

HANOVER PARK PARK DISTRICT  
1919 WALNUT AVENUE  
HANOVER PARK, ILLINOIS 60133

BOARD OF COMMISSIONERS REGULAR MEETING  
ZOOM CONFERENCING APP VIRTUAL MEETING  
MONDAY, JUNE 22, 2020

MINUTES  
7:00 P.M.

CALL TO ORDER

The Regular Board Meeting of Park Commissioners was called to order on Monday, June 22, 2020 by President Morrison at 7:00pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Commissioners Absent:	0	None
Staff Present:	6	Executive Director O'Brien, Superintendent of Recreation Cox, Superintendent of Parks & Planning Villar, Business Services Manager Santucci, Marketing & Communications Manager Gomez, and Executive Assistant & HR Mislevy
Staff Absent:	1	CCAC Manager Kress (entered meeting at 7:04pm)
Guests Present:	1	Attorney Mraz (entered meeting at 7:04pm) and Aaron Gold (Speer Financial)

President Morrison read a script stating that later on during this meeting the Board would be considering and taking action on a Bond Parameters Ordinance for the purpose of financing capital improvements, providing for the pledge of certain revenues to the payment of the principal of and interest on said bonds and for the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser thereof.

PLEDGE OF ALLEGIANCE

CCAC Manager Kress verbally confirmed her attendance within the June 22 Regular Board Meeting at 7:04pm.

Attorney Mraz verbally confirmed his attendance within the June 22 Regular Board Meeting at 7:04pm.

APPROVAL OF THE AGENDA

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve the agenda, as presented.

President Morrison struck Item 10G., Resolution #20-21-07 – A Resolution Authorizing the Executive of the Employment Contract Between Robert J. O'Brien and the Hanover Park Park District, from the agenda due to the fact that this was a duplicate item on the agenda along with Item 10J.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Commissioner Elkins experienced technical difficulties and dropped out of the Zoom meeting, but then verbally confirmed his re-joining of the June 22 Regular Board Meeting at 7:08pm.

**MATTERS FROM THE PUBLIC**

Executive Director O'Brien confirmed that there were no members of the public in attendance during this Zoom meeting and that he received no correspondence or questions through emails from the public.

**APPROVAL OF THE MINUTES**

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to approve the 5-11-20 Special Meeting Minutes, 5-11-20 Executive Session Minutes, 5-18-20 BINA Public Hearing Minutes, and 5-18-20 Regular Board Meeting Minutes, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**ATTORNEY'S REPORT**

Attorney Mraz confirmed that there was no new business to discuss regarding the Attorney's Report.

**TREASURER'S REPORT**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to accept the Treasurer's Report for the month ending May 31, 2020, as presented.

Business Supervisor Santucci highlighted that the District made some interest payments to their long term debt in June that will be reflected in next month's Treasurer's Report.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**COMMITTEE REPORTS**

**A. Finance – Statement of Cash Receipts and Disbursements (May 1, 2020 through May 31, 2020)**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to accept the Statement of Cash Receipts and Disbursements May 1, 2020 through May 31, 2020, as presented. President Morrison confirmed this motion and second for the record.

Business Supervisor Santucci reminded the Board that the 2020-2021 budget figures would be included in this statement once the Budget and Appropriations Ordinance is passed by the Board.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**B. Review Program Revenue and All Funds Summary Reports (as of May 31, 2020)**

Business Supervisor Santucci pointed out an update to this report that detailed monthly budget goals and actuals for the Centre Court Athletic Club Fund.

**WARRANT**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to approve Warrant #19-20-02 covering check numbers 80346-80364 from the Payroll Checking Account in the amount of \$134,101.33 and check numbers 62616-62662 from the General Corporate Checking Account in the amount of \$87,816.13 for a Grand Total Warrant in the amount of \$221,917.46.

Commissioner Elkins informed staff that he saw a help wanted ad in the Daily Herald and asked what positions were available at the District. Superintendent Cox responded that this was an ad for lifeguards that the District paid for before their shut-down and before the decision to keep Seafari Springs Aquatic Center closed this season. Business Supervisor Santucci also clarified purchases for COVID-19 safety signage and lease payments for the District's new copier/printer.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**NEW BUSINESS**

**A. Review NWSRA Member District Representative Letter**

Executive Director O'Brien informed the Board that this is an annual letter the District receives from NWSRA to determine the representative and alternate for attending the annual NWSRA Member Board Meetings, as well as updating NWSRA on the Hanover Park Park District Board of Commissioners officers.

**B. Board Direction – Approve NWSRA Member District Representative Letter**

A motion was made by Commissioner Duesing and seconded by Commissioner Grima approve the NWSRA Member District Representative Letter, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**C. Resolution #20-21-03 – A Resolution Approving a Temporary Amendment to the Vacation Leave and Personal Days Policies of the Personnel Policeis Manual of the Hanover Park Park District**

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to approve Resolution #20-21-03, A Resolution Approving a Temporary Amendment to the Vacation Leave and Personal Days Policies of the Personnel Policeis Manual of the Hanover Park Park District, as presented.

President Morrison informed that an agreed upon revision discussed during the June Workshop Meeting needed to be reflected in this policy to show the September 30 date as October 31. The Board and District staff agreed with this amendment.

President Morrison made a motion to amend the policy in question to show October 31 instead of September 30. Commissioner Elkins seconded this motion.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Commissioner Duesing made a motion for the Board to approve Resolution #20-21-03, A Resolution Approving a Temporary Amendment to the Vacation Leave and Personal Days Policies of the Personnel Policies Manual of the Hanover Park District, as amended. Commissioner Elkins seconded this motion.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**D. Resolution #20-21-04 – A Resolution Authorizing and Directing the Treasurer of the Hanover Park District to Transfer Funds from the General & Recreation Funds to the Centre Court Athletic Club Fund**

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to approve Resolution #20-21-04, A Resolution Authorizing and Directing the Treasurer of the Hanover Park District to Transfer Funds from the General & Recreation Funds to the Centre Court Athletic Club Fund, as presented.

Executive Director O'Brien reminded the Board of the purpose of this transfer into the Centre Court Athletic Club Fund and clarified that the Resolution from 2015 that accompanied Resolution #20-21-04 is a reference to the last time the District transferred funds to supplement the deficit in the Centre Court Athletic Club Fund.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**E. Resolution #20-21-05 – A Resolution Approving of the Cloud Service Terms for Barracuda-Hosted Service and Windows Patching & Monitoring Agreements Between the Hanover Park District and Ikon Software, Inc.**

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to approve Resolution #20-21-05, A Resolution Approving of the Cloud Service Terms for Barracuda-Hosted Service and Windows Patching & Monitoring Agreements Between the Hanover Park District and Ikon Software, Inc., as presented.

Executive Director O'Brien reminded the Board that these agreements with Ikon Software, Inc. are annual agreements for the cloud services and windows patching and monitoring.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

**F. Resolution #20-21-06 – A Resolution Approving of the Independent Contractor Agreement Between the Hanover Park District and Roger Emig**

A motion was made by Commissioner Elkins and seconded by Commissioner Duesing to approve Resolution #20-21-06, A Resolution Approving of the Independent Contractor Agreement Between the Hanover Park District and Roger Emig, as presented.

Executive Director O'Brien reminded the Board that the approval of this contract would allow for a second Tennis Pro to teach classes at Centre Court Athletic Club.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

- G. Consideration and action on an Ordinance providing for the issue of not to exceed \$1,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Hanover Park Park District, DuPage and Cook Counties, Illinois, for the purpose of financing capital improvements, providing for the pledge of certain revenues to the payment of the principal of and interest on said bonds and for the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser thereof. (Ordinance #20-21-01) – Aaron Gold, Speer Financial**

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to approve Ordinance #20-21-01, Consideration and action on an Ordinance providing for the issue of not to exceed \$1,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2020A, of the Hanover Park Park District, DuPage and Cook Counties, Illinois, for the purpose of financing capital improvements, providing for the pledge of certain revenues to the payment of the principal of and interest on said bonds and for the levy of a direct annual tax sufficient to pay said principal and interest if the pledged revenues are insufficient to make such payment, and authorizing the sale of said bonds to the purchaser thereof, as presented.

President Morrison referred back to the Bond Parameters Ordinance script and asked for Aaron Gold of Speer Financial to provide the Board with an explanation of this Ordinance. Aaron Gold discussed the structure of this bond issue, Series 2020A, and explained the various sections of Ordinance #20-21-01. This issue would be considered a General Obligation Park Bonds (Alternate Revenue Source). Originally this issue was structured to be a fifteen (15) year issue, but has been modified as a ten (10) year issue with a restructuring of the repayment of the principal, which will make this issue more attractive to bidders and reduce the interest expense for the District. This issue will generate approximately \$885,000 in capital dollar proceeds for the District to make energy efficient upgrades to facilities. This Bond Parameters Ordinance sets the parameters in which Speer Financial can sell these bonds for the District. The Board held further discussion on this Bond Parameters Ordinance with Attorney Mraz.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

Aaron Gold left the June 22, 2020 Regular Board Meeting at 7:35pm.

- H. Review Employment Contract Between Robert J. O'Brien and the Hanover Park Park District**

No discussion.

- I. Resolution #20-21-07 – A Resolution Authorizing the Execution of the Employment Contract Between Robert J. O'Brien and the Hanover Park Park District**

A motion was made by Commissioner Duesing and seconded by Commissioner Elkins to approve Resolution #20-21-07, A Resolution Authorizing the Execution of the Employment Contract Between Robert J. O'Brien and the Hanover Park Park District, as presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Elkins, Fuentez, Grima, and President Morrison
Nays:	0	None
Abstain:	0	None

Motion carried.

- J. Board Direction – Approve 2020-2021 Park Board Officers & Committee Assignments**

A motion was made by Commissioner Duesing and seconded by Commissioner Grima to approve the 2020-2021 Park Board Officers & Committee Assignments, as follows Commissioner Elkins as President, Commissioner Duesing as Vice President, Commissioner Fuentez as Treasurer, and Executive Director as Secretary. Then as follows for 2020-2021 Committee Assignments: Commissioner Elkins as Chair and President Morrison as Co-Chair of the Finance Committee; Commissioner Elkins as Chair and Commissioner Duesing as Co-Chair of the Personnel Committee; President Morrison as Chair and Commissioner Fuentez as Co-Chair of the Maintenance

Committee; Commissioner Duesing as Chair and Commissioner Grima as Co-Chair of the Ordinance, Rules, and Regulations Committee; President Morrison as Chair and Commissioner Grima as Co-Chair of the Recreation Committee, Commissioner Duesing as Chair and Commissioner Fuentes as Co-Chair of the Athletic Club Committee; and Commissioner Elkins as Chair and Commissioner Grima as Co-Chair of the Long-Range Planning Committee.

Commissioner Grima opened discussion by expressing his concerns in detail regarding approving Commissioner Elkins as President of the Board. He then expressed his reasons for his support of electing President Morrison as Board President for another year. Attorney Mraz informed the Board that they could amend this motion to elect each officer separately.

Commissioner Grima motioned to amend the motion made by Commissioner Duesing in order to elect each Board Officer separately and for the Board to elect President Morrison as Board President for the 2020-2021 term. President Morrison seconded this motion.

Commissioner Elkins took this time to respond to Commissioner Grima's concerns and express his passion for the District's success. Commissioner Elkins and Commissioner Grima further discussed this matter together.

With no further discussion and upon the roll being called, the following answered:

Ayes	2	Commissioner Grima and President Morrison
Nays:	3	Commissioner Duesing, Elkins, and Fuentes
Abstain:	0	None

Motion failed.

Attorney Mraz clarified that with the failure of the previous motion, the Board is back to consideration and action on the entirety of the 2020-2021 Park Board Officers and Committee Assignments as originally presented.

With no further discussion and upon the roll being called, the following answered:

Ayes	3	Commissioners Duesing, Elkins, and Fuentes
Nays:	2	Commissioner Grima and President Morrison
Abstain:	0	None

Motion carried.

President Elkins recognized Commissioner Morrison's service as Board President and thanked her for her accomplishments while holding that office.

## **CORRESPONDANCE**

None

## **OTHER**

President Elkins highlighted the following dates and items:

- A. Next Workshop Meeting – July 13, 2020 @ 7pm – Zoom Conferencing App
- B. 2020-2021 Budget & Appropriations Public Hearing – July 27, 2020 @ 7pm – Zoom Conferencing App & Community Center Board Room

President Elkins asked for clarification if members of the public were going to be allowed to physically attend the Budget and Appropriations Public Hearing in the Board Room, to which Attorney Mraz informed that this is due to the state moving into Phase IV of the Restore Illinois Plan and the changes in public meeting operations that come with that.

- C. Next Regular Board Meeting – July 27, 2020 @ 7pm – Zoom Conferencing App

Superintendent Villar took this time to address personal comments that were previously made about him and asked that any concerns be brought to him directly.

**EXECUTIVE SESSION – 5 ILCS 120/2 (c) (1) – PERSONNEL**

A motion was made by Commissioner Duesing and seconded by Commissioner Fuentez to adjourn the June 22, 2020 Park Board of Commissioners Regular Board Meeting and enter into Executive Session under Section 5 ILCS 120/2 (c) (1), Personnel, at 8:04pm.

With no further discussion and upon the roll being called, the following answered:

Ayes	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

A motion was made by Commissioner Morrison and seconded by Commissioner Duesing to reconvene the 6/22/20 Regular Board Meeting at 9:19pm.

With no further discussion and upon the roll being called, the following answered:

Ayes:	5	Commissioners Duesing, Morrison, Fuentez, Grima, and President Elkins
Nays:	0	None
Abstain:	0	None

Motion carried.

**ADJOURNMENT**

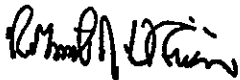
A motion was made by Commissioner Duesing and seconded by Commissioner Morrison to adjourn the June 22, 2020 Board of Commissioners Regular Board Meeting at 9:20pm.

There being no further discussion the following answered:

Ayes:	5	All
Nays:	0	None
Abstain:	0	None

Motion carried.

Respectfully submitted,



Bob O'Brien  
Board Secretary  
BO:LAM