

**HANOVER PARK DISTRICT
1919 WALNUT AVENUE
HANOVER PARK, ILLINOIS 60133
BOARD OF COMMISSIONERS WORKSHOP MEETING
ZOOM CONFERENCING APP
MONDAY, JANUARY 10, 2022 7:00 P.M.**

MINUTES

CALL TO ORDER

The Park Board of Commissioners Workshop Meeting of Monday, January 10, 2022 was called to order by President Elkins at 7:05pm.

Upon the roll being called, the following answered:

ROLL CALL

Commissioners Present:	4	Commissioners Fuentez Reilly, Mustafa, Vences, and President Elkins
Commissioners Absent:	0	None
Staff Present:	7	Executive Director O'Brien, Superintendent of Recreation Cox, Business Services Manager Santucci, Superintendent of Parks & Planning Bessette, and Marketing & Communications Manager Gomez
Staff Absent:	1	CCAC Manager Kress
Guests Present:	6	CPA Howard; Rich Snodgrass, Tennis Pro; Blake Wittkamp, Athletics Supervisor

APPROVAL OF THE AGENDA

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to approve the Agenda as presented. Motion and second were confirmed by President Elkins.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Reilly, Vences, and President Elkins
Nays:	1	Commissioner Mustafa
Absent:	0	None

Motion carried.

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentes amend the Agenda to add Item XV Executive Session under Section 5 ILCS 120/2 (c)(11) Probable or Imminent Litigation and to approve the agenda as amended. Motion and second were confirmed by President Elkins.

With no further discussion and upon the roll being called, the following answered:

Ayes:	4	Commissioners Fuentez, Reilly, Vences, and President Elkins
Nays:	1	Commissioner Mustafa
Absent:	0	None

Motion carried.

MATTERS FROM THE PUBLIC

Executive Director O'Brien confirmed for the record that there were no members of the public physically present in the Board Room and none were present virtually through Zoom. He also confirmed no questions or concerns were received prior to the meeting.

STAFF REPORT

Manager Gomez reported that he is adding a QR code to Playbook pages. The Commissioners discussed with Manager Gomez if their photos in the Playbook could be enlarged.

Manager Santucci reported to the Board that the next year's budget process has started. She also reported that in December a check for \$2,609 was received from the Energy Response Program. This is ½ of the payment, the second payment will arrive in June.

Executive Director O'Brien reported that CCAC is requiring patrons to show proof of vaccination upon entry to the Club per Cook County's directive.

Commissioner Mustafa discussed with the Board the possibility of having a COVID test site in the parking lot which would be provided by the Worry Foundation.

Superintendent Bessette reported that there is a large tear on a seam (about 15' long) in the Airdome. Farley will be here sometime in the next few weeks to make the repair. Superintendent Bessette said he is not sure what the cost will be.

Superintendent Cox reported that COVID is affecting group care. There is an average of 12 children out every week either due to close contact or actual illness.

Rich Snodgrass from CCAC reported that 15 hours of Pickleball classes have been added with 5 leagues for Pickleball. The new session of tennis lessons will start next week and he added that there may be a need to add additional tennis pros.

COMMITTEE UPDATES

Athletic Club – Written Programming Ideas

Superintendent Cox presented a chart of programs that will be promoted in the Spring Brochure. Mr. Snodgrass discussed Pickleball & Leagues, On Demand fitness classes, badminton, and possibly ping pong

LEGISLATIVE UPDATE

Executive Director O'Brien reported that the IAPD/IPRA Conference is still expected to be in-person, but could change to virtual. Commissioners Fuentez, Reilly, and Vences and Executive Director O'Brien reported that they have chosen not to attend to the IAPD/IPRA state conference.

FINANCE / ADMINISTRATION

A. Review Statement of Cash Receipts & Disbursements & related revenue/projection reports (May 1, 2021 through December 31, 2021).

Manager Santucci reported to the Board that the District is 8 months into the fiscal year. She added that the District received approximately \$9,000 from the sale of surplus equipment.

CPA Howard reviewed with the Board the Statement of Cash Receipts & Disbursements and also gave a summary of the revenue reports.

B. Capital Plan Discussion and Capital Projects Renovation Update

- i. By Priority Report
- ii. Ahlstrand Renovation Project Report – No Update
- iii. Security Camera Project Update

Superintendent Cox reported that the company is now pulling wires at the Community Center and at Ahlstrand. She added that the Church Street parking lot needs an energy source for the security camera so a stand alone pole will be added with wiring.

C. Review Proposal and Agreement for IT Professional Services from IKON Software, Inc

Executive Director O'Brien highlighted the services IKON provides to the District and informed the Board that Attorney Mraz is now reviewing the contract.

D. Update 2022 IAPD/IPRA Soaring to New Heights Conference January 27-29, 2022

Discussion was held under Item VIII Legislative Update

RECREATION

A. Review License Agreement with MWCC Sports League & Academy for Use of Community Park for Cricket Matches May 25, 2022 until September 19, 2022

Superintendent Cox reported that new COVID-19 guidelines need to be added to the contracts and staff is working on finalizing all three cricket contracts.

B. Review License Agreement with Caso Cricket League for Use of Community Park for Cricket Matches May 25, 2022 until August 26, 2022

See answer A

C. Review License Agreement American Cricket Conference for Use of Community Park for Cricket Matches May 1, 2022 until September 26, 2022

See answer A

PARKS

A. Review Park Inspections

Superintendent Bessette reported that nothing out of the ordinary has been noted.

B. Review Bids for Pre-Demolition/Renovation Asbestos Abatement at 1519 Celebrity Circle and 1690 Greenbrook Blvd

Superintendent Bessette informed the Board that eight bids have been received for asbestos removal ranging from \$27,000 to \$45,000 and he is recommending the low bidder. There will be a separate bid process for demolition of the structures, expected to be approximately \$40,000 each.

C. Review Village Code Violations Quarterly Update

Superintendent Bessette reported that the Hollywood building, slated for demolition, is on the code violations list

D. DuPage Monarch Project Annual Report 2021

Superintendent Bessette discussed the Boy Scout Eagle Project that added a Butterfly Way Station to the Church Street parking lot.

CCAC

None

CORRESPONDENCE

None

FUTURE EVENTS

A. Personnel Committee Meeting – January 24, 2022 @ 5pm – Board Room & Zoom

B. Next Regular Board Meeting – January 24, 2022 @ 7pm – Board Room & Zoom

- C. Ordinance, Rules, and Regulations Committee Meeting – February 14, 2022 @ 5pm – Board Room and Zoom
- D. Next Workshop Meeting – February 14, 2022 @ 7pm – Board Room and Zoom
- E. Presidents' Day – February 21, 2022 – FT staff holiday, Community Center & CCAC open
- F. Athletic Club Committee Meeting – February 28, 2022 @ 5pm – Board Room and Zoom
- G. Next Regular Board Meeting – February 28, 2022 @ 7pm – Board Room and Zoom

ADJOURN TO EXECUTIVE SESSION, SECTION 5 ILCS 120/2 (c)(11) – Probable or Imminent Litigation

A motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to adjourn out of the 1/10/22 Workshop Meeting at 8:30pm and enter into the 1/10/22 Executive Session under Section 5 ILCS 120/2 (c)(11) Probable or Imminent Litigation, as presented

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Reilly, Mustafa, Vences and President Elkins
 Nays: 0 None
 Abstain: 0 None

ADJOURN FROM EXECUTIVE SESSION & RETURN TO WORKSHOP MEETING

a motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to adjourn out of the 1/10/22 Executive Session under 12/2 (c)(11) Probable or Imminent Litigation and reconvene the 1/10/22 Workshop Meeting at 9:35pm

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Reilly, Mustafa, Vences, and President Elkins
 Nays: 0 None
 Abstain: 0 None

Motion carried.

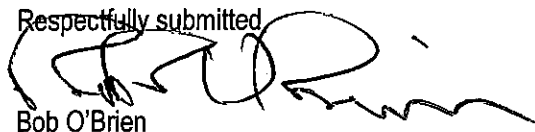
ADJOURNMENT

Without further discussion or action required within the public meeting, a motion was made by Commissioner Reilly and seconded by Commissioner Fuentez to adjourn the January 10, 2022 Workshop Meeting at 9:37pm.

With no further discussion and upon the roll being called, the following answered:

Ayes: 5 Commissioners Fuentez, Mustafa, Reilly, Vences, and President Elkins
 Nays: 0 None
 Absent: 0 None

Respectfully submitted



Bob O'Brien
 Board Secretary
 BO:SL