual, a copy of which the IDNR previously provided to the Grantee, is hereby incorporated herein by reference and made a material and binding part of this Agreement.

**ARTICLE XLII
ACKNOWLEDGEMENT OF FUNDING SOURCE**

42.1. Project Acknowledgement. The grantee shall give proper credit to the appropriate Fund and coordinate with the Department on any publication, written document, news article, television and radio release, interview or personal presentation, if initiated by the grantee, which refers to the project.

42.2. Signage. The grantee shall post a sign, include a logo or affix a decal, if practical and applicable, crediting the applicable Fund. Signs, logos and decals shall be supplied by the Department. The IDNR will provide guidance to the grantee for posting of signs, logos and decals on projects awarded under this Fund.